



# THE COMMITTEE AGENDA & REPORTS

for the meeting

Tuesday 1 February 2022  
at 5:30 pm

in the Colonel Light Room  
Adelaide Town Hall



Members - The Right Honourable the Lord Mayor, Sandy Verschoor  
Deputy Lord Mayor, Councillor Abrahamzadeh (Chair)  
Councillors Couros, Donovan, Hou, Hyde, Khera, Knoll,  
Mackie, Martin, Moran and Snape.

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## 1. Acknowledgement of Country

At the opening of The Committee meeting, the Chair will state:

'Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

## 2. Apologies and Leave of Absence

Nil

## 3. Confirmation of Minutes – 16/11/2021 & 7/12/2021 [TC]

That the Minutes of the meeting of The Committee held on 16 November 2021 and the two Special meetings of The Committee held on 7 December 2021, be taken as read and be confirmed as an accurate record of proceedings.

## 4. Presentations

Nil

## 5. All reports in this section will be presented to Council

All reports in this section will be presented to Council on 8 February 2022 for consideration and determination

### Strategic Alignment – Thriving Communities

5.1. Kingston Terrace [2021/01247] [Page 4]

5.2. Palmer Place On-Street Parking [2016/02632] [Page 9]

### Strategic Alignment – Strong Economies

5.3. Adelaide Economic Development Agency - Quarterly Update [2020/01894] [Page 14]

5.4. Adelaide Central Market Authority - Quarterly Update [2015/02959] [Page 19]

### Strategic Alignment – Dynamic City Culture

5.5. Adelaide Events Guidelines 2021 [2021/01868] [Page 23]

5.6. Cultural Festivals Action Plan [2021/00754] [Page 116]

### Strategic Alignment – Enabling Priorities

5.7. Effects of Historic Asset Sales [2021/00122] [Page 148]

5.8. City Safety Laneway Audit [2021/00566] [Page 152]

5.9. 2021 - 2022 Quarter 2 Finance Report [2021/00122] [Page 156]

5.10. 2021-22Quarter 2 Commercial Operations Report [2021/00850] [Page 174]

5.11. Quarter 2 Capital Works Status Report [2022/00122] [Page 184]

**6. Exclusion of the Public**

6.1. Exclusion of the Public to Consider in Confidence [2018/04291] [Page 205]:

7.1 2021-2022 Quarter 2 Commercial Operations Report [s 90(3) (b)]

**7. All reports in this section will be presented to Council in Confidence**

All reports in this section will be presented to Council on 8 February 2022 for consideration and determination

Strategic Alignment – Enabling Priorities

7.1. 2021-2022 Quarter 2 Commercial Operations Report [2021/00850] [Page 208]

**8. Closure**

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# Kingston Terrace

ITEM 5.1 01/02/2022

The Committee

Strategic Alignment - Thriving Communities

**Program Contact:**Garry Herdegen, Associate  
Director, City Operations 8203  
7132

2021/01247

Public

**Approving Officer:**Tom McCready, Director City  
Services

## EXECUTIVE SUMMARY

At its meeting on 11 February 2020, Council requested further investigations be undertaken to consider the renewal of Kingston Terrace (between Fuller Street and Francis Street intersections). Considerations were to include a reconstructed road pavement and road surface, blue stone kerb, footpath and upgraded landscaped verge.

We have undertaken a detailed assessment regarding the current performance of the street's assets. This assessment involved reviewing condition data, undertaking site inspections and analysing detailed engineering survey.

Our assessment identified that generally the street was in a good to satisfactory overall condition and it would not be appropriate to renew and reconstruct the street in the short-term. It is recommended that assets are replaced in a financially sustainable manner when they individually reach the end of their useful life.

Opportunities have been identified to immediately improve the street and address the local community's concerns through undertaking planned maintenance works and adjusting the linemarking of the car parking bays adjacent the southern kerb line to improve passenger egress.

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The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the report.
2. Notes that assets on Kingston Terrace will be renewed in a financially sustainable manner when they reach the end of their useful life, consistent with the City of Adelaide Strategic Asset Management Plan 2020-2024.
3. Notes minor improvements will be undertaken on Kingston Terrace in 2021-22 including, linemarking adjustments along the southern kerblines and planned maintenance works.

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Thriving Communities</b>
Policy	Asset Management Policy Strategic Asset Management Plan
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Routine maintenance and operational activities can be undertaken in a cost effective manner to address isolated issues.
21/22 Budget Allocation	Routine maintenance and operational activities to be undertaken within City Operations budgets would cost <\$30,000
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

# DISCUSSION

## Background

1. At its meeting on 11 February 2020, Council requested further investigations be undertaken to consider the renewal of Kingston Terrace (between Fuller Street and Francis Street intersections). Considerations were to include a reconstructed road pavement and road surface, blue stone kerb, footpath and upgraded landscaped verge.
2. The performance of the existing assets was assessed through reviewing asset condition information in conjunction with onsite observations and the assessment of detailed engineering survey.

## Street Context

3. The western section of Kingston Terrace, spanning from Jerningham Street to Lefevre Terrace, is a key road within North Adelaide, which provides connectivity for the local community including the City Connector bus service.
4. The eastern section of Kingston Terrace, spanning from Francis Street to Jerningham Street, caters for much lower traffic volumes and provides local access for residents and visitors to the Park Lands.
5. Road resurfacing works will be delivered in 2021/22 on the western section of Kingston terrace between Jerningham Street and Lefevre Terrace. These preventative works are essential to ensure the road doesn't further deteriorate to a condition which would be significantly more costly to repair in the future, through exposure to weather and traffic loading (including buses).
6. The existing kerb ramps at the Kingston Terrace/Jerningham Street Intersection will also be replaced in 2021/22 to be DDA compliant, as requested by Council on 3 March 2020.
7. Feedback received from the local community suggests that the key concerns include the status of asset renewals on the eastern section of Kingston Terrace, water ponding in the southern heritage bluestone kerbing and issues with car doors openings into the southern kerblines.

## Asset Condition of Eastern Section of Kingston Terrace

8. The overall asset condition of Kingston Terrace, between Fuller Street and Francis Street, is considered to be in a good to satisfactory condition and fit for purpose.
9. Asset condition information in conjunction with levels of service determine the timing of asset renewal requirements in Asset Management Plans and inform the associated Long-Term Financial Plan requirements.
10. The road surface is currently rated in a satisfactory condition (network audit undertaken in 2019). For low volume roads in this condition, it is estimated that preventative resurfacing works would be required in approximately 5 years (subject to further ongoing condition assessments).
11. The underlying road pavement is currently in a structurally sound condition, showing no signs of distress. It is estimated that road reconstruction or major rehabilitation would be required in approximately 30-40 years.
12. The heritage bluestone kerb and water table along the street is rated in a good to satisfactory overall condition (network audit undertaken in 2019). While the heritage kerb is aged, it is in a condition where it is still able to drain water along the street into the underground stormwater, which is the primary performance criteria of this heritage asset. It is estimated that replacement of the bluestone kerb and water table would be required in approximately 30-40 years.
13. The flagstone footpaths on the southern side of Kingston Terrace are all currently rated in good to satisfactory condition (network audit undertaken in 2020). The footpath between numbers 40 and 50 on Kingston Terrace were last reconstructed in 2008 and it is estimated that its next replacement will be in approximately 40 years. The section of footpath from 50 Kingston Terrace to Fuller Street is an older asset and it is estimated replacement would be required in approximately 8 years.
14. Exact timing of all works will be subject to ongoing future condition audits and inspections to monitor the performance of the assets. Where inspections identify assets are performing better or worse than anticipated, required works will be re-prioritised through annual revisions of the Asset Management Plan.

### **Drainage Assessment**

15. In 2020 a detailed engineering survey was undertaken along Kingston Terrace, between Fuller Street and Francis Street, to assess the performance of the heritage kerb and water table and its ability to adequately dispose storm water runoff from the roadway into the underground drainage system.
16. The survey information was assessed in detail and concluded that majority of the above ground kerb and water table on the southern side of the road was functioning as intended and consistent with the asset condition information. Several isolated areas were identified as having localised deficiencies, which are considered minor in nature, and only result in small areas of minor nuisance ponding following rainfall events.
17. On the northern side of Kingston Terrace there is a 100m section of roadway abutting Park 6 / Nantu Wama that does not have formalised kerb and water. A low point exists between the edge of the asphalt and the Park Lands fencing, resulting in small amounts of water ponding in the rubble car parking bay.
18. To mitigate ponding in the northern car parking bay, new kerb and water table infrastructure could be constructed. It would require bluestone materials to maintain consistency with the adjacent heritage assets and cost approximately \$190,000. A new kerb installation would require existing car parking to be converted from 90-degree angle parking to parallel parking, resulting in a loss in car parking spaces. This option is not recommended for implementation due to the high cost/benefit ratio in addressing what are considered minor ponding issues in conjunction with the loss of car parking.
19. Ponding can be cost effectively mitigated when the road is next programmed for resurfacing (estimated approximately 5 years' time) through making adjusted to the road surface levels to allow water to shed from the roadway and across the car parking bay, behind the fence line and into the Park Lands.

### **Traffic Assessment**

20. Feedback from residents on Kingston Terrace identified concerns relating to car doors opening and hitting the stone kerb and water table.
21. A site assessment was undertaken, which identified that in certain locations there were steep road crossfalls between the car parking bay into the kerb line.
22. This issue can be pragmatically addressed through undertaking minor linemarking modifications, allowing the width of the allocated parking bays adjacent the kerb line can be increased to allow sufficient space for car doors to be opened and passengers to exist the car

### **Current Maintenance and Operational Activities**

23. Currently the eastern section of Kinston Terrace is programmed to be cleaned once a fortnight. During periods of seasonal leaf fall, cleaning frequencies may increase to once a week as required
24. Routine maintenance inspections for roads, kerb and footpath assets on Kingston Terrace are undertaken at least once every 12 months. Identified defects, that fall within the maintenance intervention criteria, are logged, prioritised and programmed to be rectified within City of Adelaide's Asset Management System.
25. The existing turfed verges are currently maintained by residents, consistent with resident nature strip permit conditions.

### **Street Reconstruction Costs (Fuller to Francis Street)**

26. The costs to replace the existing road, kerb and water table and footpath assets as well as install new landscaping within the verge on Kingston Terrace, between Fuller Street and Francis Street is approximately \$1.2 million.
27. The majority of the assets within this section of Kingston Terrace are rated in a good-satisfactory condition, with significant remaining service potential. Reconstructing the whole street at this point is not recommended and would mean that the assets are replaced well before reaching the end of their expected lifespan. Any works that are undertaken would be classified as a new/upgrade project request.
28. Should Council consider progressing this upgrade initiative, it would need to be entered into the Service Delivery Plan, where its priority would be considered against other upgrade project initiatives.

**Next Steps**

29. Assets are renewed in a financially sustainable manner when they reach end of life, consistent with the City of Adelaide Strategic Asset Management Plan 2020-2024.
30. Corrective maintenance and operational activities that fall within intervention criteria will be undertaken in the 2021/22 FY.
31. Linemarking adjustments along the southern kerbline to improve passenger egress from cars will be implemented in 2021/22 FY.
32. Performance of the assets will continue to be monitored through routine condition audits and annual maintenance inspection, amending required timing of renewal works accordingly through annual updates to Asset Management Plans.

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## DATA AND SUPPORTING INFORMATION

Nil

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## ATTACHMENTS

Nil

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- END OF REPORT -



# Palmer Place On-Street Parking

ITEM 5.2 01/02/2022

The Committee

Strategic Alignment - Thriving Communities

**Program Contact:**

Garry Herdegen, Associate  
Director, City Operations 8203  
7132

2016/02632

Public

**Approving Officer:**

Tom McCready, Director City  
Services

## EXECUTIVE SUMMARY

Palmer Place is a local road utilised for parking by a range of users including residents, visitors, and those attending nearby businesses of which medical service providers make up a significant proportion.

There is a mix of unrestricted and time limit parking available to meet the competing needs of stakeholders. Previously, in Palmer Place there were parking spaces subject to a 2-hour time limit which were changed to a 3-hour time limit in 2020.

At its meeting on 13 July 2021, Council requested we review the 3-hour parking restrictions on Palmer Place, North Adelaide, and report back to Council.

This report provides information about parking behaviour observed in Palmer Place during a parking turnover study and notes that there will be a change the section of 3-hour time limit to 2-hour time limit parking on the eastern side, between Kermode Street and Pennington Terrace.

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The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the report.
  2. Notes the change to the existing 3-hour time limit parking restriction (3P Monday to Friday 8:00 am – 6:00 pm) in Palmer Place, eastern side, between Kermode Street and Pennington Terrace, to a 2-hour time limit parking restriction (2P Monday to Friday 8:00 am – 6:00 pm).
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## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Thriving Communities</b> A safe, affordable, accessible, well-connected city for people of all ages and abilities and transport modes.
Policy	The review of traffic and parking for safety and amenity aligns with the Smart Move Transport and Movement Strategy.
Consultation	Consultation has been undertaken with affected stakeholders to advise of the temporary parking control (TPC) trial and investigation.
Resource	Management of delivery can be undertaken using internal resources
Risk / Legal / Legislative	Council has a responsibility to monitor and improve road safety by taking measures to protect its area from hazards, and to mitigate the effects of such hazards within the city.
Opportunities	Not as a result of this report
21/22 Budget Allocation	Not as a result of this report
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	The proposed parking changes have a long-term life expectancy as they are proposed with the intention of improving the parking situation in a section of Palmer Place where complaints have been made.
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

### Background

1. At its meeting on 13 July 2021, Council requested we review the 3-hour parking restrictions on Palmer Place, North Adelaide, and report back to Council.
2. The history of changes to parking and consultation in Palmer Place are as follows:
  - 2.1. October to November 2019: 28-day consultation period was undertaken in October/November 2019 with North Adelaide stakeholders to gain feedback on the parking control changes implemented throughout North Adelaide in July 2019. Feedback from residents of Palmer Place during the 28-day consultation period identified the 2-hour time limit parking was underutilised and there was an opportunity to improve parking availability for stakeholders. During the consultation undertaken in Oct/Nov 2019 no feedback was received from residents of the eastern section of Palmer Place.
  - 2.2. July 2020: further consultation was undertaken with residents of Palmer Place in July 2020 to address the concerns raised during the 28-day consultation and it was proposed to convert the parking time limit from 2-hour to 3-hour. 64 consultation letters were distributed to residents and stakeholders of Palmer Place as part of this consultation. 37 responses were received of which 36 were in support of the proposal and one objected to the proposal. The one objection received was in response to the proposed unrestricted parking and concern was raised about commuters occupying the unrestricted parking spaces. This respondent noted that they were in favour of the 3-hour time limit for residents and visitors of Palmer Place. During the consultation undertaken in July 2020 no feedback was received from residents of the eastern section of Palmer Place.
  - 2.3. August 2020: parking control changes implemented following the second consultation (July 2020) were designed to provide a balance of on-street parking for all stakeholders and visitors to the area based on the feedback provided. A notification letter advising of the changes was distributed to residents and stakeholders on 28 August 2020.
  - 2.4. September 2020 to May 2021: changes to signage implemented on-street on 17 September 2020. Between installation in September 2020 and 31 May 2021, when the current investigation commenced, there were no requests for changes to the current on-street parking controls at Palmer Place.
  - 2.5. May 2021: feedback was received about the availability of on-street parking on Palmer Place. Concerns included:
    - 2.5.1. The decision to change on-street parking time limits from 2-hours to 3-hours has made it difficult for residents to find parking in the street near their homes
    - 2.5.2. Perception that drivers overstay the time limit and park all day
    - 2.5.3. Perception that enforcement is not undertaken regularly enough
    - 2.5.4. Request to change the 3-hour time limit back to a 2-hour time limit
    - 2.5.5. Request for more regular parking enforcement.
  - 2.6. May to June 2021: Council records indicate that between 17 May 2021 to 10 June 2021 (a three-week period), there were two requests for parking enforcement. 53 expiations were issued for the 3-hour parking control during this time.
  - 2.7. June 2021: parking was monitored for a further two-week period – 14 June to 24 June 2021 – 48 expiations were issued for vehicles overstaying the 3-hour parking control in Palmer Place.
  - 2.8. June 2021 to present: to assist with improving parking compliance, Council will continue to monitor on-street parking behaviours in Palmer Place. Vehicles identified overstaying the existing 3-hour time limit parking control will continue to be issued with Expiation Notices.

### Investigation

3. A Parking Turnover Study was undertaken at Palmer Place and nearby streets to gain insights into overall parking behaviours in the area.
4. Residents and businesses were advised via letter of the study and an option to provide feedback during the study was provided.
5. The parking turnover study provides information about vehicle occupancy and turnover and decisions can be made based on both the recorded information and any feedback received from residents during the parking trial.

6. The study included a Temporary Parking Control (TPC) change on the eastern side of Palmer Place between Kermode Street and Pennington Terrace. The TPC is '2-hour Parking 8:00 am – 6:00 pm, Monday to Friday'.
7. The parking turnover study was undertaken on three different occasions to understand behaviours at different times:
  - 7.1. 21 and 23 September 2021 – this was during the school and university holiday, while the existing 3-hour time limits were operating.
  - 7.2. 12 October 2021 – this was during the school and university term, while the existing 3-hour time limits were operating.
  - 7.3. 1 and 2 November 2021 – this was during the school and university term, during the 2-hour temporary parking control trial.

### Results and Interpretation

8. The trial area on Palmer Place – eastern side – between Kermode Street and Pennington Terrace:

8.1. The results of the parking turnover study in the trial area are as follows:

	During school holiday	During school term	During 2P Trial
Occupancy	81%	91%	68%
Turnover	91%	88%	97%

A diagram of the parking turnover study in Kermode Street can be found in [Link 1](#).

- 8.2. In the area of the 2P Temporary Parking Control Trial (Palmer Place, eastern side, between Kermode Street and Pennington Terrace) parking occupancy was lower during the 2P trial than during the regular 3P parking restriction. As a result, we will implement a permanent change in this section of Palmer Place is changed from 3-hour time limit to 2-hour time limit. The loading zone is not included in the change.

9. The rest of Palmer Place – both sides and all sections excluding the trial area:

9.1. The results of the parking turnover study in Palmer Place outside the trial area are as follows:

	During school holiday	During school term	During 2P Trial
Occupancy	81%	77%	82%
Turnover	77%	85%	90%

A diagram of the parking turnover study in Kermode Street can be found in [Link 2](#).

- 9.2. In the rest of Palmer Place (the northern, western and eastern legs, both sides of the road, but excluding the trial area) the trial did not appear to have a significant effect of parking occupancy. There is no evidence of vehicles from the trial area spilling over into the rest of Palmer Place. As such, no changes are proposed for the remaining sections of Palmer Place.

10. The side roads to Palmer Place, including Kermode Street, Pennington Terrace and Montefiore Hill, were included in the parking turnover study to monitor the parking behaviour:

10.1. The results of the parking turnover study in Kermode Street and Pennington Terrace are as follows:

<b>Kermode Street – both sides – between Palmer Place and Lakeman Street</b>			
	During school holiday	During school term	During 2P Trial
Occupancy	88%	92%	83%
Turnover	88%	100%	88%

A diagram of the parking turnover study in Kermode Street can be found in [Link 3](#).

<b>Pennington Terrace – both sides – between Palmer Place and Lakeman Street</b>			
	During school holiday	During school term	During 2P Trial
Occupancy	81%	90%	68%
Turnover	93%	100%	95%

A diagram of the results of the parking turnover study in Pennington Terrace can be found in [Link 4](#).

- 10.2. In the side roads near the trial area (namely Kermode Street between Palmer Place and Lakeman Street, and Pennington Street between Palmer Place and Lakeman Street) there was also no significant change in parking occupancy. There is no evidence of vehicles from the trial area spilling over into the side roads. As such, no changes are proposed for the side roads.
- 10.3. Montefiore Hill did not have any 2P or 3P parking to report on. The car parks were unrestricted on the northern side and 15-minute car parks on the southern side.
- 10.4. There was no feedback received during the trial time frame. We did receive additional feedback since the completion of the trial which reflects the comments we received in May 2021. In consideration of the feedback, the result of the study recommends retaining the 2 hour time limit near their homes and ongoing monitoring of parking compliance.

### Next Steps

11. There will be a permanent change to the section of Palmer Place between Kermode Street and Pennington Terrace is changed from 3-hour time limit to 2-hour time limit. The loading zone is not included in the change.
12. To assist with improving parking compliance, Council will continue to monitor on-street parking behaviours in Palmer Place.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – Diagram of Average Parking Occupancy - Palmer Place – eastern side – between Kermode Street and Pennington Terrace

**Link 2** – Diagram of Average Parking Occupancy - Palmer Place – both sides and all sections excluding the trial area

**Link 3** – Diagram of Average Parking Occupancy - results of the parking turnover study in Kermode Street

**Link 4** – Diagram of Average Parking Occupancy - results of the parking turnover study in Pennington Terrace

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## ATTACHMENTS

Nil

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- END OF REPORT -

# Adelaide Economic Development Agency – Quarterly Update

**ITEM 5.3** 01/02/2022  
**The Committee**

Strategic Alignment - Strong Economies

**Program Contact:**  
Ian Hill, Managing Director,  
AEDA 8203 7249

2020/01894  
Public

**Approving Officer:**  
Clare Mockler, Chief Executive  
Officer

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## EXECUTIVE SUMMARY

In accordance with the Charter of the Adelaide Economic Development Agency (AEDA), this report provides a quarterly update to Council on progress against milestones and performance indicators as outlined in the AEDA Business Plan and Budget for 2021-22.

This report provides an update to Council for the period 1 October to 31 December 2021.

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The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the report.

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<a href="#">Strategic Alignment – Strong Economies</a>
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
21/22 Budget Allocation	Not as a result of this report
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. The Charter of the Adelaide Economic Development Agency (AEDA) states:  
*“At the end of each quarter the Agency shall submit a report to the Council on progress against milestones and performance indicators as outlined in the Agency’s Strategic and Annual Business Plans.”*
2. This report provides an update to Council for the period 1 October to 31 December 2021. An overview of the key highlights is shown in [Link 1](#).
3. Key activities undertaken during this period included:
  - 3.1. Welcome to Adelaide Program
  - 3.2. AEDA’s Proposed Initiatives to Accelerate Residential Growth
  - 3.3. Rundle Mall Program Performance Review
  - 3.4. Inaugural WellFest Adelaide festival
  - 3.5. Vogue Festival

### **Welcome to Adelaide Program (Strategic Focus – Business Growth)**

4. The Welcome Adelaide Program has been developed to provide staff of new businesses arriving into the city to become integrated into the community more rapidly.
5. AEDA will work with organisations to help them take advantage of everything the city has to offer – from introductory offers at UParks, Adelaide Aquatic Centre, Rundle Mall and North Adelaide Golf Course, to a foyer pop-up with the Adelaide Central Market. The program is tailored to meet the needs of the staff of the individual business.
6. The program was trialled with the successful welcoming of 160 Accolade Wines staff into the city and will continue to be rolled-out to businesses that relocate to the city in 2022 starting with Gallagher Insurance and TeamViewer.

### **AEDAs Proposed Initiatives to Accelerate Residential Growth (Strategic Focus – City & Residential Growth)**

7. Council at its meeting on 9 November 2021 noted the proposed initiatives to accelerate residential growth and endorsed discussion with the Capital City Committee on these actions.
8. The initiatives range across six general categories being: Increase Demand for Housing in the City, Financial Considerations, New Housing Products and Models, Council Processes, Policy and Regulatory Matters and Strategic Positioning of the City.
9. The proposed initiatives complement the work being undertaken by the City of Adelaide in developing policy to support Council’s vision of being the most liveable city in the world with a further report to be provided to Council on opportunities to further increase residential growth in the City of Adelaide.

### **Rundle Mall Program Performance Review**

10. In light of the challenging and unprecedented conditions experienced by retailers in the wake of COVID-19, the AEDA Board engaged KPMG to undertake an independent, third party review to conduct a robust assessment of the efficiency and effectiveness of the Rundle Mall Program.
11. The Review was undertaken with the view to support the delivery of better services and outcomes for the Rundle Mall Precinct levy payers.
12. There is significant opportunity to position Rundle Mall as a landmark outdoor tourist destination, capitalising on its status as the largest outdoor mall in the Southern Hemisphere and to grow its reputation as South Australia’s pre-eminent retail shopping precinct.
13. High level outcomes from the review were highlighted during a Stakeholder Roundtable held on 17 December 2021. The Implementation Plan that has been prepared addressing the recommendations of the Review is being finalised.
14. The Rundle Mall Program Performance Review prepared by KPMG will be presented to the Audit and Risk Committee to note at its meeting to be held on 4 February 2022.

### **Inaugural WellFest Adelaide (Strategic Focus – Visitor Economy)**

15. WellFest Adelaide was a new initiative of AEDA and ran from 16 to 31 October 2021.
16. Core events of WellFest Adelaide included the WellFest Adelaide Business Leaders Luncheon (15 October) Wellness Squared activations across Whitmore Square (17 October), Light Square (24 October) and Victoria Square (31 October) and Hounds on Hutt event on Hutt Street and in Victoria Park (23 October).



17. The Business Leaders Lunch was a paid event held in the Adelaide Town Hall. The event targeted citywide business leaders and wellbeing/wellness organisations and attracted 90 guests.
18. The Wellness Squared and Hounds on Hutt events were free but ticketed events to enable contact tracing, database acquisition and compliance with SA Health requirements.
19. The inaugural WellFest Adelaide attracted over 13,000 patrons.

#### **Vogue Festival (Strategic Focus – Business Growth)**

20. Vogue Festival returned to Rundle Mall and Rundle Street on 8 October to 10 October 2021. This was the fourth instalment of Vogue Festival with the Festival previously held in 2017, 2018 and 2019.
21. The 2021 Vogue Festival provided a range of exclusive activations and special offers that were only available on the Mall and by shopping in store, in the centres and arcades and into Rundle Street.
22. All shoppers surveyed during the event advised that events like Vogue Festival increases the likelihood of them choosing to shop in Rundle Mall and the city vs their suburban shopping centre.
23. Many retailers advised their satisfaction with atmosphere within Rundle Mall and their retail results during the event.

#### **Other Activities**

24. Other activities undertaken in the second quarter of the 2021-22 financial year address the following Business Plan and Budget actions:
  - 24.1 Strategic Focus – Brand and Marketing
  - 24.2 Strategic Focus – Visitor Growth
    - 24.2.1 Funding of \$300,000 for the Adelaide Convention Bureau through the Strategic Partnership Program.
    - 24.2.2 Funding of \$40,000 provided to CheeseFest in October as part of the Events Recovery Fund to assist with expanding the event.
    - 24.2.3 Co-op #Go to Town campaign with SA Tourism Commission (September/October).
  - 24.3 Strategic Focus – Business Growth
    - 24.3.1 Business growth program with Business SA developed and expressions of interest received from 20 businesses.
    - 24.3.2 Seven new businesses launched by Renew Adelaide (nine businesses launched in the 2021-22 financial year).
    - 24.3.3 Delivery of initial Welcome Adelaide program to Accolade Wines to support their move with 150 staff into the city.
25. Forward Activities
  - 25.1 Deliver Reignite Adelaide 2.0 initiatives including:
    - 25.1.1 Welcome Back lunch and dinner vouchers
    - 25.1.2 The Digital Marketplace to support city businesses by providing a platform for consumers to buy directly online from small to medium size businesses from within the City of Adelaide
    - 25.1.3 Promotion of city businesses.
  - 25.2 Co-op Summer intrastate visitor campaign with RAA (December 21 to January 22).
  - 25.3 Co-op Summer interstate visitor campaign with SATC and Expedia (December 21 to January 22).
  - 25.4 Delivery of Welcome Adelaide program to four businesses to support their moves into the city – approximately 185 staff.
  - 25.5 Supporting 25+ firms considering expansion or opportunities to relocate to the city.
  - 25.6 Continue delivery of Business SA and Renew Adelaide partnerships to support people looking to start or improve their businesses in the city.
  - 25.7 Identification of retail brands to target to open a shopfront in the city.
26. Quarter 2 Financial Position
  - 26.1 AEDA's financial position remains unchanged from the original 2021-22 budget.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – Quarterly Update presentation for period 1 October to 31 December 2021

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## ATTACHMENTS

Nil

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- END OF REPORT -

# Adelaide Central Market Authority – Quarterly Update

**ITEM 5.4** 01/02/2022  
**The Committee**

Strategic Alignment - Strong Economies

**Program Contact:**  
Jodie Kannane, General Manager  
ACMA, 8203 7957

2015/02959  
Public

**Approving Officer:**  
Tom McCready, Director City  
Services

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## EXECUTIVE SUMMARY

In accordance with Charter of the Adelaide Central Market Authority (ACMA), this report provides a quarterly update to Council on progress against the strategic milestones and key performance indicators outlined in the Strategic Plan and Annual Business Plan and Budget for 2021-22.

.....

The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the report.
- .....

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<a href="#">Strategic Alignment – Strong Economies</a>
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
21/22 Budget Allocation	Not as a result of this report
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. Clause 6.3.2 of the Charter of the Adelaide Central Market Authority (ACMA) states:  
*“Within 14 business days of the end of each quarter the Authority must submit to the Council’s CEO a quarterly report on progress against the strategic milestones and key performance indicators outlined in the Strategic plan and the Annual Business Plan and Budget.”*
2. A copy of the quarterly report for the period 1 October to 31 December as provided to the Council’s Chief Executive Officer is found here in [Link 1](#).
3. Key highlights within the report include:
  - 4.1 October 2021
    - 4.1.1 Expanded Home Delivery Online platform with additional traders and products.
    - 4.1.2 Market Minis activation for pre-schoolers.
    - 4.1.3 Unveiled two art murals providing additional opportunities for community connection.
    - 4.1.4 Implementation of new systems and policies per updated ACMA Charter 2021.
    - 4.1.5 Chilli Crab event on 29 and 30 October.
  - 4.2 November 2021
    - 4.2.1 Mushroom Man’s Mushroom Shop stall upgrade completed.
    - 4.2.2 New stall SiSea opened.
    - 4.2.3 Commencement and induction of two new ACMA Board members.
    - 4.2.4 ACMA retail support to lessees including independent merchandising advice.
    - 4.2.5 Adapt Market operations to Covid19 conditions with borders reopening 23 November.
  - 4.3 December 2021
    - 4.3.1 Traders Representation Committee meetings to establish strategic focus.
    - 4.3.2 One Market communications commenced and development of Market expansion campaign.
    - 4.3.3 Market property and services audit completed and considered to support updated 10-year capital plan.
    - 4.3.4 Delivered Christmas marketing and operational program. Christmas trade was impacted by Covid conditions.
4. Forward Activities and / or services
  - 4.1. Update and deliver Covid Recovery Plan & CoA Reignite initiatives.
  - 4.2. Develop targeted external campaign collateral for customers via our traders including Market Life video.
  - 4.3. New stores Saudade & Mr.Cheese scheduled to open.
  - 4.4. Develop Online Home Delivery stage 2.
  - 4.5. Deliver marketing material and overarching communications strategy for One Market (Central Market Arcade Development.)
5. Quarter 2 Financial Position
  - 5.1. ACMA’s Financial Forecast is \$10k favourable from the original budget 2021-22.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – ACMA Quarterly Update report for period 1 October to 31 December 2021

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## ATTACHMENTS

Nil

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- END OF REPORT -

# Adelaide Events Guidelines 2021

ITEM 5.5 01/02/2022

The Committee

Strategic Alignment - Dynamic City Culture

**Program Contact:**

Christie Anthony, Associate  
Director, City Culture 8203 7444

2021/01868

Public

**Approving Officer:**

Stephen Zaluski, Acting Director  
City Shaping

## EXECUTIVE SUMMARY

The Adelaide Events Guidelines will be a City of Adelaide Operating Guideline for all events on public land, including the Park Lands, roads, buildings and other public spaces, developed in response to the following policy and reform work.

The City of Adelaide Strategic Plan 2020-2024 has an aspirational vision for Adelaide to be the world's most liveable city. In delivering on the Strategic Plan, Council will create and contribute to Dynamic City Culture through enabling 'beautiful, surprising places' and celebrating 'diverse community, culture and creativity'.

The Adelaide Park Lands Events Management Plan 2016-2020 is at end of life, which provides Council with a timely opportunity to also deliver on policy reform in addition to financial investment. Key drivers for the current revision of the Adelaide Park Lands Management Plan are the reduction of red tape, making the City of Adelaide easy to do business with and to promote Adelaide's event sites as the top outdoor venues of choice in South Australia and nationally. All parks are in the care and control of City of Adelaide and will continued to be managed by each park's Community Land Management Plan (CLMP).

The Adelaide event industry has been impacted heavily by COVID-19. Health measures have resulted in two considerable impacts. Firstly a reduction in capacity which in turn provides a reduction in event income, and secondly, in increased costs associated with event organisers needing to increase their site footprint and invest in additional infrastructure to support COVID safe event planning.

Reignite Adelaide is a welcome range of innovations by Council to bring people back to the city. It includes initiatives to enable better use of space, reduce fees and risk, and encourage investment and innovation. Through Reignite Adelaide, Council is delivering on its commitment to be the lowest cost capital city with the least red tape. In relation to supporting the event industry, Council has introduced a measure to enable fee free outdoor event site fees and road closures from August 2021 to August 2022, this report introduces a related piece of complementary policy reform.

The result of this policy reform work is the new *Adelaide Events Guidelines*, which are Operating Guidelines, presented to Council for noting in this report. These Guidelines will support City of Adelaide to be easier to do business with, and also focus our internal resources on early notification. City of Adelaide strives to work together with stakeholders for the development of brilliant events that draw visitors to the city.

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The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the Adelaide Events Guidelines, as set out in Attachment A to Item # on the Agenda for the meeting of the Council held on 8 February 2022.
  2. Notes the Adelaide Events Guidelines will replace the Adelaide Park Lands Events Management Plan 2016-2020, which is due to expire and under review.
  3. Approves an addition to the Temporary Use of Public Spaces Policy to include reference to the Adelaide Event Guidelines, and removal of reference to the Adelaide Park Lands Events Management Plan as contained in Attachment B to Item # on the Agenda for the meeting of the Council held on 8 February 2022.
-

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Dynamic City Culture</b> Council will continue to create a beautiful, diverse city that celebrates its natural, cultural and built heritage. We will do this by expanding Adelaide’s global reputation as a ‘magnet city’ through world class events, festivals and activation and by supporting community diversity, cultural expression, experiences and participation.
Policy	The Adelaide Park Lands Events Management Plan 2016-2020 is due to expire. It is proposed that the Adelaide Events Guidelines will replace this in part. The Adelaide Event Guidelines are also informed by the: <ul style="list-style-type: none"> <li>- Community Land Management Plans (CLMP) created for each park in the care and control of the City of Adelaide.</li> <li>- Temporary Use of Public Space Policy</li> </ul>
Consultation	The Guidelines have been developed in consultation with City of Adelaide Event Facilitators based on practice approaches and delivery of the Adelaide Park Lands Events Guidelines with a range of event organisers. Consultation will be undertaken in the review of the Adelaide Park Lands Events Action Plan 2016-2020 and the development of new priorities and actions. A series of conversations with Adelaide Festival and event organisers has been undertaken by City Culture in early/mid 2021 and the findings of those conversations also inform this work.
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	The development of these simpler Adelaide Events Guidelines will enable Council to be easier to do business with and will reduce administrative reporting requirements which do not currently result in improved outcomes for Council or event organisers.
21/22 Budget Allocation	Not as a result of this report
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	The Adelaide Events Guidelines will be an externally facing Operating Guideline of the City of Adelaide. It is recommended that these Guidelines are reviewed annually.
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report



## DISCUSSION

1. The City of Adelaide Strategic Plan 2020-2024 has an aspirational vision for Adelaide to be the world's most liveable city. In delivering on the Strategic Plan, Council will create and contribute to Dynamic City Culture through enabling 'beautiful, surprising places' and celebrating 'diverse community, culture and creativity'.
2. The Adelaide Park Lands Events Management Plan 2016-2020 is due to expire and requires review.
3. Events in the city are broad in scope, and defined as a "public or private, fenced or unfenced, ticketed or unticketed planned gathering of people which is outside the normal everyday activity. An event can offer cultural, social, lifestyle and sporting experiences".
4. The Adelaide event industry has been impacted heavily by COVID-19 health measures requiring social distancing. Health measures have resulted in two considerable impacts. Firstly a reduction of event income, and secondly, in increased costs associated with event organisers needing to increase the site footprint and add infrastructure to support COVID Safe event planning.
5. Reignite Adelaide has put in place a range of innovations to welcome people back to the city. These include initiatives to enable better use of space, reduce fees and risk, and encourage investment and innovation. Through Reignite Adelaide, Council is delivering on its commitment to be the lowest cost capital city with the least red tape.
6. In relation to supporting the event industry, Council has introduced a measure to enable fee free outdoor event site fees and road closures from August 2021 to August 2022.
7. Key drivers for the revision of the Adelaide Park Lands Management Plan are the reduction of red tape, making the City of Adelaide easier to do business with and promoting event sites as outdoor venues of choice for South Australian and the national event industry. Use of the Adelaide Park Lands over the past five years has also informed the proposed usage. No changes are proposed for operating times.
8. Council's Community Land Management Plans (CLMPs) for each park enable Council to continue to determine the uses for each park.
9. It is proposed that the Adelaide Park Lands Events Management Plan 2016-2020 be replaced in part by the new Adelaide Events Guidelines.
10. The Adelaide Events Guidelines replace the policy and operational sections of the Adelaide Park Lands Events Management Plan, specifically Part 1: Adelaide Park Lands Event Policy, Part 2: Adelaide Park Lands Events Guidelines and Part 4: Adelaide Park Lands Maps and Event Site Criteria.
11. The Adelaide Events Guidelines will be a City of Adelaide Operating Guideline for all events on public land including the Park Lands, roads, buildings and other public places.
12. Council's Temporary Use of Public Space Policy enables the Adelaide Events Guidelines to broaden in scope to include roads, footpaths and other public outdoor space.
13. The Adelaide Events Guidelines are a simpler guide for use by both external event organisers and City of Adelaide staff, to guide best practice approaches for successful events.
14. The Adelaide Events Guidelines enable Council to be easier to do business with and enable resources to be directed towards early notification and consultation, working with surrounding businesses and maximising the success and benefits of the event.
15. The Adelaide Park Lands Events Action Plan 2016-2020 currently forms Part 3 of the Adelaide Park Lands Events Management Plan 2016-2020 and is also under review with the results to be presented to Council in 2022. The review will consider the status (achieved/complete, to be continued or to be made redundant) of the nine actions in the APLEMP for inclusion in a new Action Plan. The current actions which are under review are:
  - 15.1. Develop Implement and Monitor the APLEMP
  - 15.2. Create multi-year agreements for significant major events
  - 15.3. Review infrastructure requirements for all event spaces
  - 15.4. Improve remediation processes
  - 15.5. Develop and share the CoA management annual event calendar
  - 15.6. Improve the spatial distribution of events
  - 15.7. Review the Adelaide Park Lands Community Land Management Plans (CLMP)
  - 15.8. Improve online event management processes and tools
  - 15.9. Encourage carbon neutrality and sustainable resource use.

16. The introduction now of the new Adelaide Events Guidelines (Operating Guidelines) will result in the following proposed changes:
- 16.1. A set of Statements of Intent for Events in the City, based on current Council policies, will replace Part 1: Adelaide Park Lands Events Policy of the APLEMP
  - 16.2. A new section on Best Practice Event Management at the City of Adelaide is included to focus on enabling better event planning early and clarity on City of Adelaide expectations.
  - 16.3. The addition of Guidelines that include the management of events held on roads, in buildings and other places as well as on the Adelaide Park Lands.
17. The following elements remain unchanged:
- 17.1. All operating hours, including event closing times for all Park Lands remain unchanged.
  - 17.2. Site criteria including desired use remain largely unchanged, however updates to accessibility have been made.
18. The Adelaide Events Guidelines updates the requirements for new event applications to be subject to consultation with Council (and resulting 21-day public consultation).
- 18.1. Section (1.9) of the Adelaide Events Guidelines outlines the circumstances in which an event will be required to be considered by Council as follows:
 

*‘Consideration by Council*

*Where a new event application that could have significant impact on the Park Lands or community it may be taken to Council in a report for consideration and approval. In these instances, Council will be provided with the event management approaches and the outcomes of a 21-day public consultation prior to seeking Council approval. The local community and other key stakeholders will be engaged to seek views, identify opportunities and to minimise impacts. Significant impact can be defined by timeframe (for example the event may be in place over a period of months) and of significant impact to the community.*

*It should be noted that the process outlined above can require a minimum 3-month lead time and may result in recommendation changes to the proposal that may or may no longer be acceptable to the event organiser.*

*Council reserves the right to refuse to grant a licence for the use of the Park Lands for an event should the impact be considered too high and would be unable to be satisfactorily mitigated’.*
19. Findings from desktop research on the outcomes of Council consultation for major events over the past two years indicate the following:
- 19.1. 16 event reports have been presented to Council for approval in the past two years.
  - 19.2. In addition to the sixteen independent reports, Council have also been provided with eight quarterly updates outlining upcoming events and the outcomes of events held in the previous quarter.
  - 19.3. Of the 16 Council reports, all were approved without alteration, with only one event requiring any change to the proposal.
20. The new Adelaide Events Guidelines will enable events to proceed with more certainty, which is invaluable in the current climate.
21. The new Guidelines will allow City of Adelaide to be easier to do business with, to work through approvals as quickly as possible to ensure the City can be activated and continue to drive people and experiences into our Park Lands and other spaces.
22. We will continue to provide the Quarterly Events Update to Council on upcoming events, and the outcomes of events, to ensure Council is well informed. This proposed streamlining of the approach will enable more resources to be allocated to the development of these robust quarterly update to Council.
23. The introduction of the Adelaide Events Guidelines supports Council’s Reignite Adelaide initiatives through policy reform making the City of Adelaide easier to do business with, more agile and customer focused.
24. Council’s Temporary Use of Public Space Policy enables the Adelaide Events Guidelines to broaden in scope to include Park Lands and other public space and provides guiding principles for event use. It is recommended that the Temporary Use of Public Spaces Policy is amended to include reference to the Adelaide Event Guidelines, and removal of reference to the Adelaide Park lands Events Management Plan to reflect the interconnection.

## ATTACHMENTS

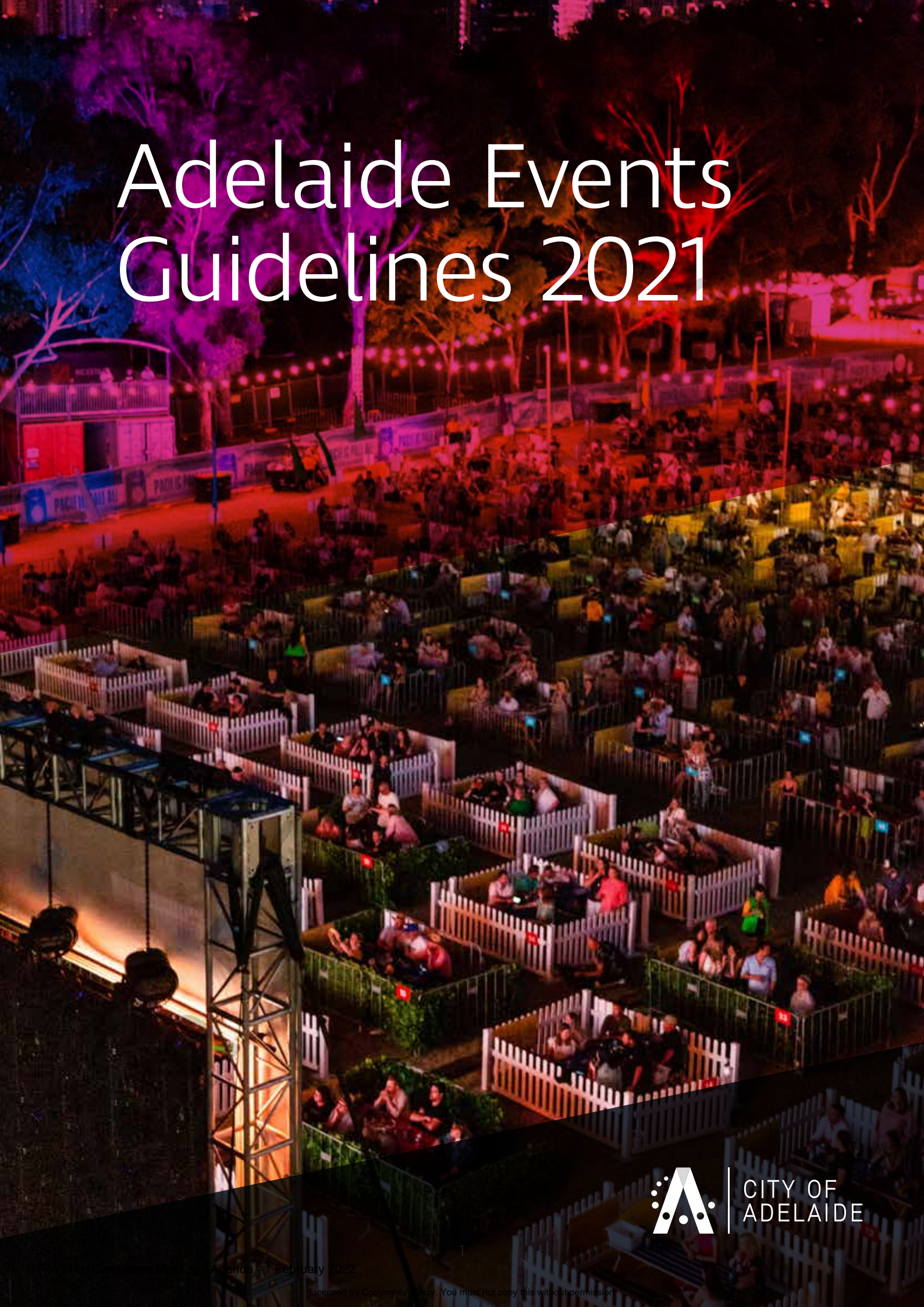
**Attachment A** – Adelaide Events Guidelines 2021

**Attachment B** – Temporary Use of Public Spaces Policy

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- END OF REPORT -

# Adelaide Events Guidelines 2021



CITY OF  
ADELAIDE

## Acknowledgement of Country

City of Adelaide tampendi, ngadlu Kurna yertangga banbabanbalyarnendi (inbarendi).

Kurna meyunna yaitya mattanya Womma Tarndanyako.

Parknako yailtya, parnuko tappa purruna, parnuko yerta ngadlu tampendi. Yellaka Kurna meyunna itto yailtya, tappa purruna, yerta kuma burro martendi, burro warriappendi, burro tangka martulyaiendi. Kumarta yaitya miyurna iyangka yalaka ngadlu tampinhi.

City of Adelaide acknowledges that we are meeting on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today. And we also extend that respect to other Aboriginal Language Groups and other First Nations.

You can listen to this acknowledgement at: [cityofadelaide.com.au/community/reconciliation/welcome-and-acknowledgement-of-country](https://cityofadelaide.com.au/community/reconciliation/welcome-and-acknowledgement-of-country)

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## Introduction

Adelaide has an enviable reputation as one of the world's most liveable small cities with a dynamic cultural life. Our city hosts a year-round calendar of events and activities that delight, inspire and engage local, national and international audiences.

The Adelaide Park Lands provide beautiful open spaces in which to stage diverse events of all sizes and offer a wonderful backdrop for a huge variety of events, from major events through to small-scale community events and weddings. Adelaide's streets, laneways, buildings and unique spaces can all be activated to host diverse events in partnership with surrounding businesses and stakeholders.

Events play a vital role in the civic and cultural life of a city. They bring people together for shared experiences, celebrations and competitions, and promote wellbeing. A city with vibrant festivals and events is one envied for its lifestyle, attracting visitors from diverse places and engendering local pride. Adelaide is brilliant at events, and we are renowned for our festivals. Our geographic layout and topography makes our city truly a venue of choice. We are affordable, have culturally sophisticated and curious audiences and have a plethora of 'add on' experiences in hospitality and accommodation to draw on destination tourism.

These Guidelines are a mechanism to share the best practices that City of Adelaide undertakes with our partners to create an exciting and culturally enriching Adelaide experience, while also contributing significantly to the State. The Adelaide Events Guidelines promote Adelaide event sites as venues of choice.

A strong creative culture has many positive impacts; improving local and state-wide economy, health and wellbeing, social engagement, employment and education outcomes. The Adelaide Fringe remains the second biggest Fringe event in the world after Edinburgh and the demand for events in the Park Lands continues to grow, and there is a healthy optimism for a return of pre-COVID attendances, and a return to the pattern of continued growth, once safe to do so, among Adelaide events and festivals. Council is setting future directions in order to harness this growth and energy and attract more visitors to enjoy outdoor events in our beautiful city. Council aims

to host and support increasingly accessible and inclusive events to ensure all who attend, regardless of accessibility needs, can take part and benefit from the rich experiences on offer.

The purpose of the Adelaide Events Guidelines is to provide all the information necessary for Council and the community to understand and adhere to the management framework for hosting events in the city. The approaches outlined in these Guidelines aim to strike a balance between promoting our city event sites as venues of choice; thereby growing the number of events, and recognising the unique needs of the event sites, local community and surrounding environment.

Council welcomes all types of events that are suitable to the location and enhance activity in the surrounding precinct. As Council strives for carbon neutrality, event organisers will facilitate environmental sustainability through the organisation and delivery of the event and by highlighting active transportation options like public transport, walking, and cycling routes in conjunction with event promotion..

These Guidelines provide a set of considerations and commitment for both the City of Adelaide and the event organiser to follow. The Guidelines also include a series of maps of key event sites, and criteria for use.

## What is an event?

An event is defined as a public or private, fenced or unfenced, ticketed or un-ticketed planned gathering of people which is outside the normal everyday activity of the Park Land (even if held regularly). An event can offer cultural, social, lifestyle and sporting experiences. An event may be defined for the purposes of the Guidelines on sites where event provisions are not provided for in sporting licence agreements. A festival can be defined as a group of events or a single event. Events and festivals can be held in a single day or over multiple days. These Guidelines also refer to events in terms of size:

**Major event** – an event of 10,000 plus people and/or over 20,000 square metres.

**Medium event** – an event of 1,501 to 9,999 people and/or over 1,000 and less than 20,000 square metres.

**Small event** – an event of 0 to 1,500 people and/or less than 1,000 square metres in size.





## Statements of Intent

### Acknowledgement of Country

The City of Adelaide Park Lands are under the ongoing cultural care and custodianship of the Kurna First Nations people of the Adelaide Plains. Any activity in the Park Lands must respect this custodianship. From time to time, when particular event activities are proposed on sites of specific significance to Kurna, the City of Adelaide will consult Kurna stakeholders around the specific Cultural significance of the activity on this site.

The City of Adelaide respects Kurna cultural heritage, beliefs and relationship with the land. Event sites in the Park Lands has been developed in line with appropriate cultural information. Council encourages event organisers to acknowledge traditional owners in events and festivals held on Country, including conducting Acknowledgment of Country, facilitating Welcome to Country and use of appropriate Kurna place names in promotion and marketing. Consultation and engagement with Kurna community organisations is encouraged, particularly for major events and festivals. For more information see [City of Adelaide Stretch Reconciliation Action Plan 2021–2024](#).

### Outdoor Venues of Choice

The City of Adelaide will attract culturally diverse events of all types and sizes, that delight and inspire, to create rich experiences across the city. Park Lands event sites as well as roads, buildings, laneways and other places in Adelaide are maintained and promoted to host a range of high-quality events and festival experiences. City of Adelaide promotes our event sites as competitive venues of choice in a South Australian, national and international context.

### The Park Lands

The Adelaide Park Lands are defined as the Park Lands and Squares of the city and North Adelaide under the care and management of the City of Adelaide and the State Government, excepting Parliament House and Government House. All parks under the care and control of the City of Adelaide are managed by each park's [Community Land Management Plan](#). All parks are managed in accordance with the [Adelaide Park Lands Management Strategy](#). Council has a

responsibility to ensure that event sites in the Park Lands are maintained and presented as globally recognised outdoor venues of choice, including educating event organisers on how best to care for the site and the value of the commitment to return the site to optimum condition post-event.

### Destination Experience

The City of Adelaide will encourage and work with events to promote the City as a destination, including Adelaide CBD and North Adelaide accommodation, experiences and attractions and hospitality offerings to complement the event experience for visitors. We strongly encourage registration with the Australian Tourism Data Warehouse to enable City of Adelaide and Adelaide Economic Development Agency to promote the event broadly, and for visibility nationally.

### Community Benefit

The City of Adelaide will support respectful co-existence between events and the local businesses, and with residents, aiming for cooperative business, cultural and social opportunities which provide benefits for all. We do this by facilitating a good fit between an event type and an event site. The City of Adelaide may enter into long term license agreements to facilitate the growth and development of the festival or event, based on mutual benefit to the city and the event or festival, building opportunities for the event or festival to integrate with the surrounding location and establish mutually beneficial relationships over time.

### Partnerships and Funding

The City of Adelaide is committed to supporting events and festivals to thrive and AEDA operates the Events and Festivals Sponsorship Program for major events attracting visitors to the city. Throughout the year there are a range of other funding opportunities promoted through the City of Adelaide for events and festivals of all sizes. Events are encouraged to seek funding and sponsorship through various means to support their success.

## Community Engagement

City of Adelaide employs best practice approaches to early notification and engagement with the community in the immediate proximity of a proposed event. This early notification enables informed decision-making by residents and community and produces improved outcomes for event organisers who can develop their event for more successful outcomes. Council may legally grant an event licence for up to five years under the *Local Government Act 1999* without undertaking public consultation, provided that such a licence is authorised by the relevant Community Land Management Plan (CLMP).

## Welcoming and Diverse

City of Adelaide strives to create a city that is welcoming, inclusive and accessible to all. The city will partner with groups and organisations to deliver welcoming and safe events, celebrating and reflecting the many culturally diverse communities in the City of Adelaide.

## Wellbeing

Adelaide is a city where the health and wellbeing of people is paramount. The City of Adelaide is committed to maintaining a high standard of liveability and vibrancy and invests in a range of initiatives, projects and programs including events and festivals to support health and wellbeing through the **City of Adelaide Wellbeing Plan 2020–2025**.

## Arts and Culture

The **City of Adelaide Cultural Strategy 2017–2022** celebrates our world-renowned city of artists, makers and festivals, and Adelaide's rich cultural diversity enables us to experience and tell stories that reflect our contemporary and inclusive communities. Artists, music, public art and festivals shape the experience of the city and are an intrinsic part of our daily lives. They are what we value and celebrate, and what makes us unique. Adelaide's designation as a member of the UNESCO Creative City Network in 2015, as a City of Music, is testament to our global reputation as a 'magnet city' with world class events, live music and festivals.

## Accessible Events

The City of Adelaide will support event organisers to hold welcoming, accessible and safe events that leave people of all backgrounds with positive lasting memories of our city in alignment with our **Disability Access and Inclusion Plan 2019–2022**. Event organisers are encouraged to consider how the event can be accessible to people who live with a disability by considering physical access, providing detailed information about the event, and ensuring staff are welcoming and inclusive. City of Adelaide supports permanent event infrastructure that fosters community connections and follows universal and sustainable design principles.

## Sustainable Events

The City of Adelaide is committed to supporting events that are environmentally sustainable through actions such as reducing waste, using recycled water, being energy efficient and encouraging low emission transportation. Resources are available to assist events, including the **Sustainable Event Guidelines** which provides a comprehensive summary of actions that can be implemented, to uphold South Australia's reputation as a green, carbon neutral and climate ready city.

## Strategic Context

### Legislative Framework

Council is committed to enabling events and festivals to continue to innovate and develop across the city, to deliver social, cultural and economic outcomes. While enabling innovation there exists a legislative framework to guide the management of events across a complex capital city landscape that may require negotiation, variations and solutions in the working relationship between event organisers and the City of Adelaide. The relevant legislation includes (and is not limited to):

- *Adelaide Park Lands Act 2005*
- *Disability Discrimination Act 1992*
- *Environmental Protection Act 1993*
- *Local Government Act 1999*
- *Liquor Licensing Act 1997*
- *Major Events Act 2013*
- *Motorsport Act*
- *Planning Development and Infrastructure Act 2016*
- *Planning Development and Infrastructure (General) Regulations 2017*
- *Planning and Design Code*
- *Road Traffic Act 1961*
- *Tobacco Products Regulation Act 1997*
- *Work Health and Safety Act 2012*
- *Work Health and Safety Regulations 2012*

### Guiding Council Policy, Strategy and Action Plans

Council has a range of strategic drivers that underpin these Guidelines, including:

- *Adelaide UNESCO City of Music Action Plan (in development)*
- *Adelaide Park Lands Community Land Management Plan/s*
- *Adelaide Park Lands Management Strategy*
- *Community Consultation Policy (in review)*
- *Community Engagement Strategy*

- *Cultural Festivals Action Plan (in development)*
- *Cultural Strategy 2017–2023*
- *Disability Access and Inclusion Strategy 2019–2022*
- *Dynamic City Action Plan (in development)*
- *Integrated Biodiversity Management Plan*
- *Live Music Action Plan 2017–2020*
- *Stretch Reconciliation Action Plan 2021*
- *Smart Move Strategy 2012–2022 Interim Action Plan 2016–2018*
- *Temporary Use of Public Space Policy (2020)*

### Aligned Council Guidelines

- *Adelaide Park Lands Building Design Guidelines*
- *Event Amplified Sound Management Guidelines*
- *City Works Guides*
- *Media Production Operating Guidelines*
- *Mobile Food Vending Guidelines*
- *Objects on Footpath Operating Guidelines*
- *Outdoor Dining Guidelines*
- *Street Permit Operating Guidelines*
- *Street Parade and Marches Operating Guidelines*
- *Street Trading Operating Guidelines*
- *Sustainable Event Guidelines*



## Part 1: Best Practice Event Management

### 1.1. What makes a great event?

Great events happen when the event organiser undertakes the following action:

- Secure the right venue for the event
- Work collaboratively with the City of Adelaide
- Strong leadership
- Clear roles and responsibilities
- Clear objectives and a solid plan to achieve your objectives
- Pay attention to detail including details to create a brilliant experience for your participants
- Consider attendees with diverse needs e.g. with disability, older people and event patrons from culturally and linguistically diverse communities.
- Put strategies in place for environmentally sustainable outcomes and resource use (water, energy, waste management/resource recovery)
- Invest in strong community and stakeholder relationships
- Ensure the event has a consistent theme, image, branding and public communications
- Register the event with the Australian Tourism Data Warehouse

- Build high quality Event Management Plans
- Realistic budget and sound financial management
- Have a plan in place for evaluation and review
- Undertake strategic planning (looking over the horizon).

### 1.2. Steps to holding an event in the City of Adelaide

1. Read these Adelaide Events Guidelines
2. Decide what size category your event falls into:
  - Weddings and small events are managed with a light touch through Council's Business Centre.
  - Major events will be assigned a City of Adelaide Event Facilitator to support the delivery of the event
3. Book online
4. Enter into a working relationship with City of Adelaide.
5. Consider early any requirement to apply for permits and approvals. Development approval may be required for events of 30 days and for events in buildings.



### 1.3. Assessment of event applications

Council seeks to grow events in the city and welcomes new event opportunities and applications for activity at all times of the year. Approved events will be a mix of commercial and non-commercial, public and free entry events, with a desire to maximise and maintain public access to the Park Lands and activate the city.

New event bookings are assessed on a case-by-case basis against these Guidelines, particularly the Site Criteria (Part 3). Sufficient lead in time from the time of booking to the event will ensure success through enabling engagement with City of Adelaide and city communities.

The City of Adelaide may legally grant an event licence for up to five years under the *Local Government Act 1999* without undertaking public consultation, provided that such a licence is authorised by the relevant Community Land Management Plan (CLMP).

As such, the city is required to have a suitable approval process in place to ensure that each event licence is assessed and determined as being consistent with the requirements of the Community Land Management Plans. Adherence to this process will ensure all approved event licences comply with section 202(6) of the *Local Government Act 1999*.

The Community Land Management Plans for the Park Lands allow for events where the use is:

- Consistent with the objectives of management of the park
- Provides community benefit
- Supports the outdoor recreational use of the Park Lands and
- Is consistent with the Adelaide Park Lands Management Strategy.

For major events, City of Adelaide encourages and can facilitate engagement with key authorities and partners including South Australia Police, Consumer and Business Services, Department of Infrastructure and Transport, Renewal SA and Riverbank partners to ensure effective mitigation and scheduling occurs, in order to both leverage on partnership opportunities and minimise disruption to the daily life of the city.

### 1.4 Booking multiple sites

Where multiple event sites have been tentatively held, confirmation of event sites must be confirmed in line with the application lodgement timeframes (see 1.5 Timelines). City of Adelaide is committed to supporting an event or festival through minimising touch points across Council. For major events, the Council Event Facilitator can support this process.

City of Adelaide reserves the right to adjust tentatively held booking dates in consultation with event organisers in advance of confirmed bookings.

### 1.5 Timelines

Applications must be lodged with Council prior to the event date, in line with the following:

- Small event: At least 21 days prior or three months if held over multiple days
- Medium event: At least three months prior
- Major event: At least six months prior
- Events requiring a road closure: At least three months prior.

### 1.6 Consultation and engagement

City of Adelaide prioritises early and meaningful consultation with community stakeholders and local businesses to support events and the local community to build valuable relationships for the benefit of well-planned and supported events. Impacted community members will be notified as far in advance as possible of the upcoming event in order to support negotiation and intervention to enable harmonious co-existence.

Organisers are encouraged to develop relationships with nearby permanent business to share information like the proposed hours of the event, which could enable local business to provide dinner or entertainment after the event. For example, organisers are encouraged to consult with different community groups who will provide insights into how to maximise and support their attendance. These diverse potential event patrons will include people living with disability, cultural and linguistically diverse, parents and ageing community members.

### 1.7 Management of amplified sound

Council's **Event Amplified Sound Management Guidelines** requires significant notification and engagement to be undertaken prior to approval of

an event licence. Notification areas have been established to ensure adequate information and prior notice is provided to the community around event sites.

### 1.8 Consideration by the Adelaide Park Lands Authority (APLA)

Events may be presented to APLA for advice or comment to the Council if it is deemed that there will be a significant impact to the care and control of the Park Lands, beyond the regular application of these Guidelines and that require specialist advice from APLA. The authority will be regularly informed of events held in the Park Lands through reporting mechanisms.

### 1.9 Consideration by Council

Where a new event application could have a significant impact on the Park Lands or community, it may be taken to Council in a report for consideration and approval. In these instances, Council will be provided with the event management approaches and the outcomes of a 21-day public consultation prior to seeking Council approval. The local community and other key stakeholders will be engaged to seek views, identify opportunities and to minimise impacts. Significant impact can be defined by timeframe (for example the event may be in place over a period of months) and significant impact to the community.

It should be noted that the process outlined above can require a minimum three month lead time and may result in recommendation changes to the proposal that may or may no longer be acceptable to the event organiser.

Council reserves the right to refuse to grant a licence for the use of the Park Lands for an event should the impact be considered too high and would be unable to be satisfactorily mitigated.

### 1.10 Care and custodianship of the Adelaide Park Lands

The City of Adelaide Park Lands are under the ongoing cultural care and custodianship of the Kurna First Nations people of the Adelaide Plains. Any activity in the Park Lands must respect this custodianship. From time to time, when particular event activities are proposed on sites of specific significance to Kurna, the City of Adelaide will consult Kurna Elders around the appropriateness of the activity on this site.

City of Adelaide maintains the Park Lands for a range of uses and council therefore has an obligation to apply the statutory principles of the *Adelaide Park Lands Act 2005* including the following:

‘The interests of the South Australian community in ensuring the preservation of the Adelaide Park Lands are to be recognised and activities that may affect the Park Lands should be consistent with maintaining or enhancing the environmental, cultural, recreational and social heritage status of the Park Lands for the benefit of the state’.

A number of Adelaide Park Lands include representations of significant parts of Australia’s history and places of peace. Events wishing to use these spaces must first discuss with the Events Team to ensure appropriateness of the nature of the event.

These areas of sensitivity have been denoted on the relevant maps. Please note that this is not an exhaustive list of all areas of sensitivity. Only those areas of sensitivity which are likely to be impacted by events have been included.

Event management must ensure the protection of biodiversity areas, local fauna, remnant vegetation and tree root zones in particular. Where an event disrupts the natural cycle of turf growth and maintenance care, the event will be charged for remediation in order to return the park to its former condition as quickly as possible.

Premium sites have a higher expectation of quality of the turf and environment and additional remediation charges may be expected in these sites.

To minimise remediation costs to event organisers, rest and remediation periods will be programmed for Parks in the event booking schedule.

### 1.11 Long Term Licenses

Three (3) or five (5) year license terms can be offered to suitable events to support stability of tenure in appropriate event sites. Longer term licences will enable Council to more efficiently schedule Park Land availability over the annual calendar, as well as set rest periods to ensure high quality turf is maintained. Long term license application processes will be undertaken through a transparent expression of interest procedure. Public consultation will be conducted as part of this process.

## 1.12 Pop Up Bars

Applications for events that are deemed to be offering only a pop up bar are not supported through these Guidelines. Applications will be assessed on a case-by-case basis which will include reviewing how the proposed pop up bar includes cultural experience and entertainment for patrons. The liquor component must always be a secondary and/or complementary offering with the activation being the primary purpose of the event. Pop up bars with limited activation are not eligible for an event licence. The assessment and approval or otherwise of such applications will be at the discretion of Council and will consider how the proposed activities are in line with the Criteria for Event Use for the proposed site/s as well as the objectives of the Liquor Licensing Act.

## 1.13 COVID Safe events

As a result of the global pandemic all City of Adelaide event applications and approvals will be subject to the event organisers complying with relevant laws, regulations, declarations and restrictions in respect of the outbreak of the Human Disease named COVID-19. Council will not be liable for any loss or damages caused by or in connection with any event impacts caused by or in connection with the State Government required Covid-19 measures for event organisers. City of Adelaide staff will support event organisers to modify and comply with required health measures.

## 1.14 Fees and charges

As a local government entity, the City of Adelaide supports events in order to primarily attract people to the city and Park Lands, not to earn income. The City of Adelaide sets reasonable fees in order to be fair and equitable to Park Lands and city users and ratepayers. To this end the following policy principles apply to setting fees:

- Promoting City of Adelaide event sites as outdoor venues of choice
- Fairness
- Equity
- Sustainability (of both the event and of Council's support for the event).

- To achieve these principles fees and charges must be set in a way that:
  - Considers the value of the location
  - Considers the size of the event
  - Considers seasonality
  - Considers the ability of the event holder to pay i.e. commercial ticketed events will be charged more
- Operates from a user pays approach to remediation of damaged parks
- Operates from a user pays approach for water, power and sewerage use.

## Part 2: Adelaide Events Operating Guidelines

### 2.1 Planning a successful event

To plan for a great event, the City of Adelaide will:

- Champion and facilitate events held on the city's Park Lands and roads
- Facilitate a calendar of events to ensure a safe and successful world-class event city
- Present the event spaces in a well-maintained fashion
- Coordinate operational services where requested (power, sewer access, irrigation mark-outs, gate access, cleansing etc.)

To plan for a great event, event organisers will:

- Complete an event management plan, which provides best practice links and information to run a well-planned event that meets legislative requirements
- Hold the correct public liability insurance and complete appropriate Risk and Event Management Plans
- Plan early in collaboration with the City of Adelaide to achieve a high quality event
- Provide a welcoming, inclusive, healthy, and safe environment for event patrons and staff, adhering to national standards and legislative requirements
- Ensure access to the event and promote the accessible event to people living with a disability. A checklist is included in the back of this document





- Where possible promote the event within the context of the entire city and ParkLands as a destination for visitors, and working with local businesses to maximise that experience
- Follow any desired practice regarding cultural and environmental sensitivities in the Park Lands, this may mean protecting or avoiding certain areas within the site
- Include a Kurna Welcome to Country (major events) and acknowledge the original custodians of the land, the Kurna people, and the use of the Kurna name for the park (all events)
- Encourage and promote public transport, walking and cycling options to access the event, particularly for events in premium sites
- Ensure the planning and delivery of the event results in an environmentally sustainable outcome including minimising use of resources (water, energy, waste) and employ strategies to recover resources (i.e. selecting reusable, compostable or recyclable materials.)
- Employ the 'waste management hierarchy' (Avoid, Reduce, Reuse, Recycle etc) in all planning and delivery of events, and ensure the corresponding receptacles (i.e. organics, recycling, reusable, and waste bins) are in place
- Submit appropriate development approval/application as required i.e. fencing
- Include sustainable elements such as waste management, supporting patrons to use transport alternative to cars. A checklist is available in the back of this document.

## 2.2 Community engagement

To ensure the local community are engaged with and support the event, the City of Adelaide will:

- Facilitate links with the local community to ensure early notification and consultation is conducted
- Maximise opportunities for existing businesses to benefit from and integrate with events
- Take local feedback (businesses, licence holders, cafés) into consideration when approving and shaping an event
- Encourage and support event organisers to hold their event in a suitable location
- Facilitate negotiations between sporting licence holders and event applicants where relevant
- Facilitate conversations between Kurna and event applicants where relevant.

- To ensure the local community are engaged with and support the event, event organisers will:
- Manage their noise outputs in line with Council's Event Amplified Sound Guidelines including satisfactorily notifying and engaging within notification areas as specified in the Event Amplified Sound Guidelines
- Maximise informal public access and maximise use of the Park Lands by the public during the event, including access routes around the Park Lands for pedestrians and cyclists
- Manage alcohol trading and consumption in a safe and effective manner, following all South Australian legislation and Council policy
- Provide on-site notice for a minimum of 14 days of upcoming events, particularly where path closures or fencing is required.

## 2.3 Access to the Park Lands and roads

To maximise public access to the Park Lands and roads, the City of Adelaide will:

- Create an event calendar that allows for high demand parks to be rejuvenated, to maintain the park for daily visitation and use
- Program suitable events to maximise access and use of the Park Lands by the public during events, including access routes around the Park Lands for pedestrians and cyclists.

To maximise public access to the Park Lands and roads, event organisers will:

- Ensure, wherever possible, that amenities such as playgrounds, BBQs, shelters and public toilets remain unfenced and where a toilet must be inside a fence, ensure a replacement toilet is provided outside the fence
- Minimise fencing as Council wants to ensure the Park Lands and roads remain unfenced where possible to maintain access to the site and footpaths for as much time as possible over the course of the event
- Where fencing is required, display attractive and/or decorative fencing, or install fence covers/wraps that add to the user and event experience and enhance the beauty of the city and Park Lands.
- Ensure public access to pedestrian and bike paths to the maximum extent possible
- Ensure parking is maintained for all users of the Park Lands where possible

- Foster cooperative business opportunities where possible and minimise disruption for businesses in the Park Lands
- Minimise disruption for sporting licence holders operating within the Park Lands
- Contact Park Land tenants early to discuss the event, identify ways to reduce event impacts of the event on the tenant and identify any opportunities to realise mutual benefits to the event organisers and the tenant. Event holders should refer to the site criteria for a list of tenants. Where Park Lands sites are used for parking, ensure patrons are directed to paths rather than moving across turf and vegetation.

## 2.4 Caring for the Park Lands

To care for the Park Lands, the City of Adelaide will:

- Provide clear information on site responsibilities
- Hold site meetings before and after, where required, to agree upon the condition of the site, and return it to this original state. This will include quoting for remediation works to be paid by the event organiser
- Conduct regular assessment and maintenance of event sites
- Work with event organisers to develop site care plans to ensure event sites are well cared for during an event occupation

To care for the Park Lands event organisers will:

- Use recycled water, where available, for approved uses and irrigation
- Undertake bump in and bump out with the least possible disruption to the local environment
- Minimise the generation of waste and litter by employing the 'waste management hierarchy' (Avoid, Reduce, Reuse, Recycle etc) and ensure the corresponding receptacles are in place
- Minimise vehicle access on the Park Lands
- Undertake practices that limit the amount of damage to the event site and take responsibility for restoring the site to the pre-event condition through the remediation process and coordinate with relevant City of Adelaide staff to enable best practice with event organisers.

## 2.5 Road Events

To support events on public roads the City of Adelaide will:

- Enable events to be held on roads in a way that enhances the experience for patrons and organisers
- Assess all applications for road events and road closures in line with the Road Traffic Act and Guidelines for Events on SA Roads
- Street fairs, running races, community markets and car displays are to be supported in a way that maximises harmonious integration with the local precinct
- Set operating hours for road events: Commencing no earlier than 7.00am (including amplified sound) and concluding by 11.00pm, unless otherwise negotiated with the City of Adelaide.

To support events on public roads the event organiser will:

- Event organisers will consider surrounding businesses and residents as part of event planning and minimise noise impacts wherever possible and will refer to Event Noise Mitigation Standard Operating Procedures
- Maintain access as much as is possible to the road, businesses and residents
- Work with businesses to ensure that wherever possible, the event benefits the local businesses.

## 2.6 Events in buildings, laneways and other places

To enable events to be held in locations other than the Park Lands or road the City of Adelaide will:

- Enable exploration of alternative event spaces based on the proposed use
- Examples may include; carparks, footpaths, private laneways, buildings, Adelaide Town Hall or community centres.

To enable events to be held in locations other than a Park Land or road, event organisers will:

- Approach the City of Adelaide to explore alternative locations based on their idea, the needs of the event and community, the value of the proposal, and the benefit to the surrounding area and to the city.

## Part 3: Adelaide Park Lands Maps and Event Site Criteria

### EVENT SIZE

Major events: Over 10,000 people  
 Medium events: 1,501 to 9,999 people  
 Small events: 1,500 or under

### PREMIUM

#### Iconic city parks

#### Central and accessible

#### Good event infrastructure

Victoria Square/Tarntanyangga  
 Rundle Park/Kadlitpina (Park 13)  
 Rymill Park/Murlawirrapurka (Park 14)  
 Elder Park  
 Event Space Bonython Park/Tulya Wardli (Park 27)

### POPULAR

#### Medium-major event space

#### Day and night use

#### Adequate event infrastructure

Victoria Park/Pakapakanthi (Park 16)  
 Main Kiosk Area, Bonython Park/Tulya Wardli (Park 27)  
 Pinky Flat  
 Barr Smith Walk (Adelaide Riverbank Lawn)  
 Light Square/Wauwi  
 Hindmarsh Square/Mukata  
 Pioneer Women's Memorial Garden, Esther Lipman Garden and others adjacent to Torrens Parade Ground

### STATE GOVERNMENT MANAGED EVENT SPACES

#### These spaces are managed by the State Government and may host events of state, national and international significance

Botanic Park/Botanic Garden  
 Government House  
 Torrens Parade Ground  
 Adelaide Oval  
 Adelaide Zoo  
 Lot 14

### STANDARD SITES AND USES

#### Major Multi-Stage Event Site

Ellis Park/Tampawardli (Park 24)

#### Hard surface large site

Edwards Park part of GS Kingston Park/Wirrarinthi (Park 23)

#### Standard sites

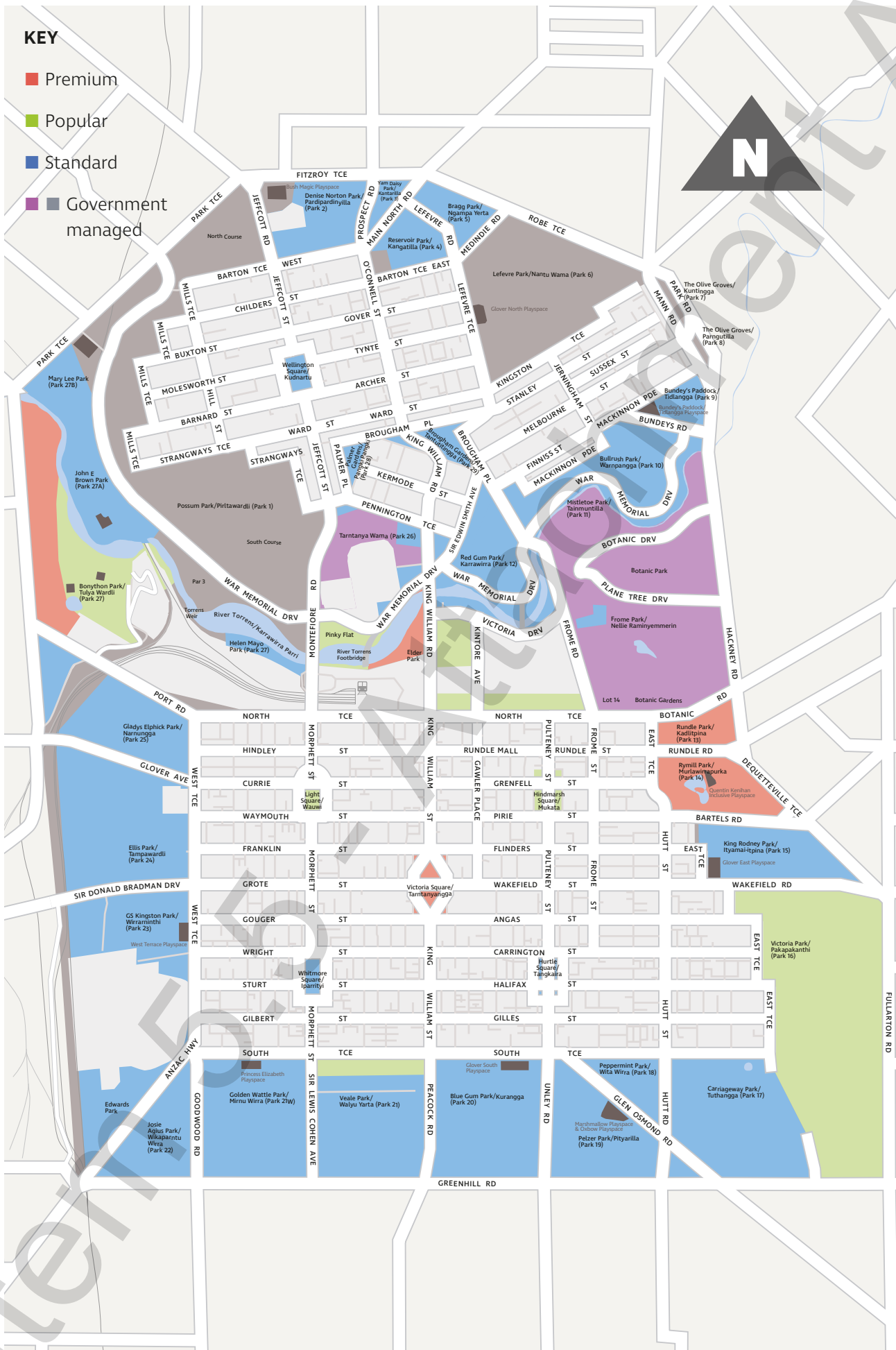
Hurtle Square/Tangkaira  
 Whitmore Square/Iparrityi  
 Wellington Square/Kudnartu  
 Frome Park/Nellie Raminyemmerin  
 Creswell Gardens  
 John E Brown Park/Tulya Wardli (Park 27A)  
 Large Event Site, Veale Park/Walyu Yarta (Park 21)  
 Pennington Gardens West  
 Sports field, Peace Park and Pennington Gardens East (Park 12)  
 King Rodney Park/Ityamai-itpina (Park 15)  
 Helen Mayo Park/Tulya Wardli (Park 27)

### WEDDING SITES

Brougham Gardens  
 Palmer Gardens  
 Veale Gardens including Adelaide-Qingdao  
 Rose Garden  
 Light's Vision  
 Stella Bowen Park  
 Rymill Park Rose Garden

### SITES WITH SHARED ACCESS CONSIDERATIONS

There are a number of sites in the Park Lands (Parks 2–11 and Parks 17–23) and Gladys Elphick Park/Narnungga (Park 25), with sports licenses, requiring interested event organisers to negotiate with the licensee. It is best to contact Council in these instances.



### 3.1 City of Adelaide Park Lands event sites

Events sites vary in size, infrastructure, level of amenities and proximity to the CBD. To help event organisers and Council ensure the event type is suitable for the event site and program.

The following structure has been established:

#### 3.1.1 Premium Event Sites

These sites are central and accessible and include State Government managed sites, have a high demand for use by major events which showcase Adelaide and South Australia, as well as a high demand for passive and recreational use. These sites are iconic city spaces with good infrastructure and facilities. There is a high community expectation that these sites are maintained to a very high standard. These sites can be secured through the Long Term License process as outlined in these Guidelines.

Map 1: Victoria Square/Tarntanyangga

Map 2: Rundle Park/Kadlitpina (Park 13)

Map 3: Rymill Park/Murlawirrapurka (Park 14)

Map 4: Elder Park

Map 12: Event Space Bonython Park/Tulya Wardli (Park 27)

#### 3.1.2 Popular Event Sites

These sites are popular for a variety of event organisers and are regularly utilised for events of all sizes, including major events. They have adequate event infrastructure and facilities and have a range of features to offer to enhance the event experience.

Map 5: Pinky Flat

Map 6: Barr Smith Walk (Adelaide Riverbank Lawn)

Map 8: Hindmarsh Square/Mukata

Map 9: Pioneer Women's Memorial Garden and Gardens in Karrawirra surrounding Torrens Parade Ground and Prince Henry Gardens

Map 11: Main Kiosk Area Bonython Park/Tulya Wardli (Park 27)

Map 14: Victoria Park/Pakapakanthi (Park 16)

Map 19: Light Square/Wauwi

### 3.1.3 Standard Event Sites

Map 7: Pennington Gardens West

Map 10: King Rodney Park/Ityamai-itpina (Park 15)

Map 13: Creswell Gardens

Map 15: Sports field, Peace Park and Pennington Gardens East part of Red Gum Park/Karrawirra (Park 12)

Map 18: Wellington Square/Kudnartu

Map 20: Whitmore Square/Iparrity

Map 21: Hurtle Square/Tangkaira

Map 23: Ellis Park/Tampawardli (Park 24)

Map 24: John E Brown Park/Tulya Wardli (Park 27A). The park is also home to John E Brown Park, Mary Lee Park, Helen Mayo Park and Kate Cocks Park.

Map 25: Veale Park/Walyu Yarta (Park 21) (Rear of Veale Gardens)

Map 26: Helen Mayo/Tulya Wardli (Park 27). Park 27 is also home to John E Brown Park, Mary Lee Park, Helen Mayo Park and Kate Cocks Park.

Map 27: Edwards Park part of GS Kingston Park/Wirrarninthi (Park 23)

Map 28: Frome Park/Nellie Raminyemmerin part of Mistletoe Park/Tainmuntilla (Park 11)

#### 3.1.4 Wedding Locations

Adelaide has a number of beautiful parks and open spaces which are perfect for weddings, ceremonies and photographs. Detailed information about wedding sites and fees can be found here:

**[Weddings in the Park Lands | City of Adelaide](#)**

Map 16: Palmer Gardens/Pangki Pangki (Park 28)

Map 17: Brougham Gardens/Tantutitingga (Park 29)

Map 22: Veale Gardens including the Adelaide-Qingdao Rose Garden

Wedding ceremonies are not allowed in the Himeji Gardens however photography is supported.

## Standard Event Sites – Further Information

Standard sites have less purpose built infrastructure and could be more suitable for medium and small events. They are less likely to be regularly used for events but could be ideal where negotiated and suitable. Some of these sites include Park Land tenants. Event organisers need to engage with local tenants so that all parties can co-exist harmoniously and where possible, maximise on each other's offerings. Contact the events team for more information on these tenants. Note that Angas Garden occupies a portion of Red Gum Park/Karrawirra (Park 12). Within Angas Gardens there are a number of elements which represent significant parts of Australia's history and places of peace.

The immediate area around the below sites must be kept clear from infrastructure and patron use. (Exceptions to this are memorial-related events).

These are:

- Angas Memorial and Simpson and Donkey
- Australian Defence Force Health Services Memorial

### **Ellis Park – Ideal for multi-stage music festivals**

Ellis Park/Tampawardli (Park 24) is an Event Site that benefits from a large amount of space with limited nearby residential builds or sound sensitivities, making it suitable for concerts. It is in close proximity to the western side of the city, the Adelaide High School and public transport nodes.

### **Edwards Park – Hard surface area with car parking option**

Edwards Park part of GS Kingston Park/Wirrarinthi (Park 23) is a great option for events which would benefit from use of a consistent hard bitumen surface. Events have used this space for car shows, markets and carnivals. There are less costs associated with turf remediation which can make this an ideal site for some events.

## Western Park Lands (Parks 22–25)

There are significant sporting fields in the western Park Lands. Any events will need to negotiate with licence holders. Josie Agius Park/Wikaparntu Wirra (Park 22) is suitable for netball events and potentially car parking use. Cultural events have occurred in this park, however its suitability for major events is limited. Park 22 is also used annually for Royal Adelaide Show parking.

## Southern Park Lands (Parks 17–21)

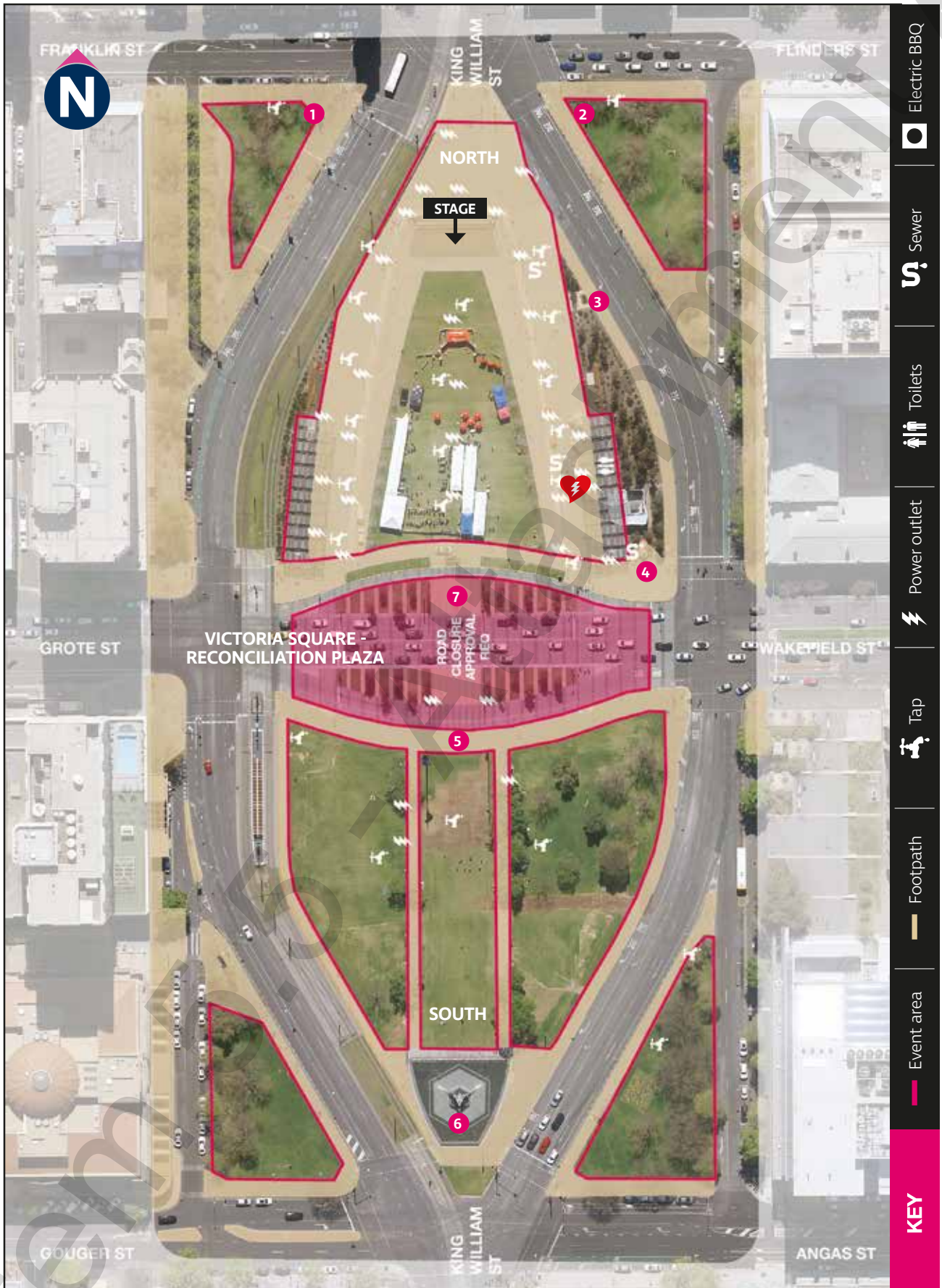
Parks 17–19 have shared use considerations including sporting clubs and sports fields licences and could host small to medium events in negotiation with the licence holders. Sporting events can occur in these areas. Blue Gum Park/Kurangga (Park 20) hosts the BMX track and Tree Climb and is limited in its use for events. Park 21, Veale Gardens in Veale Park/Walyu Yarta (Park 21), is a popular wedding site and is included in the site criteria maps.

## Northern Park Lands (Parks 1–11)

Park 2 surrounds the North Adelaide Aquatic Centre and is not suitable for formal events given the need to ensure the availability of the Aquatic Centre car park. The northern Park Lands have a range of recreation and sporting locations including the North Adelaide Golf Course, Adelaide Aquatic Centre, Dog Park and some sporting clubs and fields.

The following parks are not suitable for events: Parks 1, 6, 7 and 8.

# Map 1: Victoria Square/Tarntanyangga



## Victoria Square/Tarntanyangga criteria for event use

Site type	Premium
Nature of the venue	Victoria Square is the civic heart of the City. It is inclusive and welcoming to all, providing innovative facilities for events and activities to celebrate Adelaide's cultural diversity and vibrant arts sector. The square provides a central place for civic events, arts and cultural festivals and activities to attract local, national and international visitors. The square provides an innovative, open, accessible and entertaining and has high-quality, purpose built event infrastructure on the northern side.
Suitability	Events showcasing food and wine, and/or showcasing the unique and enviable lifestyle, health and wellbeing, arts and culture, live music and multicultural communities of South Australia and the City of Adelaide are highly suitable Limited commercial promotional activity is supported
Suggested capacity	North site 5,000/south site 5,000, not including the four outer triangles and Reconciliation Plaza Any closure should occur outside the operating hours of the Adelaide Central Market or at a time agreed in consultation with Council, the Adelaide Central Market Authority and key stakeholders and may result in minimising times at which the Plaza is closed to traffic
Event size	Most suitable for medium sized events
Precinct specific criteria	
Operating hours	Sunday – Thursday: Close 11.00pm. Fridays and Saturdays: Close 11:59pm. Sundays that precede a Monday public holiday: Close 11:59pm on the Sunday. Open 11.00am for alcohol trade. Events can commence from 7.00am. .
Shared use considerations	Ensure public access to pedestrian and cycle paths to the maximum extent possible Toilet block must remain open Maintain northern tip access to public during day time Where required fencing must be high quality, attractive and semi-transparent As the central civic heart of the city, there are significant high-rise buildings overlooking the site, and directly and significantly affected by noise from the site, who must be engaged with during event planning, to the satisfaction of Council and key stakeholders.





## Victoria Square/Tarntanyangga criteria for event use

### Park Lands criteria

Environmental sensitivities	Turf protection systems must be used for bump in and out as this turf suffers from degradation from intensive use
Site restrictions	Council encourages use of either the north or south sites, and does not support ongoing monopolisation of the entire square for an extended period of time in order to support opportunities for shared use of the space in peak times (i.e. Summer period – October to April). In order to enable access to Victoria Square for recreation and informal use, Council will program the square to allow for rest and remediation of both sides by alternating bookings of the north and south event sites.
Amplified sound considerations	Victoria Square is surrounded by a mix of institutional uses and commercial businesses, with residences located towards the south. Due to the proximity to commercial businesses, this site is generally more sensitive to noise within business hours (before 5pm Monday to Friday). Significant amplified sound should be minimised during these times. Due to configuration of the site, stages are typically situated at the northern end facing south. Impacts to residences south on along King William Street should therefore be considered (refer to recommended stage positioning on map).
Considerations	<p> <span>❶</span> Captain Charles Sturt      <span>❷</span> Charles Cameron Kingston      <span>❸</span> Queen Victoria  <span>❹</span> John McDouall Stuart      <span>❺</span> Cultural Marker      <span>❻</span> Three Rivers Fountain  <span>❻</span> Alice's Tree         </p> <p>The immediate areas around the above sites must be kept clear from infrastructure and patron use (exceptions to this are memorial-related events)</p> <p><span>❶</span> Access to this Automated External Defibrillator for the general public must be maintained at all times</p> <p>Event organisers may need to engage a tram spotter via Department Infrastructure and Transport (DIT) should their event involve works close to the tram line. Costs and minimum lead time apply.</p>

### Site features (see map for power, water and sewer points)

Shade	Yes, around edges
Toilets	One large toilet block including accessible toilet
Amenities	Seating
Lighting	Well lit by internal path and street lighting
Bike parking	Bike parking located around the square and in both corners of the square immediately north of Grote/Wakefield Street

### Access

Essential vehicle access	Restricted vehicle access onto the site
Accessible parking	One accessible park is available outside the Sir Samuel Way building
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is Victoria Square. Free City Connector services are available on Grote Street. Multiple high frequency bus services are available on King William Street, Grote Street, Wakefield Street and in Victoria Square.

## Map 2: Rundle Park/Kadlitpina (Park 13)



## Map 2: Rundle Park/Kadlitpina (Park 13) criteria for use

Site type	Premium
Suitability	Events that are accessible to the general public, arts and culture, community events, iconic international/national significance, live music is sought after and encouraged
Discouraged	Major high impact music festivals
Suggested capacity	12,000
Event size	All sized events
<b>Precinct specific criteria</b>	
Operating hours	Sunday – Thursday: Close 11.59pm. Fridays and Saturdays: Close 3.00am the following day. Sundays that precede a Monday public holiday: Close at 3.00am on the Monday morning. Open 11.00am for alcohol trade, events can commence from 7.00am.
Shared use considerations	Ensure public access to pedestrian and cycle paths to the maximum extent possible Shared use with a sporting licence lease holder (petanque pitch and grandstand) Toilet block must remain open
Recycled water access	Access to recycled water for activities such as portable toilet flushing, dust suppression, site maintenance and irrigation is available to approved authorised event tenants to support the Sustainable Events Guideline
<b>Park Lands criteria</b>	
Environmental sensitivities	Due to the heavy nature of event use from October to March, the park will be allocated rest periods during this time and from April to October to recover Fauna include waterfowl, possums and grey headed flying foxes
Site restrictions	Risk management plans must include flood mitigation strategy as the creek it known to flood ⚠ This portion of Rundle Park cannot be used for events or vehicle access due to being an emergency access area for the O-Bahn.
Amplified sound considerations	Rundle Park has sensitive residential receivers to the east, south and west. Given the size of the park, multistage music festivals are discouraged, however, the site could be used for concerts. Ideally, stages would be situated facing towards the north, away from sensitive receivers near Grenfell Street and Hackney Road. As this park is currently used for extended multi-day events, respite from event noise for nearby residents should be considered. Refer to recommended stage positioning on map.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	The park contains a range of sheltered and open areas
Toilets	There are two permanent toilet blocks including wheelchair and ambulant facilities
Amenities	Three BBQs and a pétanque pitch near Rundle Road
Lighting	In the centre and eastern end of the park along the existing pathways
Bike parking	Bike parking located on the western side of East Terrace and centrally along the Park Lands trail
<b>Access</b>	
Essential vehicle access	In consultation with the City of Adelaide
Accessible parking	May be made available along East Terrace. There are currently four accessible parking spaces
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is Botanic Gardens on North Terrace. O-Bahn services are available form Grenfell Street. Free City Connector services are available on East Terrace. Multiple high frequency bus services are available on North Terrace, East Terrace and Grenfell Street.

### Map 3: Rymill Park/Murlawirrapurka (Park 14)



## Rymill Park/Murlawirrapurka (Park 14) criteria for event use

Site type	Premium
Nature of the venue	A mix of open space and semi-formal gardens with a central lake. It is a highly used informal recreation space and festival hub in the summer months and has a number of small spaces for boutique events
Suitability	Events that are accessible to the general public, arts and culture, community events, events of iconic international or national significance, live music is sought after and encouraged Weddings popular in the rose garden and Lake Island Limited commercial promotional activity is supported
Suggested capacity	20,000
Event size	All sizes

### Precinct specific criteria

Operating hours	Sunday – Thursday: Close 11.59pm. Fridays and Saturdays: Close 3.00am the following day. Sundays that precede a Monday public holiday: Close at 3.00am on the Monday morning. Open 11.00am for alcohol trade, Events can commence from 7.00am.
Shared use considerations	Significant informal use Pedestrian and cycle paths must maintain access where possible The kiosk, the island, playground and BBQs must remain accessible unless not practical or safe to do so. Pathways to the playground must be maintained Kiosk must be notified of upcoming events and engaged in an event where possible Toilet block must remain open The following tenants also occupy the event site: Adelaide Bowling Club and Rymill Park Kiosk

### Park Lands criteria

Environmental sensitivities	Due to the heavy nature of event use from October to April, the park will be allocated rest periods during this time and from May to October to recover Fauna include waterfowl and possums
Site restrictions	Events should not infringe upon the Adelaide Bowling Club, kiosk or playground areas Clearance must be kept from the rose garden and other established garden areas The lake may be used with permission Restrictions apply for events situated within the immediate vicinity of the OBahn Tunnel ① Any event applications for use of this area are approved in consultation with Council's Reconciliation team.
Amplified sound considerations	Rymill Park has a number of residential receivers in close proximity to the east and west. Given its close proximity to East Terrace, major, multi-stage impact music festivals are discouraged. Given the configuration of the park, a stage position facing towards the west is generally required. This location can impact upon residences on East Terrace, and if feasible alternate configurations may produce lower impacts from amplified sound.

### Site features (see map for power, water and sewer points)

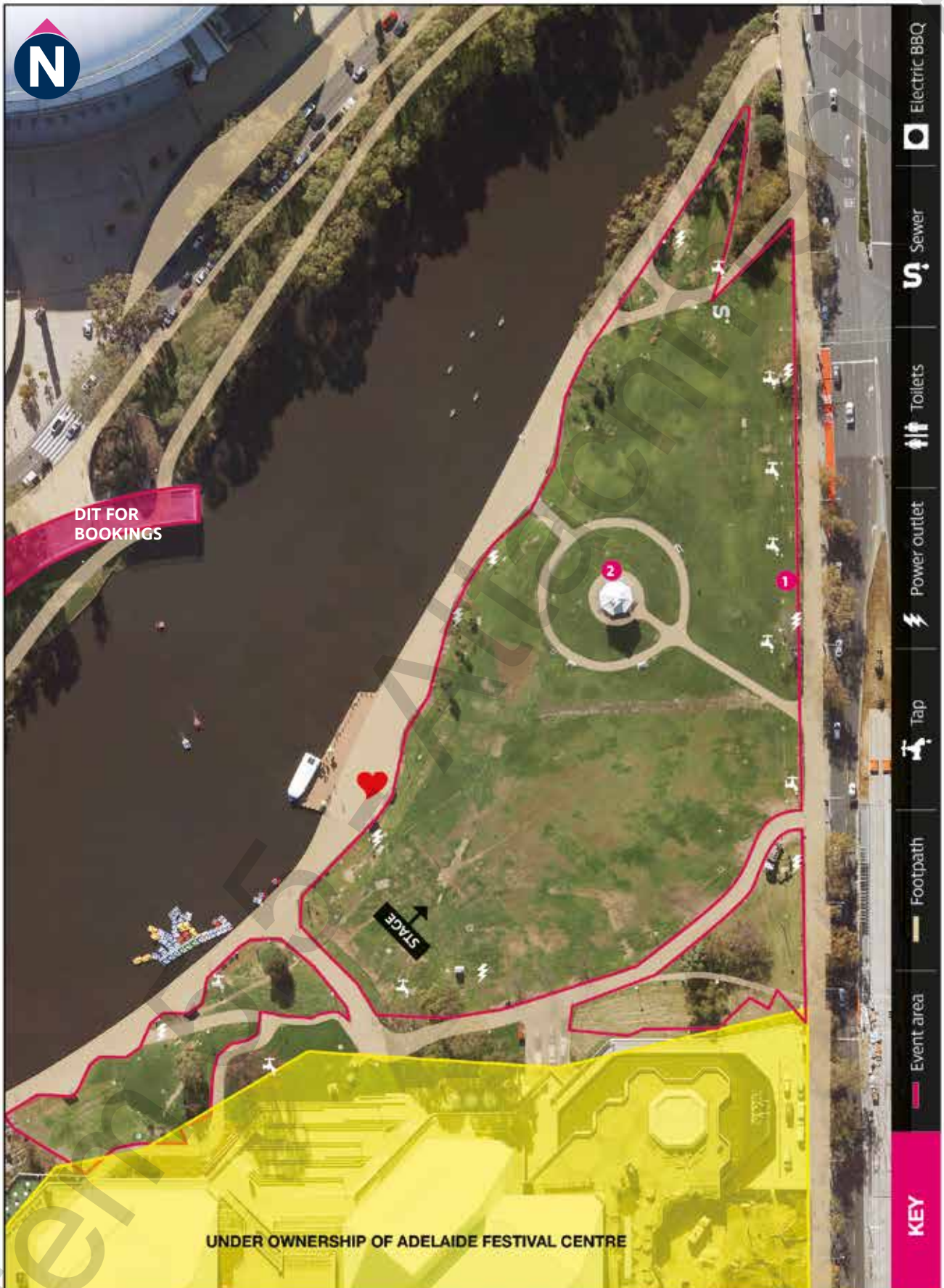
Shade	Excellent shading
Toilets	Changing Places and fully accessible toilet block located north-east of the lake
Amenities	Good amenities for small events including BBQs, playspace and a kiosk
Lighting	All existing paths are well lit including a number of large lights near Plane Tree Avenue and around the kiosk

## Rymill Park/Murlawirrapurka (Park 14) criteria for event use

Bike parking	Bike parking located on the western side of East Terrace and centrally along the Park Lands trail
<b>Access</b>	
Essential vehicle access	Entry point via Bartels Road
Accessible parking	There are currently three (3) publicly available spaces at the Adelaide Bowling Club and two (2) spaces on East Terrace.
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is Botanic Gardens on North Terrace. O-Bahn services are available from Grenfell Street. Free City Connector services are available on East Terrace. Multiple high frequency bus services are available on North Terrace, East Terrace, Grenfell Street and Bartels Road.



# Map 4: Elder Park



## Elder Park criteria for event use

Site Type	Premium
Nature of the venue	Elder Park is large open area fronting the River Torrens Elder Park has a long history of hosting events of state significance
Suitability	Events that are accessible to the general public, live music is sought after and encouraged Large scale concerts, community fun runs, events that utilise the River Torrens Limited commercial promotional activity is supported
Suggested capacity	20,000
Event size	Most suited to major and medium sized events Small events and wedding availability is subject to major event bookings

### Precinct specific criteria

Operating hours	Sunday – Thursday: Close 11.59pm. Fridays and Saturdays: Close 3.00am the following day. Sundays that precede a Monday public holiday: Close at 3.00am on the Monday morning. Open 11.00am for alcohol trade, Events can commence from 7.00am.
Shared use considerations	Communication with key stakeholders must be undertaken to ensure, where possible, key sporting events at the oval do not coincide with major events in Elder Park (particularly where large crowds are expected). The riverbank walk and the toilet block must remain open wherever possible The following tenants are adjacent to the event sites: Segway Sensations, the Popeye, paddle boats and the café
Considerations	<p>① Commemorative Fireman’s Drinking Fountain: The immediate area around the above site must be kept clear from infrastructure and patron use</p> <p>② The Rotunda: The Rotunda is a state heritage place and there are restrictions on its use. Infrastructure cannot be affixed to this feature</p> <p>Access to this Automated External Defibrillator for the general public must be maintained at all times</p>
Amplified sound considerations	Elder Park is generally situated a reasonable distance from most sensitive receivers, with locations along Pennington Terrace to the north generally the most exposed to amplified sound impacts. The configuration of the park results in most stages facing towards the north east, which is preferable for managing noise impacts on residential properties and hotels on North Terrace. Shielding from Adelaide Oval often reduces impacts on properties to the northwest, but impacts on properties on Pennington Terrace and near Melbourne Street should be considered. Refer to recommended stage positioning on map.

### Park Lands criteria

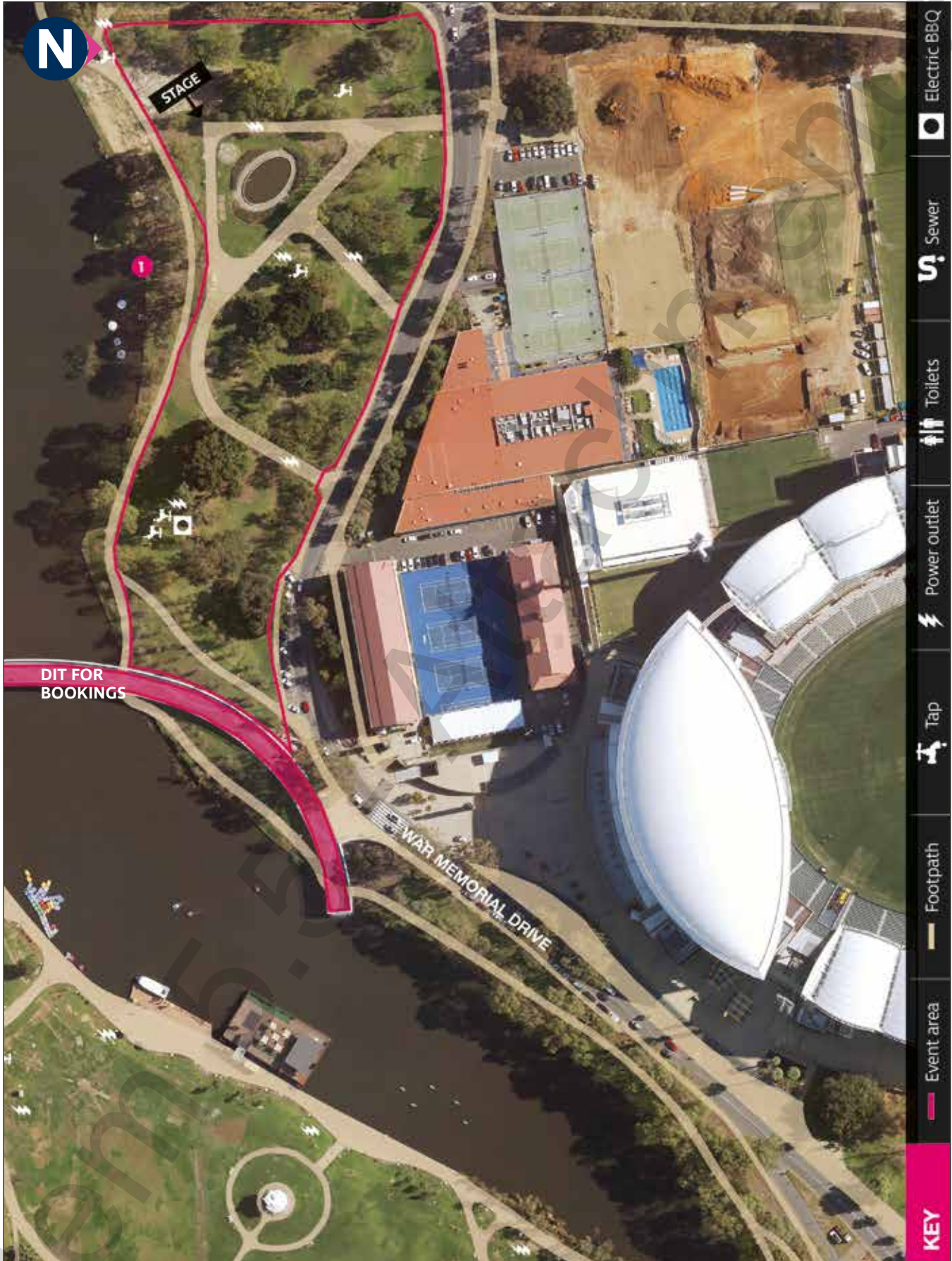
Environmental sensitivities	Event organisers must be mindful of the wildlife along the river
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Limited shading
Toilets	Major events need to provide toilet facilities. Smaller events may be able to negotiate toilet access (adjacent Elder Park Cafe) with Adelaide Festival Centre.
Amenities	No BBQs or playgrounds
Lighting	Paths along the River Torrens and main pathways are well lit
Bike parking	Bike parking located at the southern end of the park

### Access

Essential vehicle access	Good vehicle entry from King William Road
Accessible parking	None on site. Five accessible parks are available close by on Festival Drive and two on Victoria Drive.
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible from North Terrace or the Riverbank. The closest tram stop is Festival Plaza on King William Road or Adelaide Railway Station on North Terrace. O-Bahn services are available from Currie Street. Free City Connector services are available on King William Road. Multiple high frequency bus services are available on North Terrace, King William Street, Currie Street and Grenfell Street



# Map 5: Pinky Flat



## Pinky Flat criteria for event use

Site Type	Popular
Nature of the venue	An intimate and picturesque location with views across the River Torrens and the city
Suitability	All types of daytime small to medium community, corporate and private and ticketed events
Discouraged	Major music festivals
Suggested Capacity	6,000
Event Size	Small to medium sized events

### Precinct specific criteria

Operating hours	Sundays – Thursdays: Close 11.00pm. Fridays and Saturdays – Close 11.59pm. Sundays that precede a Monday public holiday: Close 11.59pm. Open 11.00am for alcohol trade, Events can commence from 7.00am.
Shared use considerations	Consideration must be taken to schedule events around large scale events at Adelaide Oval  The following tenants are adjacent to the event site: Adelaide Oval, Next Generation, Tennis SA, BBQ Buoys, Kayaks, Torrens parkrun and Segway Sensations.
Considerations	<b>1</b> Boat ramp: Access for emergency services needs to be maintained

### Park Lands criteria

Environmental sensitivities	Event organisers must be mindful of the native vegetation and wildlife along the river
Site restrictions	The large central fountain will largely dictate the placement of infrastructure
Amplified sound considerations	Pinky Flat is surrounded by sensitive receivers to the west (Royal Adelaide Hospital), south (North Terrace) and north (Strangways Terrace). Given the proximity of Pinky Flat to receivers and the size of the park, large scale concerts are discouraged. Ideally, stages should be situated facing the east as much as practical. Stage locations facing towards the north should be avoided. Refer to recommended stage positioning on map.

### Site features (see map for power, water and sewer points)

Shade	Ample shade
Toilets	No
Lighting	Ample lighting along the River Torrens linear path
Bike parking	Bike parking located on the northern side of War Memorial Drive

### Access

Vehicle access	Limited vehicle access
Accessible parking	May be made available along War Memorial Drive, which currently has two permanent accessible parks
Transport	Public transport access is available. Adelaide Railway Station is accessible from North Terrace or the Riverbank. The closest tram stop is Adelaide Railway Station or King William Road.  O-Bahn services are available from Currie Street. Free City Connector services are available on Montefiore Road. High frequency bus services are available on Montefiore Road or North Terrace.

# Map 6: Barr Smith Walk



## Barr Smith Walk (Adelaide Riverbank Lawn) criteria for event use

Site Type	Popular
Nature of the venue	An intimate and picturesque location with views across the River Torrens and the city
Suitability	All types of daytime small to medium community, corporate and private and ticketed events
Suggested Capacity	3,000
Event Size	Small to medium sized events
<b>Precinct specific criteria</b>	
Operating hours	Sunday – Thursday: Close 11.59pm. Fridays and Saturdays: Close 3.00am the following day. Sundays that precede a Monday public holiday: Close at 3.00am on the Monday morning. Open 11.00am for alcohol trade, Events can commence from 7.00am.
Shared use considerations	Consideration must be taken when large scale events are held at Adelaide Oval There is a requirement for Council and the event organiser to consult with the Adelaide Convention Centre on any events intended for the Barr Smith Walk (Adelaide Riverbank Lawn) The following tenants are adjacent to the event site: Adelaide Convention Centre and Rowing Clubs
Considerations	ⓘ Access to primary power to be negotiated with the Adelaide Convention Centre
<b>Park Lands criteria</b>	
Environmental sensitivities	Event organisers must be mindful of the native vegetation and wildlife along the river
Amplified sound considerations	Barr Smith Walk is situated close to sensitive receivers in the Intercontinental Hotel and the Adelaide Convention Centre. Given the size of the park, and the location of receivers, events with significant amplified sound (such as large scale concerts) are discouraged. Refer to recommended stage positioning on map.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	No
Toilets	No
Lighting	Ample lighting along the River Torrens linear path
Bike parking	Bike parking located at the base of the River Torrens Footbridge
<b>Access</b>	
Essential vehicle access	Limited vehicle access
Accessible parking	Five accessible on-street parks are available close by on Festival Drive. There are accessible parks (paid) in the Riverbank and North Terrace carparks.
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible from North Terrace or the Riverbank. The closest tram stop is Festival Plaza on King William Road or Adelaide Railway Station on North Terrace. O-Bahn services are available from Currie Street. Free City Connector services are available on King William Road. Multiple high frequency bus services are available on North Terrace, King William Street, Currie Street and Grenfell Street.

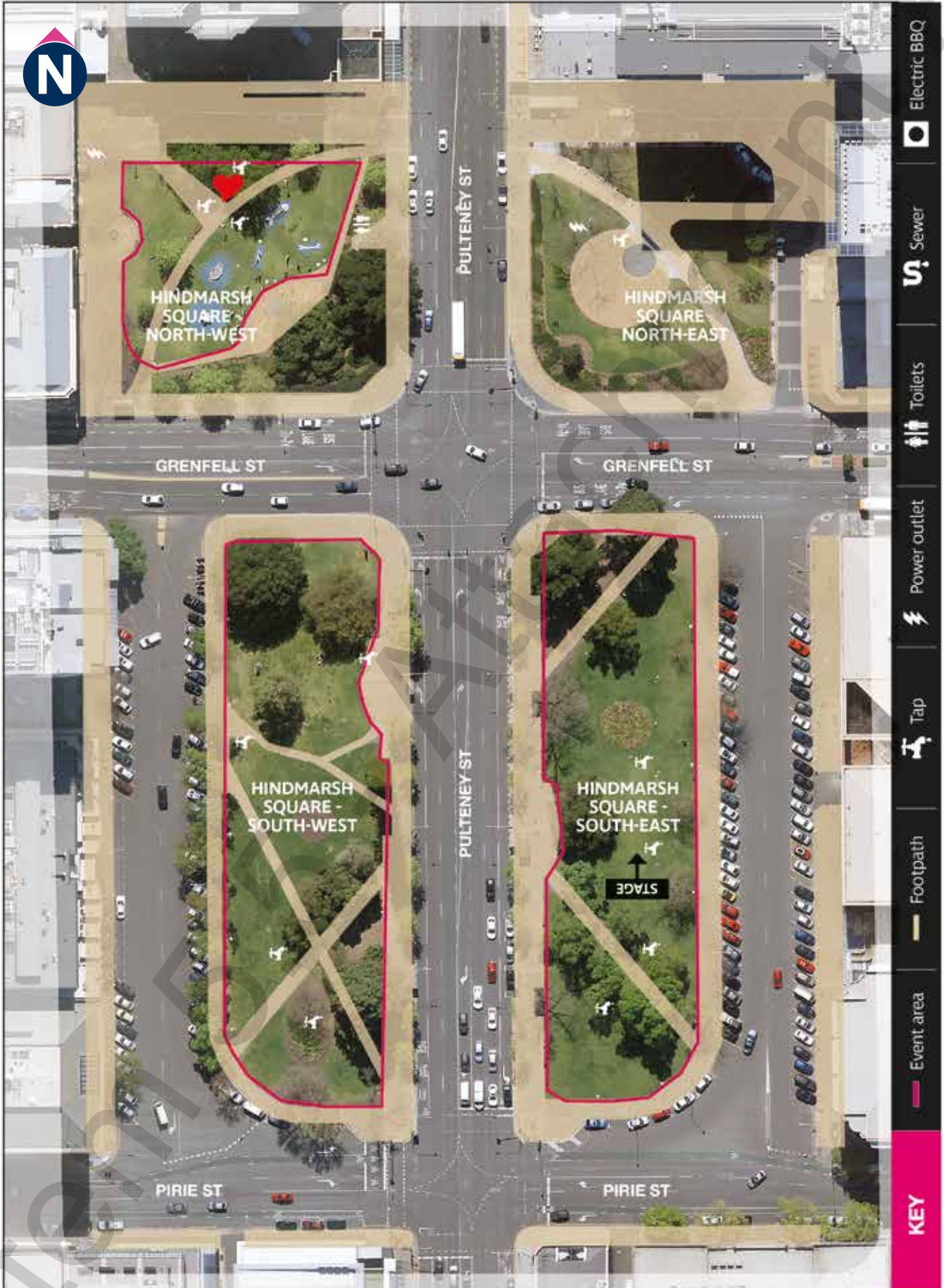
# Map 7: Pennington Gardens West



## Pennington Gardens West criteria for event use

Site type	Standard
Nature of the venue	An attractive garden setting close to the CBD, to the adjacent iconic Adelaide Oval and St Peters Cathedral
Suitability	Weddings and daytime small events
Discouraged	Major events
Suggested capacity	3,000
Event size	Small to medium
<b>Precinct specific criteria</b>	
Operating hours	Close: 11.00pm on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Consideration of the Adelaide Oval Hotel, large Adelaide Oval events, Cathedral use – may impact on availability within a declared area when Adelaide Oval events are on
Considerations	🚫 Memorial Tree: Tree must be kept clear from infrastructure and patron use
<b>Park Lands criteria</b>	
Amplified sound considerations	The location is adjacent to the Adelaide Oval Hotel. Pennington Gardens West is located close to receivers along Pennington Terrace. Given the close proximity of the park, its use for events with significant amplified sound are discouraged.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Some tree shade
Toilets	None
Lighting	Limited
Bike parking	Bike parking located in the southwest and southeast corners of the park
<b>Access</b>	
Essential vehicle access	No access to vehicles on the garden
Accessible parking	There are ample places along Pennington Terrace where accessible parking can be made available. There is no allocated accessible parking spaces close by.
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible from North Terrace or the Riverbank. The closest tram stop is Festival Plaza on King William Road or Adelaide Railway Station on North Terrace. Multiple high frequency bus services are available on King William Road and Sir Edwin Smith Avenue.

# Map 8: Hindmarsh Square/Mukata



## Hindmarsh Square/Mukata criteria for event use

Site type	Popular
Nature of the venue	A central, leafy city square with heavy informal use during the day and night
Suitability	Accessibility to the general public encouraged Two suitable event spaces in the south east and south west quadrants
Discouraged	Night time events with amplification in the south west quadrant are discouraged due to the close proximity to hotels and residents
Suggested Capacity	Hindmarsh Square north-east: 500 Hindmarsh Square north-west: 500 Hindmarsh Square south-east : 2,000 Hindmarsh Square south-west: 2,500
Event size	Small to medium

### Precinct specific criteria

Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 1.00am the following day. Sundays that precede a Monday public holiday: Close 1.00am on the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Day time informal use
Amplified sound considerations	Hindmarsh Square is surrounded by a mix of residential uses and commercial businesses. Due to the proximity to sensitive receivers, this site is highly sensitive to amplified sound, both within business hours (before 5pm Monday to Friday) and after hours. Significant amplified sound from events within the square are discouraged. Events that may impact on sensitive uses should be situated in a way to minimise impacts on sensitive receivers. Refer to recommended stage positioning on map.

### Park Lands criteria

Site restrictions	North west quadrant is a play space and free and open events can occur in this natural amphitheatre space where the event type is suitable for the space
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### Site features (see map for power, water and sewer points)

Shade	Ample shade
Toilets	No toilets are available in the southern quadrants. One Exeloo which is wheelchair accessible is located in the north west quadrant.
Lighting	Around the square on main streets and paths within the square
Bike parking	Bike parking located on the outside of the perimeter roads around the square with exception to the southwest corner

### Access

Essential vehicle access	Limited onto the square
Accessible parking	May be negotiated around the square – currently four permanent accessible spaces (two east and two west)
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is University on North Terrace. O-Bahn services are available form Grenfell Street. Free City Connector services are available on North Terrace. Multiple high frequency bus services are available on North Terrace, Grenfell Street and Pulteney Street.



# Map 9: Pioneer Women's Memorial Garden



## Pioneer Women's Memorial Garden, Esther Lipman Garden and others adjacent to Torrens Parade Ground criteria for event use

Site type	Popular
Nature of the venue	These small event venues are leafy ornamental garden parks, which include memorials and statues of state significance. The sites are adjacent to bustling King William Road and North Terrace and are opposite Elder Park. The largest event site in this area of Memorials and Gardens/Red Gum Park/Karrawirra (Park12) surrounds the Pioneer Women's Memorial Garden. The Torrens Parade Ground and Government House are both managed by the State Government, comprising a large portion of the area.
Suitability	Small to medium sized events. Events will need to ensure they are compatible with operating in a site with memorial, commemorative and ceremonial significance.
Suggested capacity	Lady Esther Lipman Garden: 2,000 TPG Northern Memorials: 1,000 National War Memorial, North Terrace: 500 Pioneer Women's Memorial Garden: 500 Prince Henry Gardens – West (King William St to Kintore Avenue): 2,000 Prince Henry Gardens – East (Kintore Avenue to Frome Street): 5,000
Event size	Small to medium most suitable
<b>Precinct specific criteria</b>	
Operating hours	Close: Midnight on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Consultation is required with the Trustees of the Pioneer Women's Memorial Garden Torrens Parade Ground is managed by the State Government through the Department of Environment and Water.
Considerations	<ol style="list-style-type: none"> <li>① Anzac Centenary Memorial Walk</li> <li>② Aboriginal and Torres Strait Islander War Memorial</li> <li>③ Vietnam War Memorial</li> <li>④ Royal Australian Air Force Memorial</li> <li>⑤ Lady Esther Lipman Garden</li> <li>⑥ Pioneer Women's Memorial Garden</li> <li>⑦ Pathway of Honour</li> <li>⑧ National War Memorial</li> <li>⑨ Various memorials and statues</li> </ol> <p>The immediate areas around the above sites must be kept clear from infrastructure and patron use (exceptions to this are memorial-related events) Pioneer Women's Memorial Garden (PWMG) can accommodate some event usage, subject to suitability and consultation with the PWMG Trust</p>
<b>Park Lands criteria</b>	
Amplified sound considerations	Given the nature of these memorial gardens, events that produce a significant amount of amplified sound should be compatible with the surrounding areas. Generally the sites are situated at reasonable setbacks from sensitive receivers, and consideration of amplified sound should be against the nature of these parks.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Ample
Toilets	Public toilets including accessible toilets are located immediately to the north of the site at Jolley's Boathouse
Lighting	Torrens Parade Ground is well-lit at night as are surrounding main roads. The memorial walk and National War Memorial are lit at night

## Pioneer Women's Memorial Garden, Esther Lipman Garden and others adjacent to TPG criteria for event use

Bike parking                      Bike parking located on the south side of North Terrace and one rail is located on the north side of Victoria Drive

### Access

Essential vehicle access        Limited vehicle access onto grounds

Accessible parking                There are two spaces in Victoria Drive and two on Kintore Avenue (approx. 250m and 400m from these Park Lands). Upon negotiation with City of Adelaide, more accessible spaces could be made available. Accessible parking may also be able to be negotiated with the management of the Torrens Parade Ground.

Transport                            Excellent public transport access is available. Adelaide Railway Station is accessible from North Terrace. The closest tram stop is Art Gallery on North Terrace. O-Bahn services are available from Grenfell Street. Free City Connector services are available on North Terrace and Victoria Drive. Multiple high frequency bus services are available on North Terrace, King William Road and Grenfell Street.



# Map 10: King Rodney Park/Ityamai-itpina (Park 15)



## King Rodney Park/Ityamai-itpina (Park 15) criteria for event use

Site Type	Standard
Nature of the venue	A heavily wooded environment with three ovals used for sporting purposes The north western corner is an attractive landscaped area
Suitability	Sporting events, iconic events of international, national and state significance Events that are accessible to the general public Live music
Suggested capacity	10,000
Event size	Small and medium or as an adjunct space to large events in the eastern Park Lands

### Precinct specific criteria

Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 1.00am the following day. Sundays that precede a Monday public holiday: Close 1.00am on the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	A number of sporting licences and regular sporting and informal recreation use. Any proposed use of the Oval areas must be negotiated with the sporting licence holders. Ensure public access to pedestrian and cycle paths to the maximum extent possible Significant informal use features Toilet blocks must remain open The following City of Adelaide tenants also occupy these event sites: Christian Brothers College, Prince Alfred College, Disc Golf

### Park Lands criteria

Amplified sound considerations	King Rodney Park has a number of sensitive residential receivers to the east and west. However, live music within these Park Lands can be managed, particularly with stage locations facing to the north or south. Stage locations facing towards the west (East Terrace) should generally be avoided, with stage locations facing north or east most preferred. Refer to recommended stage positioning on map.
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### Site Features (see map for power, water and sewer points)

Shade	Considerable shade
Toilets	Toilet block at Glover Playground including an accessible toilet.
Amenities	Skate park, basketball courts and playground
Lighting	Some lighting through the pathways
Bike parking	Bike parking located off Wakefield Road in the centre of the park

### Access

Essential vehicle access	Limited access on the site
Accessible parking	One on-street accessible parking space is on East Terrace. Nine other accessible spaces are within a short walk of this site, please refer to the City of Adelaide Interactive Parking Map.
Transport	Public transport access is available. Free City Connector services are available Hutt Street. Multiple high frequency bus services are available on Bartels Road, Hutt Street and Dequetteville Terrace

# Map 11: Main Kiosk Area Bonython Park/Tulya Wardli (Park 27)



## Main Kiosk Area Bonython Park/Tulya Wardli (Park 27) criteria for event use

### Site type

#### Popular (Main Kiosk Area)

Nature of the venue	A vibrant community hub with a kiosk, playground and car park A flat open space can be used for small to medium events
Suitability	Events that are accessible to the general public, live music events encouraged
Suggested capacity	5,000
Event size	All sizes

### Precinct specific criteria

Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 3.00am the following day. Sundays that precede a Monday public holiday: Close 3.00am on the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Bonython Park Playspace Bonython Park Kiosk must be notified of upcoming events and engaged in an event where possible The following City of Adelaide tenants are either adjacent to or part of the event sites: Bonython Park Kiosk, Segway Sensations, Parkrun

### Park Lands criteria

Site restrictions	The eastern car park is not available for all day event use – the timed conditions will still apply as it is to be used for playground users The Kiosk must not be blocked from view during an event
Amplified sound considerations	This park is situated at an increased setback from nearby sensitive receivers, and is suitable for events with significant amplified sound. Ideally, stage locations should be avoided facing to the north east as this may impact on residents. Refer to recommended stage positioning on map.

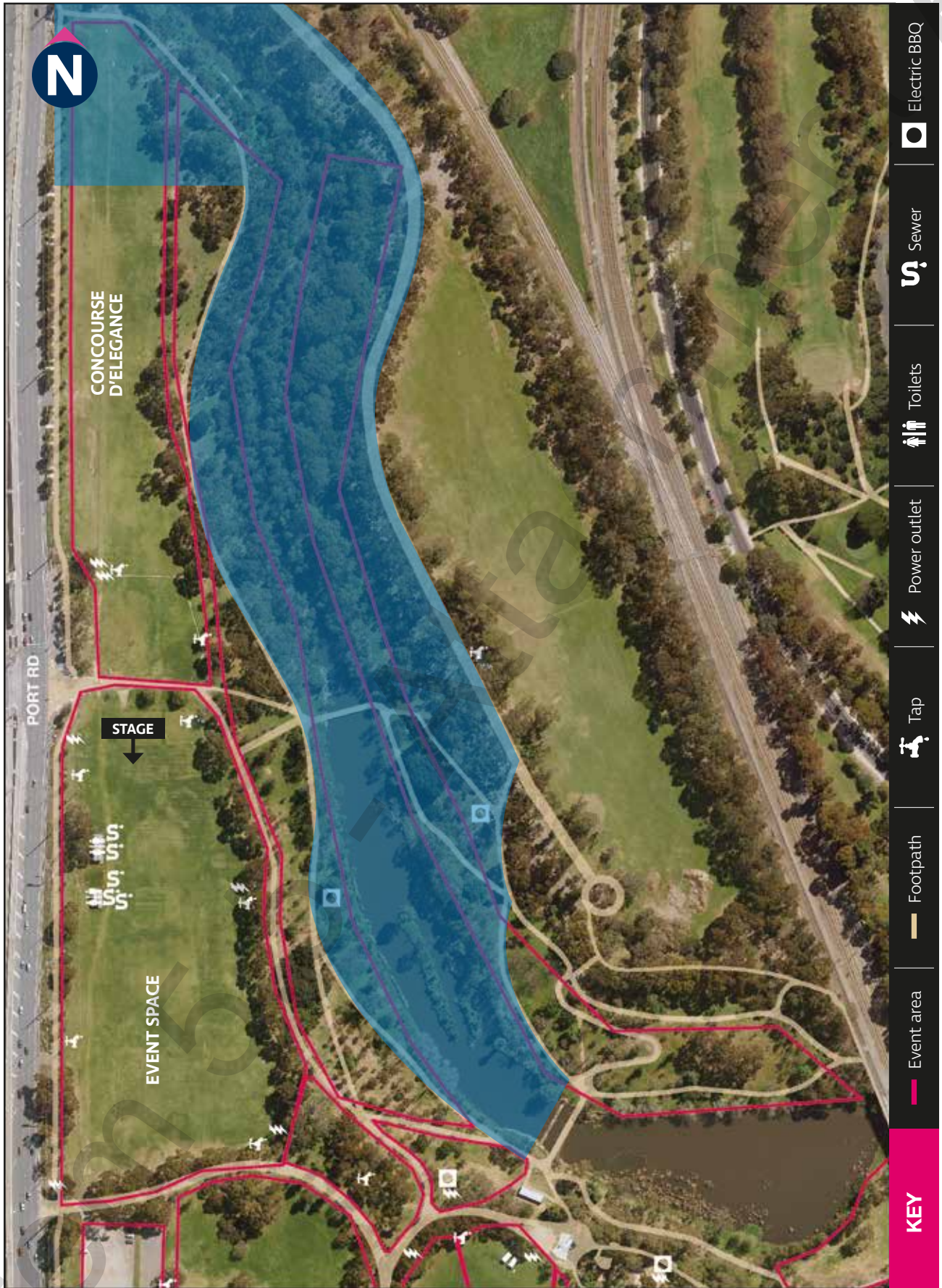
### Site features (see map for power, water and sewer points)

Shade	Ample shade
Toilets	An Exeloo which is wheelchair accessible is adjacent the kiosk. There are also public toilets adjacent the carpark which has an accessible toilet.
Amenities	Playground
Lighting	Limited
Bike parking	Bike parking located around the Bonython play area

### Access

Essential vehicle access	Access into the site via in roads
Accessible parking	Accessible parking is available adjacent the Park Lands trail and the toilet block at the long car park. These can be used for night-time but not for all day events as access must be maintained for playground users.
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is Thebarton on Port Road. Multiple high frequency bus services are available on Port Road.

# Map 12: Event Space Bonython Park/Tulya Wardli (Park 27)





## Event Space Bonython Park/Tulya Wardli (Park 27) criteria for event use

Site type	Premium
Nature of the venue	Large open flexible space that has historically hosted circuses, large community events and multi-stage music festivals
Suitability	Major music festivals, major community events and modern circuses Concourse d'elegance (Park Terrace end) is suitable for car displays
Suggested capacity	Event space: 20,000 Concourse d'elegance: 8,000
Event size	All sizes, most suitable for major events
<b>Precinct specific criteria</b>	
Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 3.00am the following day. Sundays that precede a Monday public holiday: Close 3.00am on the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	The toilet block must remain open or be replaced outside of the event boundary Bonython Park Kiosk must be notified of all upcoming events and engaged in an event where possible.
<b>Park Lands criteria</b>	
Environmental sensitivities	Consideration and mitigation must be provided for any potential impact on the waterways, formal gardens, significant trees and soil compacting. The area shaded in blue contains a Key Biodiversity Area and therefore there are limited approvals for use of this space or areas adjacent to this space. Event applications for use of these spaces are approved in conjunction with Council's Sustainability team.
Site restrictions	Access to major paths through and around the park must be maintained unless absolutely necessary to close, at which time advance notice must be provided
Amplified sound considerations	Bonython Park is suitable for large scale concerts and multistage events with significant amplified sound. Generally, stages should be located facing south as much as practical, given the location of nearest sensitive receivers to the east ( North Adelaide) and west (Thebarton). Refer to recommended stage positioning on map.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Limited shade, around edges
Toilets	One toilet block not suitable for major event use
Lighting	Along the bicycle path
Bike parking	Bike parking located immediately north of the access road from Port Road to the event spaces and on the northern side of the River Torrens
<b>Access</b>	
Essential vehicle access	Ample vehicle access from Port Road
Accessible parking	No accessible parking is immediately adjacent the site. Accessible parking is available relatively close by at the long car park servicing the Park Lands trail, Bonython Kiosk and Bonython Park Playground (Map 11). These can be used for night-time but not for all day events as access must be maintained for playground users. However more accessible parking can be made available from within the site.
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is Bonython Park on Port Road. Multiple high frequency bus services are available on Port Road.

# Map 13: Creswell Gardens



## Creswell Gardens criteria for event use

Site type	Standard
Nature of the venue	An attractive garden setting close to the CBD, to the adjacent iconic Adelaide Oval and St Peters Cathedral
Suitability	Daytime small events
Discouraged	Major events
Suggested capacity	1,000
Event size	Small events

### Precinct specific criteria

Operating hours	Close 6.00pm on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Consideration of Adelaide Oval events and Adelaide Oval Hotel. May impact on availability within a declared area when Adelaide Oval events are held.
Considerations	<p><b>1</b> War Memorial Oak</p> <p>The immediate areas around the above site must be kept clear from infrastructure and patron use (exceptions to this are memorial-related events)</p>

### Park Lands criteria

Site restrictions	Only small events
Amplified sound considerations	Creswell Gardens is located close to Adelaide Oval and Hotel, with sensitive receivers to the north along Pennington Terrace. Given its close proximity to Pennington Terrace, events should aim to face south away from sensitive receivers.

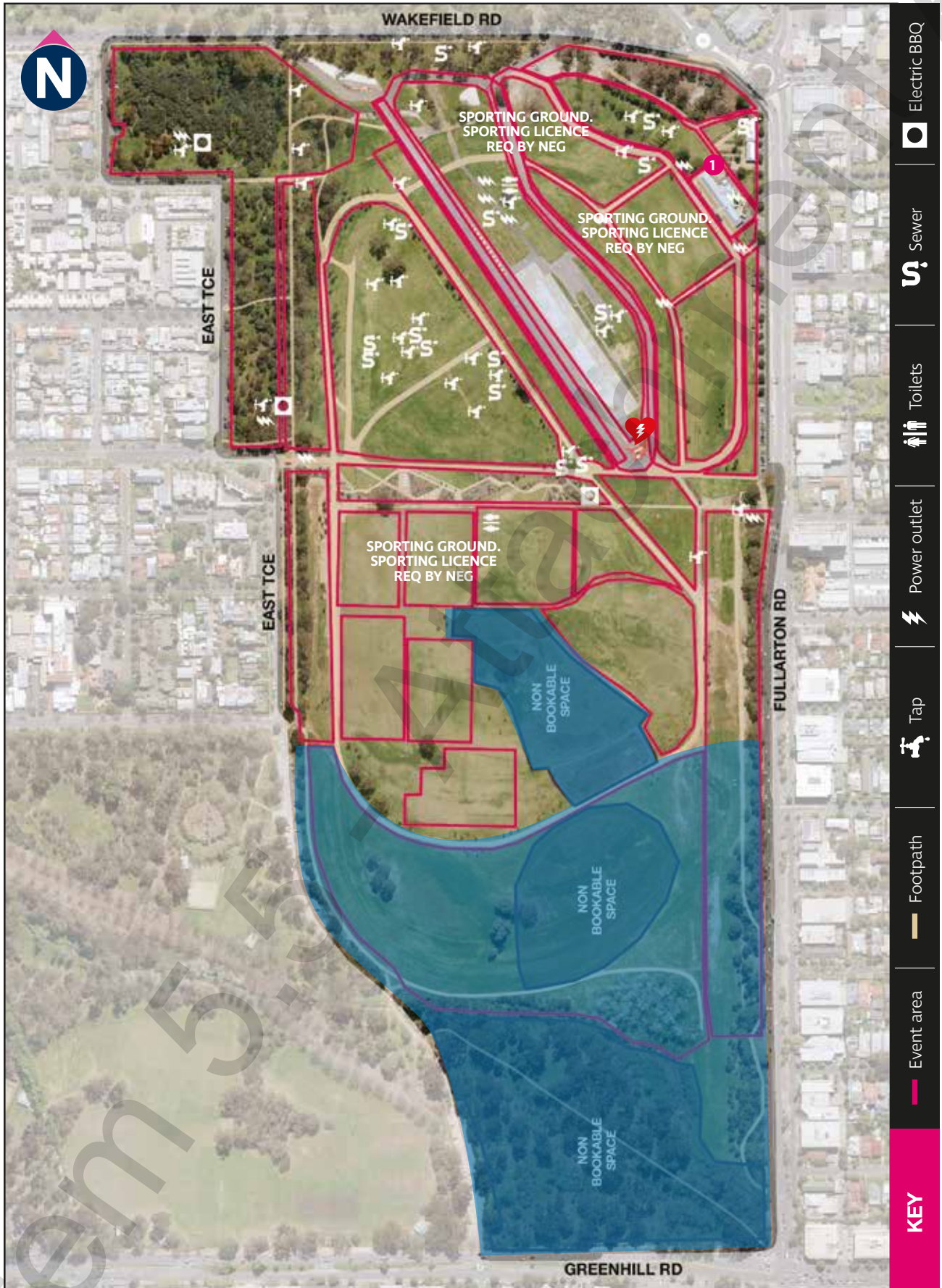
### Site features (see map for power, water and sewer points)

Shade	Some tree shade
Toilets	None
Lighting	Limited
Bike parking	Bike parking located in the northwest and northeast corners of the park

### Access

Essential vehicle access	No vehicle access to the garden
Accessible parking	Closest available on-street accessible parking is at Pennington Terrace and Victoria Drive
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible from North Terrace or the Riverbank. The closest tram stop is Festival Plaza on King William Road or Adelaide Railway Station on North Terrace. Multiple high frequency bus services are available on King William Road and Sir Edwin Smith Avenue.

# Map 14: Victoria Park/Pakapakanthi (Park 16)



## Victoria Park/Pakapakanthi (Park 16) criteria for event use

Site type	Popular
Nature of the venue	A formal and informal sports and recreation hub, well suited to major sporting events utilising the infrastructure in place
Suitability	Victoria Park is designated for use primarily by sporting and recreation events outside of other sporting and recreation uses This may include equestrian, cycling, motor vehicle, pedal prix, running events and markets
Suggested capacity	Subject to the event
Event size	Major has priority, medium and small also suitable
Precinct specific criteria	
Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 1.00am the following day. Sundays that precede a Monday public holiday: Close 1.00am on the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Victoria Park has a range of bookable spaces, many of which are used by complementary events to the regular sporting and recreation activity Criterium Track Two cafés and a restaurant A number of sporting licences with regular activity and competitions High informal use for recreation, dog walking and fitness activities The following City of Adelaide tenants also occupy these event sites: Presentation room and other areas, Basement Grandstand – The Velo Precinct, Victoria Park Social Club, Kiosk on 16, Cycling SA, Norwood Cycling Club and South Australian Masters Association, seasonal sporting license holders.
Park Lands criteria	
Environmental sensitivities	Southern end not suitable for events – areas with remnant vegetation and butterfly habitat are highly susceptible to damage by excessive foot traffic, vehicles and event infrastructure The wetlands area in the Southern end
Site restrictions	Area shaded in blue contains a Key Biodiversity Area. Event applications for use of these spaces are approved in conjunction with Council's Sustainability and Biodiversity teams. ❗ Victoria Park Grandstand Infrastructure cannot be affixed to this feature
Amplified sound considerations	Victoria Park has a number of sensitive residential uses to the east and west, with commercial uses to the south. If events are approved within this park, amplified sound should be directed towards the north where possible.
Site features (see map for power, water and sewer points)	
Shade	Limited shade
Toilets	Three public toilets blocks. Inner and outer grandstand public toilet blocks have an accessible toilet.
Amenities	Premium field, Criterium track, Pit straight, Grandstand, Public fitness station
Lighting	The premium field has sports field lighting
Bike parking	Bike parking located along the east and west boundaries of the space
Access	
Essential vehicle access	Various access points
Accessible parking	No accessible on-street parking is adjacent to the site.
Transport	Public transport services are available. Free City Connector services are available Hutt Street. Multiple high frequency bus services are available on Hutt Street and Fullarton Road and Kensington Road.

# Map 15: Pennington Gardens East, Red Gum Park/ Karrawirra (Park 12)



## Sports field, Peace Park and Pennington Gardens East, Red Gum Park/Karrawirra (Park 12) criteria for event use

Site type	Standard
Nature of the venue	A well-managed sporting ground with high quality turf
Suitability	Sporting events, events that are free entry and accessible to the general public Pennington Gardens East and Peace Park – small events and ceremonies
Discouraged	Major high impact events
Suggested capacity	Peace Park: 5,000 Pennington Gardens East: 2,000
Event size	Small to medium
<b>Precinct specific criteria</b>	
Operating hours	Close: Midnight on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	The University of Adelaide manages the sport field through its sporting licence and all events must be negotiated with the University.  The following City of Adelaide tenants are adjacent to the event sites: Adelaide University Rowing Club, Christian Brother's College Rowing Club and the University of Adelaide.
Considerations	<ul style="list-style-type: none"> <li>① Peace Pole</li> <li>② Cross of Sacrifice</li> <li>③ Eternal Flames</li> <li>④ Naval Memorial Gardens</li> <li>⑤ King George V and Moreton Bay Fig Tree 253</li> </ul> <p>The immediate areas around the above sites must be kept clear from infrastructure and patron use (exceptions to this are memorial related events)</p> <ul style="list-style-type: none"> <li>⑥ University of Adelaide Grandstand – Infrastructure cannot be affixed to this feature</li> </ul>
Amplified sound considerations	These gardens are located close to receivers along Pennington Terrace, the Women's and Children's Hospital and residences near Melbourne Street. Given the close proximity of the park, its use for events with significant amplified sound is discouraged. Refer to recommended stage positioning on map.
<b>Park Lands criteria</b>	
Environmental sensitivities	River wildlife and possums
Site restrictions	Adelaide University ensure a four week rest period between seasons Pennington Gardens east has minimal infrastructure The Cross of Sacrifice is a state significant memorial and must be protected
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Limited shade
Toilets	No
Lighting	Sports field lighting
Bike parking	Bike parking located on the eastern side of Frome Road and the western side of Sir Edwin Smith Avenue, with further parking available on the western side of King William Road
<b>Access</b>	
Essential vehicle access	Limited vehicle access onto grounds
Accessible parking	Currently two spaces adjacent to this site on Pennington Terrace. Accessible parking can be made available on War Memorial Drive
Transport	Public transport services are available. Free City Connector services are available Frome Road. Multiple high frequency bus services are available on Frome Road and Sir Edwin Smith Avenue

## Map 16: Palmer Gardens/Pangki Pangki



### Palmer Gardens criteria for event use

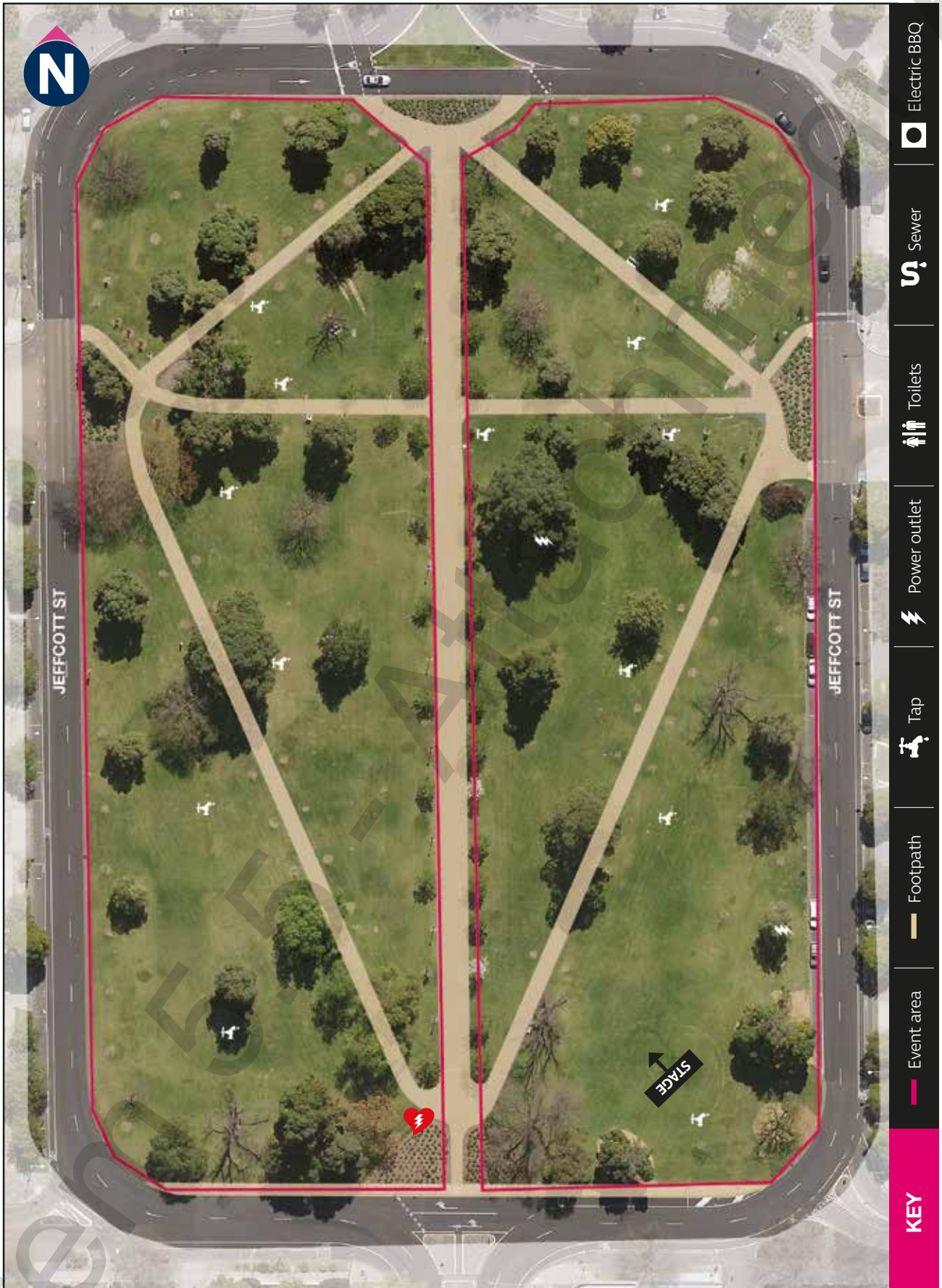
- Capacity: 3,000
- Suitable for weddings – day time use, small scale community only
- Closest designated on-street accessible parking is on Ward Street. Please refer to the City of Adelaide Interactive Parking Map.
- Free City Connector bus stop 3 is located on Jeffcott Street and multiple bus services are available on O'Connell Street
- Located in close proximity to sensitive residential receivers on Palmer Place. Given the close proximity of the park, its use for events with significant amplified sound is not supported. Refer to recommended stage positioning.
- No bike parking available near the site



## Map 17: Brougham Gardens/Tantutittingga



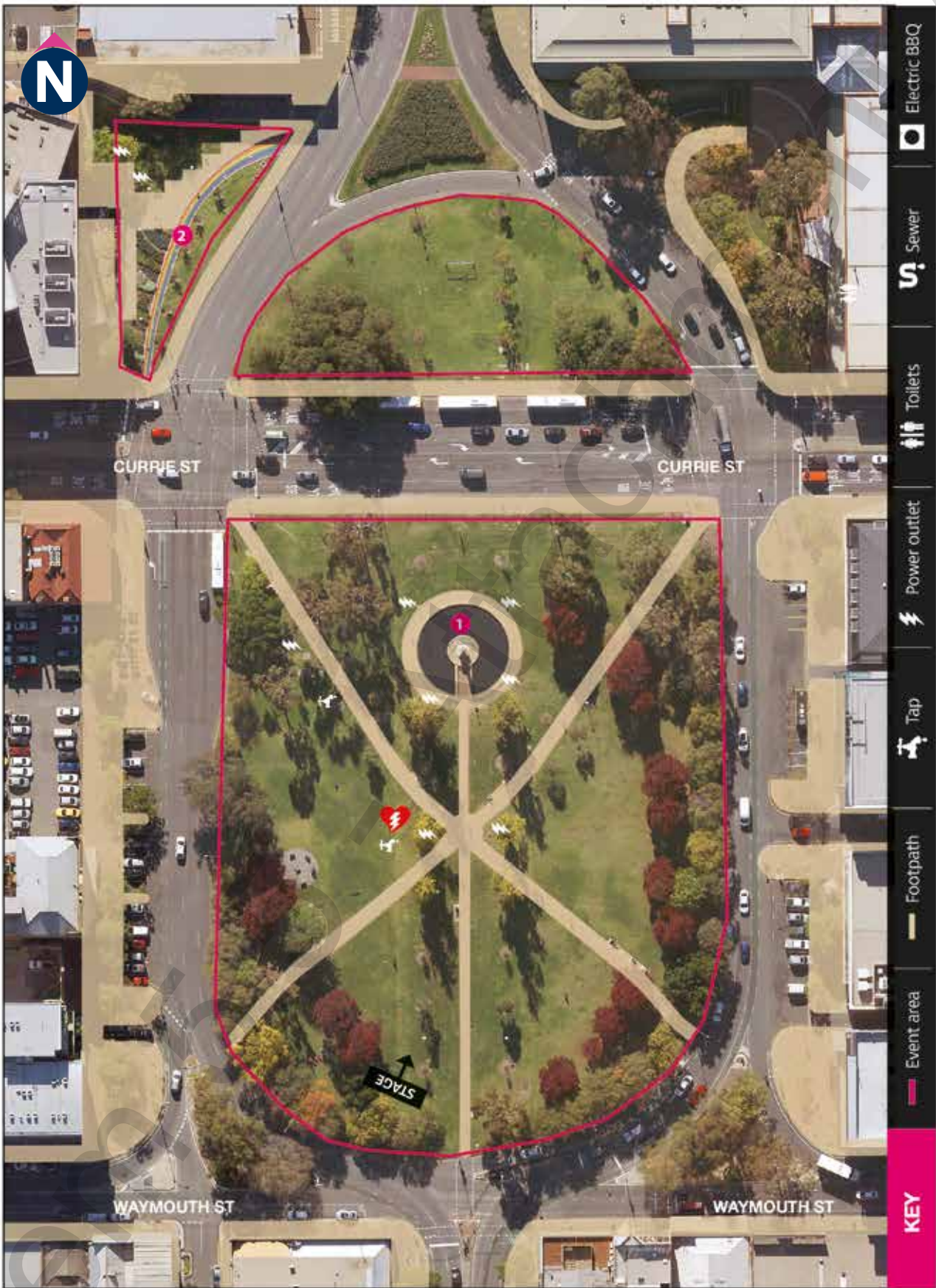
# Map 18: Wellington Square/Kudnartu



## Wellington Square/Kudnartu criteria for event use

Site type	Standard
Nature of the venue	An attractive neighbourhood square with ample shade and high quality turf Wellington Square/Kudnartu has a history of local community and food and wine events
Suitability	Day time community events that are free and accessible to the general public Food and wine, family friendly, live music, local community run initiatives encouraged
Discouraged	Major events
Suggested capacity	5,000
Event size	Medium and small
<b>Precinct specific criteria</b>	
Operating hours	Close midnight on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Local informal community use
Considerations	Access to this Automated External Defibrillator for the general public must be maintained at all times
<b>Park Lands criteria</b>	
Amplified sound considerations	Wellington Square is located in close proximity to sensitive residential receivers on Jeffcott Street. Given the close proximity of the park, its use for events with significant amplified sound is discouraged. Refer to recommended stage positioning on map.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Ample shade
Toilets	No
Lighting	Around the square and paths through the square
Bike parking	No bike parking available near the site
<b>Access</b>	
Essential vehicle access	No access on square
Accessible parking	Closest existing accessible on-street parking is available on Molesworth and Tynte Streets. However, accessible parking spaces could be made available around the square in various spaces
Transport	Public transport services are available. Free City Connector services are available on Buxton Street and Tynte Street. Multiple high frequency bus services are available on Jeffcott Street.

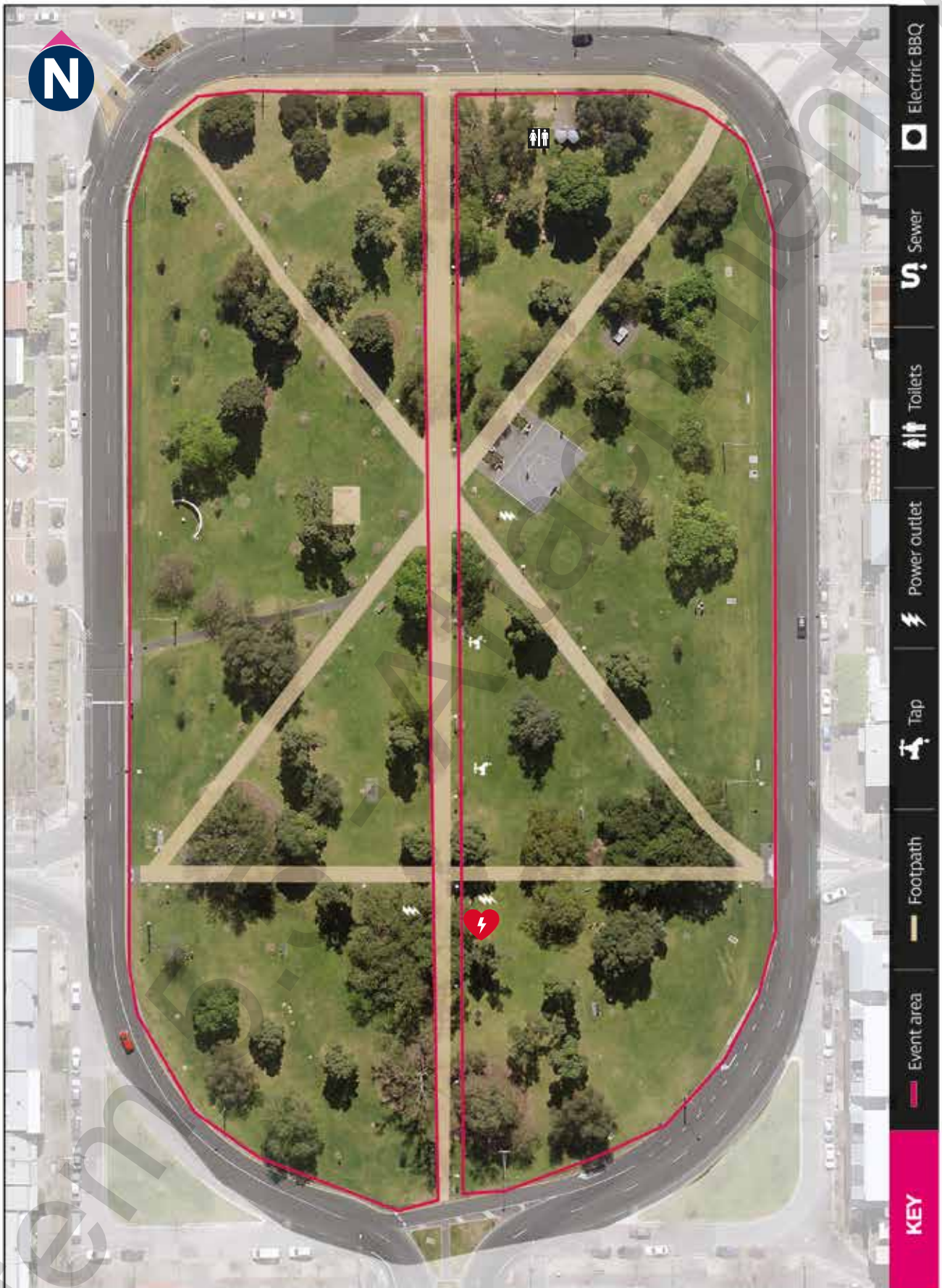
# Map 19: Light Square/Wauwi



## Light Square/Wauwi criteria for event use

Site type	Popular
Nature of the venue	Popular square adjacent to the late night entertainment precinct of the city Near education facilities makes it ideal for vibrant events
Suitability	Free entry and accessible to the general public Live music encouraged Day and night-time events
Suggested capacity	5,000
Event size	Small to medium
<b>Precinct specific criteria</b>	
Operating hours	Close 3.00am on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Primary public transport thoroughfare in the western end of the city Arts and culture hub
Considerations	<ul style="list-style-type: none"> <li>① Colonel Light features must be kept clear of infrastructure and patron use</li> <li>② Pride Walk – Surface treatments/appliqués or heavy infrastructure should not be placed on the surface of the Pride Walk. Care must be taken to avoid any materials landing on the Pride Walk surface</li> </ul> <p>Access to this Automated External Defibrillator for the general public must be maintained at all times</p>
Amplified sound considerations	Light Square is surrounded by a number of commercial and educational uses, with the closest sensitive receivers located to the south, west and north. Events with amplified sound are appropriate within the square, with preferred stage orientation facing towards the north. Refer to recommended stage positioning on map.
<b>Park Lands criteria</b>	
Environmental sensitivities	Some bird life including ducks
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Ample shade
Toilets	No
Lighting	Yes around the square
Bike parking	Bike parking located around the square and in all four corners of the main square
<b>Access</b>	
Essential vehicle access	No access
Accessible parking	Accessible parking can be made available on the square There are two permanent spaces on the square
Transport	Excellent public transport access is available. Adelaide Railway Station is accessible from North Terrace. The closest tram stop is City West on North Terrace. O-Bahn services are available from Currie Street. Free City Connector services are available on Morphett Street. Multiple high frequency bus services are available on North Terrace and Currie Street.

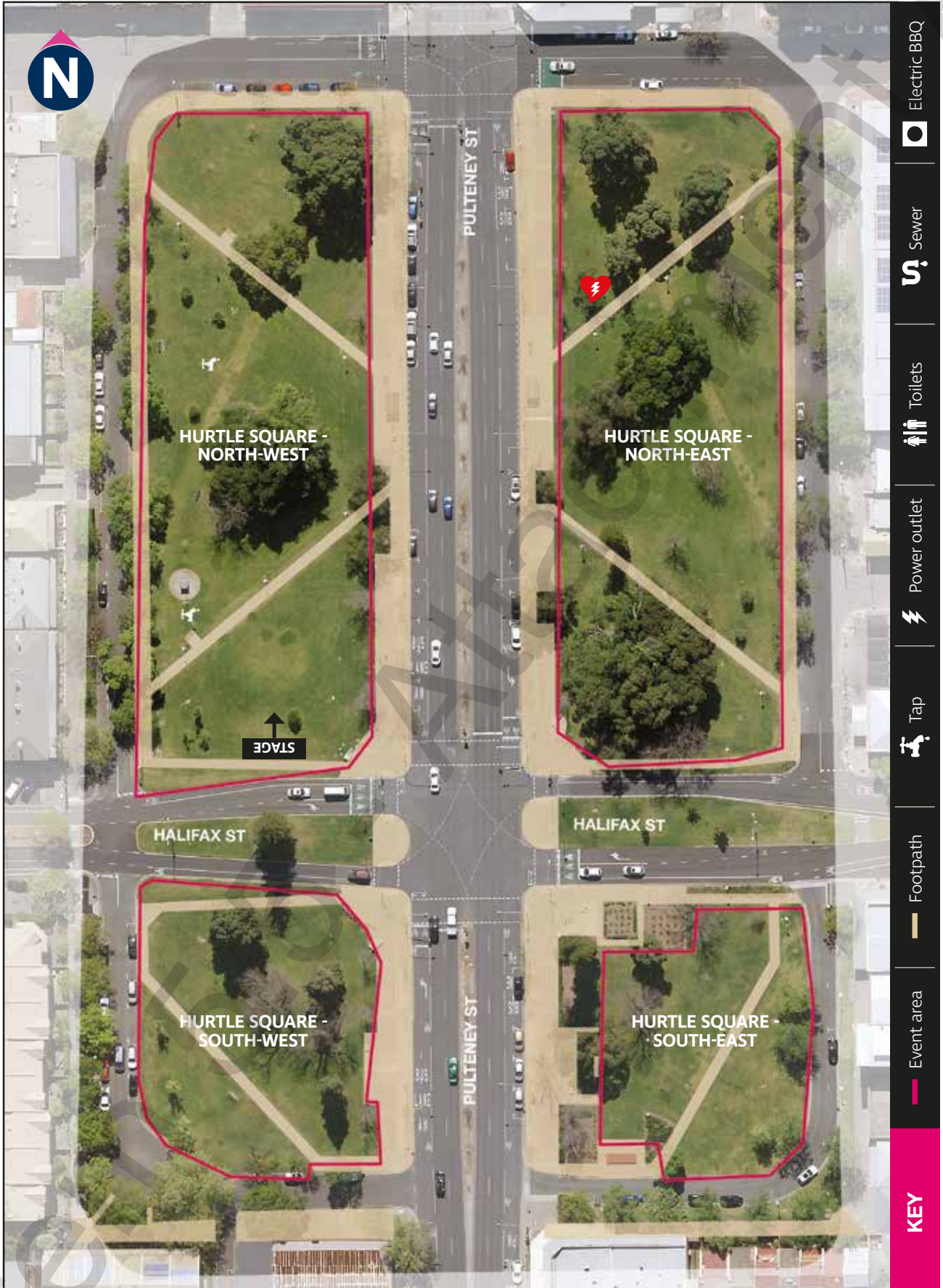
# Map 20: Whitmore Square/Iparrityi



## Whitmore Square/Iparrityi criteria for event use

Site Type	Standard
Nature of the venue	A tree covered neighbourhood park with ample shade
Suitability	Free entry and accessible to the general public, live music encouraged Most suitable for daytime community events
Suggested capacity	5,000
Event size	Small to medium
<b>Precinct specific criteria</b>	
Operating hours	Close 1.00am on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Informal uses include basketball court
<b>Park Lands criteria</b>	
Environmental sensitivities	Possums
Site restrictions	Basketball court to remain accessible to public wherever possible Public art installation on the western side
Considerations	Access to this Automated External Defibrillator for the general public must be maintained at all times. Artwork.
Amplified sound considerations	Whitmore Square is located in close proximity to sensitive residential receivers on Morphett Street. While there are receivers in close proximity to the park, small events could be acceptable provided stages are oriented facing towards the north.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Ample shade
Toilets	Yes – Exeloo, which is wheelchair accessible
Amenities	Basketball court
Lighting	Yes lighting around the square
Bike parking	Bike parking located in the east side of Morphett Street on the southeast corner of the square
<b>Access</b>	
Essential vehicle access	Some vehicle access
Accessible parking	Accessible parking can be made available on Sturt Street. There are three permanent spaces on Sturt Street. One space is approx. 200m away east of Whitmore Square. There are also two spaces – approx. 130m and 345m west of Whitmore Square. Please refer to the City of Adelaide interactive parking map.
Transport	Public transport services are available. The closest tram stop is City South on King William Street. Free City Connector services are available on Whitmore Square. Multiple high frequency bus services are available on Sturt Street and Morphett Street

# Map 21: Hurtle Square/Tangkaira





## Hurtle Square/Tangkaira criteria for event use

Site type	Standard
Nature of the venue	A divided neighbourhood square with four small spaces
Suitability	Free entry and accessible to the general public, live music encouraged Most suitable for daytime community events
Suggested capacity	Hurtle Square N-E: 2,000 Hurtle Square N-W: 2,000 Hurtle Square S-E: 500 Hurtle Square S-W: 500
Event size	Small to medium
<b>Precinct specific criteria</b>	
Operating hours	Close 1.00am on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Used for support services, late night food vans
<b>Park Lands criteria</b>	
Site restrictions	The square is divided which limits its ability to hold medium or large scale events
Considerations	Access to this Automated External Defibrillator for the general public must be maintained at all times
Amplified sound considerations	Hurtle Square is located in close proximity to sensitive residential receivers around the square. Given the close proximity of the park, its use for events with significant amplified sound is discouraged. Refer to recommended stage positioning on map.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Ample shade
Toilets	No
Lighting	Some lighting through the square
Bike parking	Bike parking located on both sides of Pulteney Street along the square and on the southeast and southwest corners of the access roads
<b>Access</b>	
Essential vehicle access	No access
Accessible parking	There are no designated accessible on-street carparks nearby. Accessible parking can be made available around the Square in a number of places
Transport	Public transport services are available. The closest tram stop is City South on King William Street. Free City Connector services are available on Hindmarsh Square. Multiple high frequency bus services are available on Pulteney Street.

# Map 22: Veale Gardens is the front of Veale Park/Walyu Yarta (Park 21)



## Veale Gardens, front of Veale Park/Walyu Yarta (Park 21) criteria for use

Site Type	Popular
Nature of the venue	A formal garden landscape featuring a sunken rose garden and an artificial watercourse
Suitability	Events that are accessible to the general public, corporate and private functions and weddings
Discouraged	Major events
Suggested capacity	Small events and weddings Refer to the City of Adelaide website for wedding locations
Event size	Small

### Precinct specific criteria

Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 1.00am the following day. Sundays that precede a Monday public holiday: Close 1.00am the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	The Adelaide Pavilion is situated at the eastern end of Veale Gardens and must be notified prior to event approval The following City of Adelaide tenants are either adjacent to or part of the event sites: The Pavilion, drone and model aeroplane clubs

### Park Lands criteria

Environmental sensitivities	Veale Gardens is a formal garden susceptible to damage from vehicles and event infrastructure Possums Waterfowl
Site restrictions	Significant formal garden bed will restrict infrastructure and vehicle access. The area shaded in blue contains a Key Biodiversity Area. This area is for low impact activities only with limitations on vehicle movement over this area. Event applications for use of these spaces are approved in conjunction with Council's Sustainability team. Event must maintain a two metre clearance from the community garden.
Amplified sound considerations	The configuration of Veale Gardens makes events with significant levels of amplified sound generally impractical. However, if an event with amplified sound is proposed, speaker orientations should point towards the south (Greenhill Road).

### Site features (see map for power, water and sewer points)

Shade	Very good
Toilets	One wheelchair accessible Exeloo located in Veale Gardens (not suitable for large events)
Lighting	Minimal lighting – will be quite dark on the Southern side of the site at night
Bike parking	Bike parking located on the northeast corner of the site

### Access

Essential vehicle access	Parking along South Terrace and other adjacent roads
Accessible parking	No allocated on-street accessible parking adjacent to Veale Gardens. Some accessible parking located on King William Rd. However, accessible parking may be made available along South Terrace
Transport	Public transport services are available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is South Terrace on Peacock Road. Free City Connector services are available on Halifax Street. Bus services are available on King William Street

### Map 23: Ellis Park/Tampawardli (Park 24)



## Ellis Park/Tampawardli (Park 24) event site criteria for event use

Site type	Standard
Nature of the venue	A large open turf area This area is envisaged as a shared space and local formal park for West End residents
Suitability	Large scale ticketed events, community festivals, exhibition style events, large scale concerts, corporate and private events
Suggested capacity	20,000
Event size	Suitable for medium and major events

### Precinct specific criteria

Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 1.00am the following day. Sundays that precede a Monday public holiday: Close 1.00am the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Adjacent sporting field Informal park use The following City of Adelaide tenants are adjacent to the event site: Adelaide High School and Adelaide Comets Football Club

### Park Lands criteria

Site restrictions	Adjacent Adelaide High School – Amplified events held on a school day during the day discouraged
Amplified sound considerations	Sensitive receivers near this site include the West Terrace Cemetery to the south, and Adelaide High School to the north. This site is a preferred location given its setback from other sensitive uses. However, use of the site within school hours should be avoided, and consultation with the cemetery should be done in advance of the event to avoid impacts on ceremonies. Refer to recommended stage positioning on map.

### Site features (see map for power, water and sewer points)

Shade	Limited
Toilets	Not available
Lighting	Very good – four sports field light structures
Parking	Parking is limited around this location
Bike parking	Bike parking located on the southeast corner of the site

### Access

Essential vehicle access	From Sir Donald Bradman Drive
Accessible parking	None
Transport	Public transport services are available. Mile End Station is accessible through the park. Multiple high frequency bus services are available on West Terrace, Sir Donald Bradman Drive and Grote Street.

# Map 24: John E Brown Park, part of Bonython Park/Tulya Wardli (Park 27A)



## John E Brown Park (Park 27A) criteria for event use

Site type	Standard
Nature of the venue	Bonython Park is a valuable and frequently used recreational open space The site is surrounded by trees and bordered by railway lines on the northern side and the River Torrens on the southern side
Suitability	Community events of all types, held in daytime and early evening Fenced, corporate, private and ticketed events suitable
Discouraged	Major events
Suggested capacity	5,000
Event size	All sizes, most suitable to small and medium events

### Precinct specific criteria

Operating hours	Close: Midnight on all days. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	Used for informal recreation Trees and shade around edges Scheduling must avoid clashes with other large events in Bonython Park
Considerations	ⓘ Deceased Worker's Memorial Forest: The immediate area around the above site must be kept clear from infrastructure and patron use (exceptions to this are memorial-related events)

### Park Lands criteria

Site restrictions	Railway line on northern side and the river on southern side create restrictions to exits points from large events. The area shaded in blue on the map contains a Key Biodiversity Area and therefore there are limited approvals for use of this space or areas adjacent to this space. Event applications for use of these spaces are approved in conjunction with Council's Sustainability team.
Amplified sound considerations	This park is situated at an increased setback from nearby sensitive receivers. Ideally, stage locations should be oriented facing south to minimise impacts on nearby residences. Refer to recommended stage positioning on map.

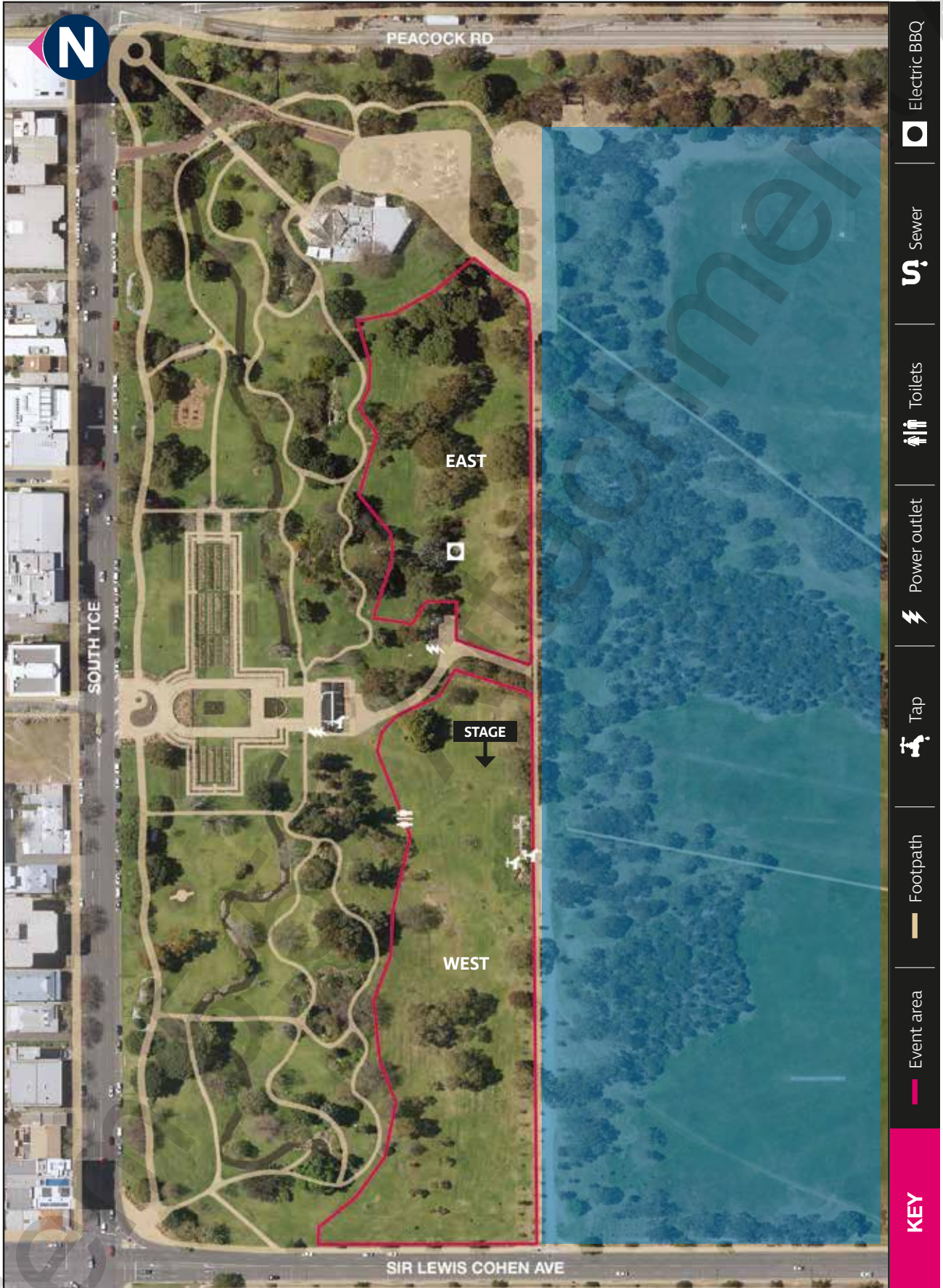
### Site features (see map for power, water and sewer points)

Shade	Some large trees around edges
Toilets	There are no toilets on site. A walk across the river to the Exeloo at the playground is able to be used but not suitable for event use.
Lighting	N/A
Bike parking	Bike parking located immediately north of the access road from Port Road

### Access

Essential vehicle access	From Park Terrace into site. Emergency access road to railway lines must be maintained
Accessible parking	There are currently no designated accessible car parking spaces nearby. Accessible parking could go into event site at the building
Transport	Public transport services are available. The closest tram stop is Bonython Park on Port Road. Multiple high frequency bus services are available on Port Road.

# Map 25: Veale Park/Walyu Yarta (Park 21) (Back of Veale Gardens)





## Veale Park/Walyu Yarta (Park 21) (Back of Veale Gardens) criteria for event use

Site type	Standard
Nature of the venue	This site provides a large space for major events The space is surrounded by trees and shade, it is ideally secluded from the CBD and is a natural amphitheatre
Suitability	Events that are accessible to the general public, corporate and private functions
Suggested capacity	11,500 (west 10,000; east 1,500)
Event size	All size events suitable

### Precinct specific criteria

Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 1.00am the following day. Sundays that precede a Monday public holiday: Close 1.00am the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	The Pavilion must be notified prior to event approval Both spaces must be booked due to access Community Garden The following City of Adelaide tenants are adjacent to the event sites: Football Federation of South Australia, Victoria Tennis Club, Adelaide Aeromodellers Club, South Australia Radio Controlled Helicopters and Adelaide First Person View Racing

### Park Lands criteria

Site restrictions	Adjacent Veale Gardens wedding site and programming will occur around wedding bookings.  Event must maintain a two metre clearance from the community garden.  The area shaded in blue contains a Key Biodiversity Area. This area is for low impact activities only with limitations on vehicle movement over this area. Event applications for use of these spaces are approved in conjunction with Council's Sustainability team.
Amplified sound considerations	Events with significant levels of amplified sound are appropriate within this space. However, if an event with amplified sound is proposed, speaker orientations pointing towards the north (South Terrace) should be avoided. Other stage configurations are likely to have reduced impacts. Refer to recommended stage positioning on map.

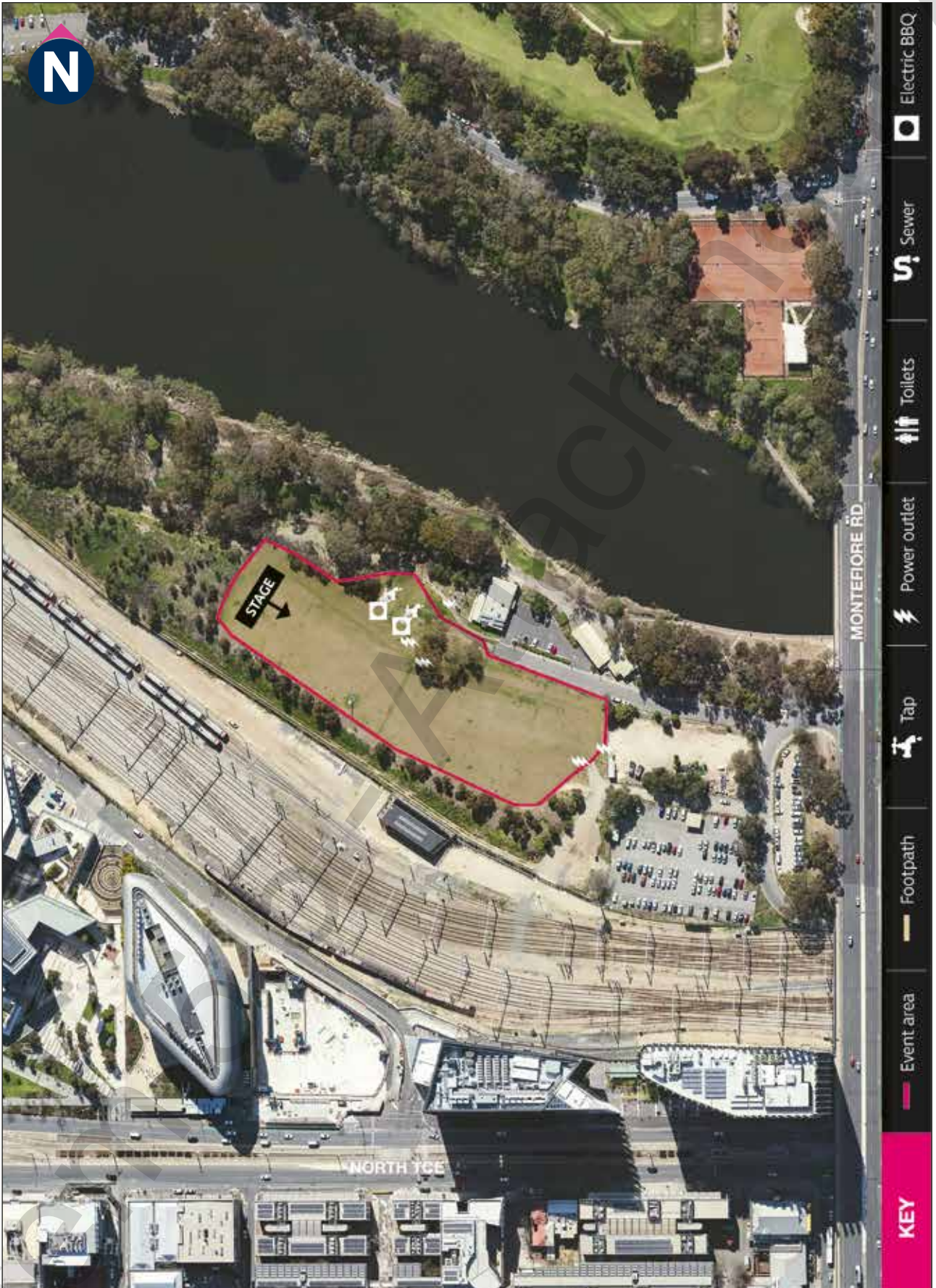
### Site features (see map for power, water and sewer points)

Shade	Very good
Toilets	One wheelchair accessible Exeloo located in Veale Gardens (not suitable for large events)
Lighting	Minimal lighting – will be quite dark on the southern side of the site at night
Bike parking	Bike parking located on the northeast corner of the site near the Peacock Road/South Terrace intersection

### Access

Essential vehicle access	Parking along South Terrace and around Park Lands
Accessible parking	No currently designated accessible car parking available. Accessible parking may be made available along South Terrace
Transport	Public transport services are available. Adelaide Railway Station is accessible by connecting with tram services. The closest tram stop is South Terrace on Peacock Road. Free City Connector services are available on Halifax Street. Bus services are available on King William Street.

# Map 26: Helen Mayo Park (Park 27)



## Helen Mayo Park (Park 27) criteria for event use

Site type	Potential (pilot site)
Nature of the venue	A small open space park for informal use. It is secluded and ideal for small functions
Suitability	Small to medium community events, car displays, very suitable for corporate and private functions, large family gatherings and private BBQs
Suggested capacity	3,000
Event size	Medium and small
<b>Precinct specific criteria</b>	
Operating hours	Sundays – Thursdays: Close 11:59pm. Fridays and Saturdays: Close 1.00am the following day. Sundays that precede a Monday public holiday: Close 1.00am the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	<ul style="list-style-type: none"> <li>• This site runs off Morphett Street at the bridge</li> <li>• It has limited vehicle access</li> <li>• It is situated behind the North Terrace medical precinct and can be viewed from the New Royal Adelaide Hospital therefore noise limitations will apply</li> <li>• Used for informal recreation and BBQs</li> <li>• Ensure public access to pedestrian and cycle paths to the maximum extent possible</li> <li>• Riverside Rowing Club, Pulteney Grammar School Rowing Club and the Adelaide Convention Centre may be notified, depending on the size of event</li> </ul>
<b>Park Lands criteria</b>	
Site restrictions	<ul style="list-style-type: none"> <li>• Historic contamination may restrict pegging depths</li> <li>• Park is a sloped site</li> <li>• Access into the space is limited due to being bordered by both a railway line and the River Torrens</li> <li>• The site has weight restrictions</li> <li>• It is along the River Torrens and in the same area as two rowing clubs</li> </ul>
Amplified sound considerations	This park is located close to the Royal Adelaide Hospital, and amplified sound from events should consider impacts upon patients. Due to its proximity, generally events with significant levels of amplified are discouraged. Refer to recommended stage positioning on map.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Some tree shade
Toilets	No public toilets available.
Amenities	Two BBQs, and bench seating
Lighting	Some solar powered lighting
Bike parking	No bike parking available near the site
<b>Access</b>	
Accessible parking	No on-street accessible car parking available. Paid accessible parking can be found in the private Riverbank and North Terrace carparks as part of the Convention Centre complex.

# Map 27: Edwards Park (Park 23)



## Edwards Park (Park 23) criteria for event use

Site type	Standard
Nature of the venue	This site is an open space former netball court and so provides a hard stand area suitable for a range of events
Suitability	Suitable for a range of events including but not limited to events that are accessible to the general public, car displays and circuses.
Suggested capacity	3,000
Event size	Small and medium
<b>Precinct specific criteria</b>	
Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 2.00am the following day. Sundays that precede a Monday public holiday: Close 2.00am the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	SA Uniting Church Netball Association in Park 22-
<b>Park Lands criteria</b>	
Site restrictions	There are sensitive remnant grasslands south of the West Terrace Cemetery wall. Please be mindful of all vegetation surrounding Edwards Park and be careful to not trample, drive over or set up site compounds without the approval of City of Adelaide.
Amplified sound considerations	Events with amplified sound are appropriate within this space. However, if an event with amplified sound is proposed, speaker orientations pointing towards the north (the Cemetery) should be avoided.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Trees are positioned around the site
Toilets	Two toilet blocks, one with an accessible toilet
Lighting	Minimal lighting
Bike parking	N/A
<b>Access</b>	
Essential vehicle access	Good access from Anzac Highway
Accessible parking	No designated accessible car parking nearby. Parking in general is limited in the area however parking can be made available on the event site
Transport	Public transport services are available along Anzac Highway.

# Map 28: Frome Park/Nellie Raminyemmerin (Park 11)



## Frome Park/Nellie Raminymmerin (Park 11) criteria for event use

Site type	Standard
Nature of the venue	This space is a small Park Land area bordered by several major stakeholders.
Suitability	Events that are accessible to the general public, live music, private functions.
Suggested capacity	4,000
Event size	All size events suitable
<b>Precinct specific criteria</b>	
Operating hours	Sundays – Thursdays: Close 11.59pm. Fridays and Saturdays: Close 2.00am the following day. Sundays that precede a Monday public holiday: Close 2.00am the Monday morning. Open 11.00am daily for alcohol trade. Events can commence from 7.00am.
Shared use considerations	The Adelaide Botanic High School must be consulted with for events The following stakeholders are adjacent to the event site: Adelaide Botanic High School, Adelaide Botanic Gardens, Lot 14, The University of Adelaide, University of South Australia
<b>Park Lands criteria</b>	
Site restrictions	Access to the Adelaide Botanic Gardens gate must be maintained, unless otherwise agreed The site contains areas of contamination which have been capped underground. Therefore pegging is not permitted in large areas of the site.
Environmental site considerations	Riparian wildlife along the swale, grey-headed flying-foxes
Amplified sound considerations	Events with significant levels of amplified sound must consult with the Adelaide Botanic High School and preferably be limited to outside school hours.
<b>Site features (see map for power, water and sewer points)</b>	
Shade	Very good
Toilets	No
Lighting	Good, pathway lighting through the park
Bike parking	N/A
<b>Access</b>	
Essential vehicle access	Limited vehicle access from Frome Road
Accessible parking	Accessible parking is limited although there are designated accessible car parks at the Zoo Entrance on Frome Road and on Plane Tree Drive.
Transport	Public transport services are available on Frome Road and North Terrace.

## Appendix 1: Heritage Listed Places

Below is a collation of Local and State Heritage Listed Places in Park Lands, Squares and the Riverbank Precinct.

This information is provided to assist event organisers with an understanding of the location of these places and items,

To ensure their ongoing protection through appropriate planning and placement of event infrastructure.

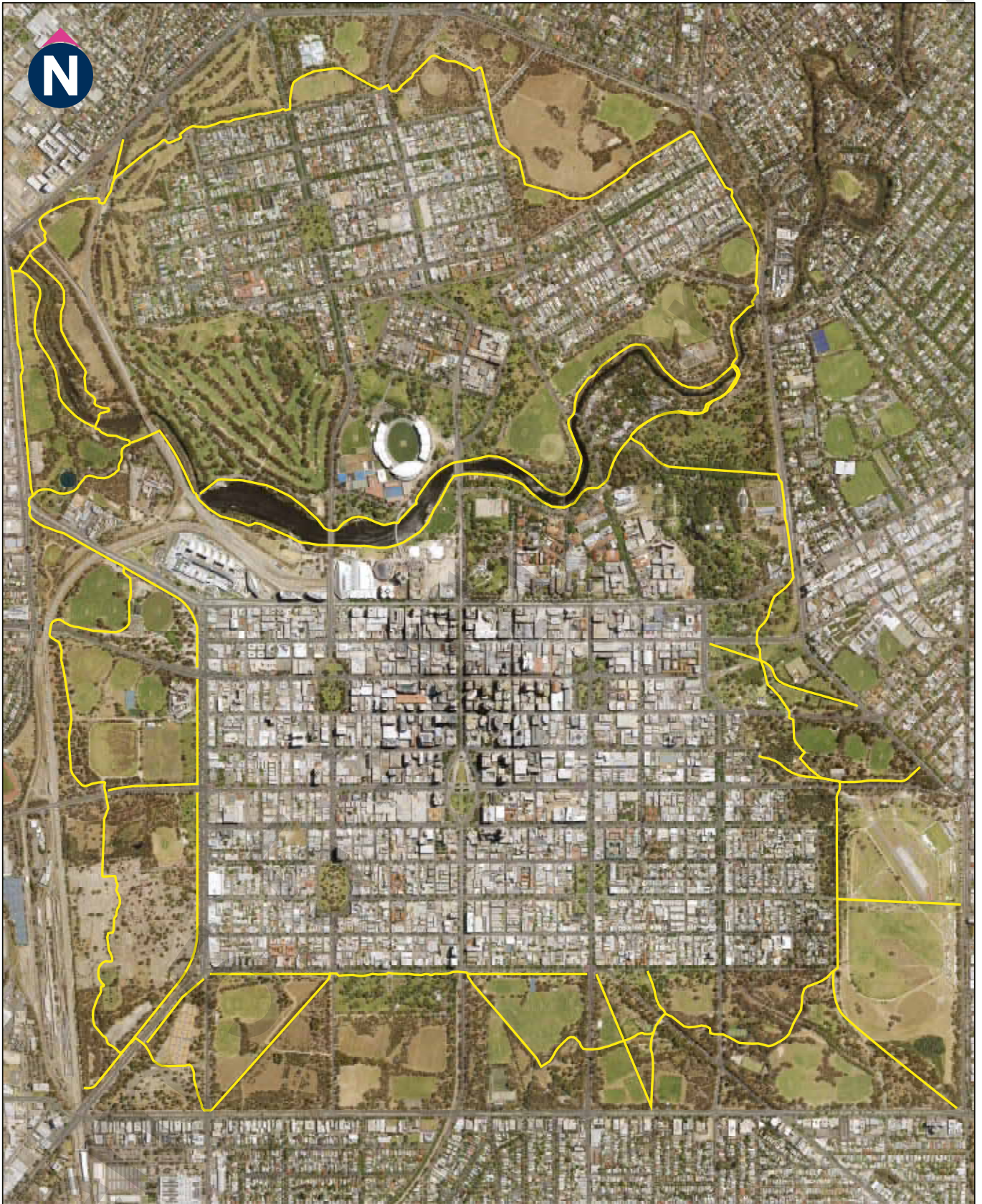
Further information can be found at: [Experience Adelaide | History of Adelaide](#)

Correct as of May 2019.

Heritage Listed Item	Location/s
Adelaide Oval Grandstands (George Giffen, Sir Edwin Smith, Mostyn Evans)	Adelaide Oval
Adelaide Oval Score Board	Adelaide Oval
Victor Richardson Gates	Adelaide Oval
Wye Signal Cabin	Adelaide Railway Yards (between Adelaide Gaol and the Royal Adelaide Hospital)
Adelaide Zoo (multiple items inc the Rotunda and Elephant House)	Adelaide Zoo
Angas Memorial	Angas Gardens
George V Memorial	Angas Gardens
Glover Playground Pavilion	Blue Gum Park/Kurangga (Park 20)
Railway Bridge	Bonython Park/Tulya Wardli (Park 27)
Botanic Gardens (multiple items inc Bicentennial Conservatory)	Botanic Gardens
Carriage Entrance Gates	Botanic Park
War Memorial Oak	Creswell Gardens
Ross Smith Statue	Creswell Gardens adjacent to Adelaide Oval
Elder Park Rotunda	Elder Park
J Gardener Memorial	Elder Park
Adelaide High School	Ellis Park/Tampawardli (Park 24)
Albert Bridge	Frome Road
Adelaide Gaol	Gaol Road – Bonython Park/Tulya Wardli (Park 27)
Police Barracks	Gaol Road – Bonython Park/Tulya Wardli (Park 27)
Powder Magazine Keepers Residence, water tank, garden, toilet fence etc	Gaol Road – Bonython Park/Tulya Wardli (Park 27)
Powder Magazines and Wall	Gaol Road – Bonython Park/Tulya Wardli (Park 27)
Princess Elizabeth Playground Shelter Shed	Golden Wattle Park/Mirnu Wirra (Park 21 West)
Adelaide Bridge	King William Road
Wattle Grove (Dardanelles) War Memorial	Kintore Avenue
Lights Grave and Monument	Light Square/Wauwi



## Appendix 2: Map of Cycling Paths through the Park Lands



## Appendix 3: Australian Tourism Data Warehouse – How to Guide

### HOW TO ADD A DEAL/OFFER IN ATDW

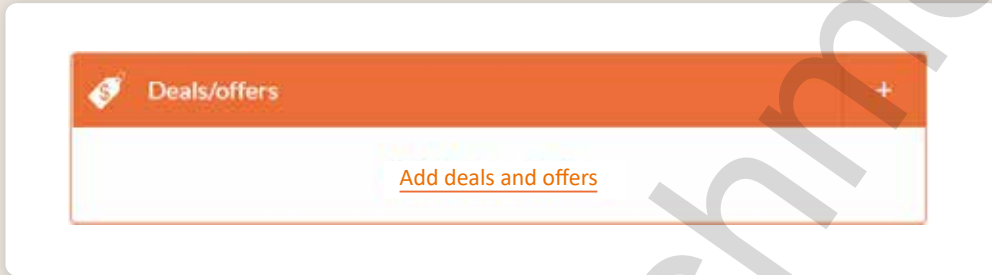
#### HELP SHEET

**STEP 1**

Log in to your business listing on ATDW at [www.atdw-online.com.au](http://www.atdw-online.com.au)

**STEP 2**

Click on 'Add a Deal / Offer' located in left hand ribbon.

**STEP 3**

Select 'Discount' from drop down box under 'Deal Type'.

**STEP 4**

Enter the name of your deal/offer as 'New Year's Eve'. Please note: ATDW allows a maximum of 3 deals per accommodation listing.



**STEP 5**

Upload a photo/image for your deal. Requirements: Landscape orientation photos only with a minimum size of 1600 x 1200 pixels. Note: the image must be a photo and cannot be overtyped with copy.

Photos Required


Drag & drop photos here or [click to upload](#)


Requirements: Landscape orientation photos only with a minimum size of 1600x1200 pixels.

**STEP 6**

Provide the in-market start and end dates that the deal will be advertised

**Start Date\*****End Date\***




**STEP 7**

Provide the validity start and end date for when the deal can be redeemed

**Start Date****End Date**





**STEP 8**

Enter a 'Deal Price' and a 'Price Comment'

Please provide a Deal Price and a Price Comment\*

Deal Price	Price Comment
<input type="text" value="\$ Enter deal price"/>	<input type="text" value="For example, kids eat free"/>

**STEP 9**

Enter a 'Deal Description'.

**Deal Description\***

A broader description of the deal or offer, Minimum 20 characters, maximum 350 characters

**STEP 10**

Enter the 'Deal Terms & Conditions'. Eg...Subject to availability, blackout dates apply etc....

**Deal Terms & Conditions\***

An overview of the terms and conditions for accepting the deal. Minimum 20 characters, Maximum 200 characters

**STEP 11**

Enter the 'Deal URL'. Add a secure URL where the deal can be booked on your website. SATC requires this URL link to include in campaign promotion.

**Deal URL**

Provide the website URL for this deal (if available) e.g. www.address.com/we-want-to

**STEP 12**

Click on 'Send for Review' located in top right-hand corner.

13 optional steps to list Last Updated 12/02/2016 00:41 🕒

**SUMMARY** **SEND FOR REVIEW**

## Appendix 4: Accessible and Inclusive Events Checklist



### Disability Access and Inclusion Considerations

City of Adelaide is committed to making the city a welcoming and inclusive place for all people to enjoy. We recognise that it isn't disability, but rather the barriers that exist in the community, that limit people's ability to fully participate and create a disabling environment.

Our ***Disability Access and Inclusion Plan 2019-2022*** outlines a range of outcomes Council will support, including "Outcome 2.1 City events are accessible to all". We welcome grant and sponsorship applicants to partner with us in achieving this outcome. We encourage you to incorporate accessibility considerations throughout the planning, delivery and evaluation of your project.

#### Basic:

- Involve people with disability in planning, delivery and evaluation of the project
- Brief event staff on accessibility actions
- Ensure the venue is accessible to wheelchair and other mobility aid users, including accessible parking, entrance and accessible toilets
- Tell people what access provisions are in place through advertising and promotions
- Provide transport information including location of accessible parking, public transport and drop off points
- Provide an assistance dog area for toileting and water
- Have clear signage and maps
- Clear information points on arrival
- Integrated seating and accessible viewing areas
- Companion card affiliation - if charging

#### Additional:

- Disability awareness training for staff
- Engage an access consultant for advice
- Audio Description
- Hearing augmentation system e.g. hearing loop
- Live Captioning
- Auslan interpreters
- Quiet area

# TEMPORARY USE OF PUBLIC SPACE POLICY

Approved by Council 14 September 2021

legislative

## PURPOSE

This Policy provides guidance about how public space can be used and activated for both community and business purposes.

Council recognises the vital contribution our community make in helping to meet our Strategic Plan objectives of being a Smart, Green, Liveable and Creative City. Council also acknowledges the ability to use public space has a significant social, cultural and economic value to our community. This is balanced with our need to provide a quality City environment, which showcases a high degree of economic vitality, creativity, accessibility, equity, amenity, presentation and safety.

Use of public space is guided by principles that aim to harness the character and liveability of the City of Adelaide. These principles demonstrate Council's commitment to enabling our community and economy to grow both sustainably and creatively. Council recognises that there is a balance to be achieved in supporting innovative ideas, activations and City development, whilst maintaining the accessibility and flow of movement throughout the City.

This Policy applies to activities and objects in public spaces that are temporary and removable. Council issues permits and approvals for the use of public space within this Policy under Sections 200, 221 & 222 of the *Local Government Act*. The legislative provisions and Council's guiding principles are then implemented through guidelines defining more specific requirements which will help our community to plan activities. Activities and objects covered by this policy can be found in the relevant guidelines.

This policy does not apply to leases and licenses as defined in the Adelaide Park Lands Leasing and Licensing Policy, or events as defined in the [Adelaide Event Guidelines](#).

## STATEMENT

### Guiding Principles

#### 1. Public Good

Public space is a valuable asset. We have a responsibility in the management of the public space within the City of Adelaide to ensure fair and equitable access and that it is used for the public good.

#### 2. Economic Growth

We will enable our business community to explore new ways to grow and prosper. We encourage businesses to think of new and innovative ways to activate public spaces. We want to see our economy growing and thriving in a sustainable way that provides consumer choice and makes a positive contribution to our City.



### 3. Creativity

We will support creative activation that promotes social, cultural and economic growth and diversity. We recognise public spaces are an important source of cultural significance, connection, relaxation, health, wellbeing and entertainment. Use of public space should make a positive contribution to the local community and support a sense of belonging, diversity and ambience.

### 4. Access and Inclusion

We will advocate for the accessibility, inclusivity and amenity of public spaces. We are committed to making the City a welcoming and inclusive place for all people to enjoy, and we are continually working toward demonstrating best practice in access and inclusion planning which includes use of public spaces and removing barriers to participation for all people.

### 5. Communication and Engagement

Our role is to be a facilitator and enable use of the public space. We will consider the needs of all stakeholders and ensure that disruption is minimised wherever possible. We expect our community to do the same, to be good neighbours, consult with each other when required, and consider the impacts of their activities to those who may be affected by them.

### 6. Character and Identity

Use of public space should complement and strengthen the character and identity of the City. Activities and objects in public spaces should be fit for purpose, sustainable, suitable to the area and enhance the user experience of our City.

### 7. Sustainable and Responsible

We will manage the use of Council assets to promote sustainable and responsible use of public infrastructure. Activities and objects should result in little to no impact to footpaths, roads and Park Lands. Temporary use of public space requires the space to be returned and if required remediated back to its original condition once the activation is finished.

### 8. Safe

We will uphold high safety standards that ensure a welcoming and safe City for everyone. We believe everyone should be able to enjoy the City's offerings with confidence and assurance in their surroundings.

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#### OTHER USEFUL DOCUMENTS

##### Related documents

- **Outdoor Dining Guidelines**
- **City Works Guides**
- **Parklet Operating Guidelines**
- **Mobile Food Vending Guidelines**
- **Objects on Footpath Operating Guidelines**
- **Street Permit Operating Guidelines**
- **Media Production Operating Guidelines**
- **Street Parade and Marches Operating Guidelines**
- **Street Trading Operating Guidelines**
- **Badge Days Operating Guidelines**
- **Collection of Monies Operating Guidelines**
- **Adelaide Design Manual**

- City of Adelaide Disability Access and Inclusion Plan 2019-2022
- City of Adelaide Strategic Plan 2016-2020
- Health/Fitness Groups and Personal Trainers Application Information and Operating Guidelines
- Liquor Licencing Policy
- Live Music Action Plan 2017-2020
- Planning and Design Code
- Safer City Policy 2019-2023
- Smart Move Transport and Movement Strategy 2012-2022

#### Relevant legislation

- Australian Standards
- City of Adelaide Act 1998
- City of Adelaide By-Laws
- Disability Discrimination Act 1992
- Food Act 2001/ Food Safety Standards/ Food Regulations 2017
- Liquor Licensing (Liquor Review) Amendment Act 2017, The General Code of Practice & Late-Night Code of Practice
- Local Nuisance & Litter Control Act 2016/ Regs 2017
- Planning, Development and Infrastructure Act 2016
- Public Assemblies Act 1972
- Road Traffic Act 1961
- The Local Government Act 1999: Sec 200, 221, Sec 222

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#### GLOSSARY

Throughout this document, the below terms have been used and are defined as:

**Activity:** *the state of action; doing.*

**Business Purposes:** as defined in the Local Government Act 1999: *for the purposes of this Act, land may be used for a business purpose even if it is not intended to make a profit.*

**Object:** *something that may be perceived by the senses, especially by sight or touch; a visible or tangible thing.*

**Public Space:** see Public Place as defined in the Local Government Act 1999: *means a place (including a place on private land) to which the public has access, but does not include any part of a community parcel divided by a plan of community division under the Community Titles Act 1996;*

**Removable:** *capable of being removed.*

**Temporary:** *any part of a day, for a period up to but not exceeding 5 years.*

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**ADMINISTRATIVE**

As part of Council's commitment to deliver the City of Adelaide Strategic Plan, services to the community and the provision of transparent information, all policy documents are reviewed as per legislative requirements or when there is no such provision a risk assessment approach is taken to guide the review timeframe.

This Policy document will be reviewed every 4 years unless legislative or operational change occurs beforehand. The next review is required in 2024.

**Review history:**

Trim Reference	Authorising Body	Date/ Decision ID	Description of Edits
ACC2021/140217	Council	14 September 2021 Decision ID 21267	Add Parklet Operating Guidelines to Related Documents Update legislative references
ACC2019/176623	Council	10 March 2020 Decision ID 20087	Policy creation adopted

**Contact:**

For further information contact the Customer and People Program

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city@cityofadelaide.com.au

# Cultural Festivals Action Plan

ITEM 5.6 01/02/2022

The Committee

Strategic Alignment - Dynamic City Culture

**Program Contact:**

Christie Anthoney, Associate  
Director, City Culture 8203 7444

2021/00754

Public

**Approving Officer:**

Stephen Zaluski, Acting Director  
City Shaping

## EXECUTIVE SUMMARY

The development of a new Cultural Festivals Action Plan is a specific commitment in the Cultural Strategy 2017-2023. This recognises that festivals are an integral part of Adelaide's identity as a festival city and that they provide delightful, moving, challenging and life affirming experiences. Festivals activate our venues, main streets, laneways and Park Lands and they attract audiences and artists from around the globe. Festivals are vital to the City's cultural, social and economic outcomes.

The Cultural Festivals Action Plan 2022-2024 seeks to harness, grow and amplify Adelaide's reputation as Australia's Festival City. This will be achieved through actions that promote and strengthen a shared governance approach for festival programming, that advocate for longer-term innovations to underpin a sustainable festival sector, and that build on shared strengths through collaboration. Other actions include commitments to funding while supporting the development of expanded business models, programs that support local artist and festival sector development, and a boosted, visible and ongoing promotional campaign. The aim is to grow and strengthen our existing signature cultural festivals, while also welcoming and providing opportunities for new bespoke festival celebrations.

The new Cultural Festivals Action Plan sends a clear message of confidence and support to our ever resilient and deeply innovative festival sector. These Actions will enable festivals to function and grow, which is invaluable in the current climate. A significant benefit of a thriving festival sector in Adelaide is that people, businesses and organisations are attracted to the city. Festivals increase tourism, foster community involvement and grow revenues for local businesses. They educate and energise and are central to city revitalisation, providing opportunities to integrate and showcase everything the city has to offer.

.....

The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Approves the Cultural Festivals Action Plan 2022-2024 as presented in Attachment A to Item # on the Agenda for the meeting of Council held on 8 February 2022.
- .....

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Dynamic City Culture</b> The Cultural Festivals Action Plan delivers on the commitment to celebrate diverse community, culture and creativity. It specifically addresses key action 3.11 to expand Adelaide’s global reputation as ‘magnet city’ through world class events, live music, festivals and activation.
Policy	A new Festivals Action Plan is a commitment on the Cultural Strategy 2017-2023.
Consultation	Consultation has been undertaken with key stakeholders, Adelaide Economic Development Agency (AEDA), the festivals sector, elected members and across internal City of Adelaide Programs.
Resource	The delivery of the Cultural Festivals Action Plan will be shared across City of Adelaide and its subsidiaries. City of Adelaide delivery will be led by the City Cultural program with support from across other programs.
Risk / Legal / Legislative	As a public commitment, a reputational risk exists should the Cultural Festivals Action Plan not be endorsed.
Opportunities	Potential exists for collaboration, innovation and growth across the festivals sector through the delivery of the Cultural Festivals Action Plan. A thriving festival sector provides positive cultural, social, economic and sustainable outcomes for the City.
21/22 Budget Allocation	The development of the Cultural Festivals Action Plan is funded through the Cultural Strategy operational budget.
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	The Cultural Festivals Action Plan is a three-year commitment, from 2021-2024.
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	The Cultural Festivals Action Plan has a commitment from AEDA to fund existing major cultural festivals through its Sponsorship program for Events and Festivals and potentially through its Strategic Partnerships program.

## DISCUSSION

1. The City of Adelaide 2020-2024 Strategic Plan outlines a vision for a Creative City: Adelaide will be the world's most liveable city with a dynamic city culture, a city that celebrates diverse community, culture and creativity.
2. The [Cultural Strategy 2017-2023](#) (Link 1) set outs the key drivers, goals and actions to achieve this vision.
  - 2.1. One of the key goals is to showcase, enable and connect opportunities for creative expression with festivals.
  - 2.2. The development of a new Cultural Festivals Action Plan is a specific commitment in the Cultural Strategy.
3. Cultural Festivals are defined as “a program of events, clustered together through a theme, that transforms its place and provides an opportunity for people to gather, connect and experience something extraordinary. At its heart, a cultural festival celebrates culture and creativity.”
4. The Cultural Strategy recognises that festivals:
  - 4.1. Are an integral part of Adelaide's identity as a festival city.
  - 4.2. Provide delightful, moving, challenging and life affirming experiences.
  - 4.3. Activate our venues, main streets, laneways and Adelaide Park Lands.
  - 4.4. Attract audiences and artists from around the globe.
  - 4.5. Stimulate local economic growth.
  - 4.6. Provide platforms for innovation.
5. Wide consultation has been undertaken in the development of the proposed new Cultural Festivals Action Plan 2022-2024. This reflects the Strategic Plan commitment that community consultation underpins everything that we do, leverages shared knowledge, builds on joint strengths and supports collaboration in the delivery of positive outcomes. Consultation was undertaken with:
  - 5.1. Council Members through the Committee workshop held on 21 September 2021.
  - 5.2. City of Edinburgh, through the existing MOU with the City of Adelaide to share knowledge.
  - 5.3. UNESCO Festival Cities network.
  - 5.4. Festivals Adelaide, the collective of eleven major arts and cultural festivals based in South Australia, who work collaboratively to strategically leverage the impact of member festivals.
  - 5.5. The local festival sector, including bespoke cultural festivals, producers and event infrastructure providers.
  - 5.6. AEDA.
  - 5.7. City of Adelaide internal programs.
6. Early themes identified through the consultation phase ranged from governance, funding, partnership, promotion, audience development and sector development through to the practical and logistic needs associated with management of spaces across the city, annual programming and supporting infrastructure. Actions that address the breadth of these requirements are contained across a set of cohesive and integrated plans administered by the City of Adelaide and its subsidiaries, such as AEDA.
  - 6.1. The AEDA Charter and business plan outlines actions related to supporting the growth and promotion of the City of Adelaide as Australia's premier festival and event destination.
  - 6.2. The review of the Adelaide Park Lands Events Management Plan – Action Plan 2016-2020 (underway) will lead to the development of a new City-wide approach for best practice management of the public realm post COVID-19. This will guide innovations for the broad range of events, festivals, place activation and cultural experiences that occur across the city, with specific actions for Mainstreets and event sites. Actions to be considered for this document will encompass program planning, enabling infrastructure, Park Lands access and facilitation processes.
  - 6.3. The Cultural Festivals Action Plan focuses on the needs of festivals in alignment with the Cultural Strategy drivers that bolster Adelaide's cultural identity and economy through incubation, collaboration and the delivery of authentic, vibrant and diverse experiences.

7. The key goal of the Cultural Festivals Action Plan 2022-2024 (see attachment A) is to harness, grow and amplify Adelaide's reputation as Australia's Festival City. This will be achieved through actions that promote and strengthen:
  - 7.1. A shared governance approach for festival programming.
  - 7.2. Advocacy for longer-term innovations to underpin a sustainable festival sector.
  - 7.3. Funding commitments and new business models.
  - 7.4. Ongoing publicity campaigns that position Adelaide as a festival city.
  - 7.5. Our signature cultural festivals.
  - 7.6. Opportunities for new bespoke festival celebrations.
  - 7.7. Collaborations to share knowledge and enable mutual problem solving.
  - 7.8. Programs for local artist and festival sector development.
8. The new Cultural Festivals Action Plan will enable festivals to function and grow with confidence, which is invaluable in the current climate.
9. The principal benefit of a thriving festival sector in Adelaide will be that people, businesses and organisations are attracted to the city. Festivals increase tourism, foster community involvement and grow revenues for local businesses. They are central to city revitalisation and provide opportunities to integrate and showcase everything the city has to offer.

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## DATA AND SUPPORTING INFORMATION

**Link 1 - [Cultural Strategy 2017-2023](#)**

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## ATTACHMENTS

**Attachment A – Cultural Festivals Action Plan 2022-2024**

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- END OF REPORT -

# Cultural Festivals Action Plan 2022–2024

Adelaide, Australia's Festival City

**Adelaide.  
Designed for Life.**



**CITY OF  
ADELAIDE**



# Kurna Acknowledgement

City of Adelaide tampendi, ngadlu Kurna yertangga banbabanbalyarnendi (inbarendi).  
Kurna meyunna yaitya mattanya Womma Tarndanyako.

Parnako yailtya, parnuko tappa purruna, parnuko yerta ngadlu tampendi. Yellaka Kurna  
meyunna itto yailtya, tappa purruna, yerta kuma burro martendi, burro warriappendi, burro  
tangka martulyaiendi. Kumarta yaitya miyurna iyangka yalka ngadlu tampinthe.  
City of Adelaide acknowledges the traditional Country of the Kurna people of the Adelaide  
Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship to the land. We  
acknowledge that they are of continuing importance to the Kurna people living today,  
And we also extend that respect to other Aboriginal Language groups and other First Nations.

You can also listen to this acknowledgment at:  
[cityofadelaide.com.au/community/reconciliation/  
welcome-and-acknowledgement-of-country](https://cityofadelaide.com.au/community/reconciliation/welcome-and-acknowledgement-of-country)

Cover Image: Adelaide Fringe Festival, Gospo Collective. Photographer: Meaghan Coles. Image supplied by South Australian Tourism Commission (SATC).  
Image: Panpapanalya Joint Dance Congress 2018. Photographer: Benjamin Warlingundu Ellis Baylis.

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Image: WOMADelaide 2020, Company Archibald Caramantran. Photographer: Grant Hancock



## Lord Mayor's Welcome

**Marni Naa Pudni**

**Ngadlu tampinthe ngadlu Kuarna  
Yartangka tikanthe.**

**Welcome to you all.**

**I acknowledge that we live on traditional  
Country of the Kaurna People**

Adelaide is a world-renowned city of cultural festivals built on our energised sector of artists, producers, creators, and event facilitators. Our beautiful city and Park Lands provide an exquisite backdrop to the extraordinary cultural festival experiences occurring across all seasons of the year. And our local businesses embrace and complement these cultural offerings, with unique, innovative and quality food, wine, fashion, retail and accommodation experiences. I welcome all to visit Adelaide to enjoy the richness of our dynamic city culture.

Adelaide isn't just a city of cultural festivals, it's a city of great cultural festivals.

Our cultural festivals, big and small, create exciting spaces to come together to share in the experience of art, music, performance, film and the many new forms of creativity. They allow us to celebrate traditions, to explore new ideas and powerfully express our collective identity. Experiences such as this enrich people's lives, inspire curiosity and stimulate lifelong learning.

Sharing experiences, culture and interests also provides the opportunity to better understand each other, to imagine the future and to strengthen community bonds. People are the heart of our city and cultural festivals appeal to people across generations, socio-economic backgrounds and wide cultural tastes.

I love the way that our cultural festivals transform, vitalise and ignite our city. Taking place in every corner of the city, on streets, in pubs, under bridges, on top of carparks, along the river and throughout the Park Lands, they help us explore different ways of belonging in our city.

And there is no doubt that our cultural festivals provide a platform to spotlight, promote and encourage visitors to Adelaide. No matter which way you look at it, our cultural festivals are a major draw card for local, national and international attention and tourism. The resulting economic and social benefits are significant.

After two years of on-and-off global lockdowns, the need to gather and experience collective cultural joy feels more pressing than ever.

The arrival of COVID-19 has altered the world we live in and asks us to reimagine the scale and ways of delivering festival gatherings. Cultural festivals will need to continue to reinvent and adapt to this new way of living. Regardless of the rise of cultural engagement online, physical experiences matter. These connections make a positive impact on our wellbeing and experiencing delight simultaneously with others makes us happier and more resilient as communities. A notable opportunity that this Cultural Festival Action supports is growth of locally produced spectacular outdoor art experiences, that can be tested in Adelaide and then toured around the globe.

A thriving cultural festival sector that grows in harmony with the City also requires significant local artist engagement and emerging sector development. Through this Cultural Festival Action Plan the City of Adelaide re-establishes its commitment to support our signature cultural festivals, and in tandem will deliver a new grant program to support the creation of new bespoke cultural festival celebrations. We further commit to supporting the development of emerging cultural festival leaders through a new program that offers networking, mentorship and internships in partnership with established cultural festivals. This builds on the evident collaborative spirit, open sharing and connections already present in the sector.

I am also proud to announce a new annual City of Adelaide Cultural Festivals Award for innovation in the local cultural festival sector to acknowledge best practice, entrepreneurship & leadership. This award will celebrate the imagination, creativity, adaptability and responsiveness for which our festival city is renowned.

Adelaide is a city designed for life and our lives are immensely better with cultural festivals woven into the fabric of the city.

**Sandy Verschoor**  
The Lord Mayor of Adelaide



Image: Adelaide Fringe Festival 2020, Blanc De Blanc. Photographer: Rebekah Ryan.

## Vision - What do Cultural Festivals bring to a city?

The City of Adelaide 2020–2024 Strategic Plan outlines a vision for a Creative City, Adelaide will be the world's most liveable city with a Dynamic City Culture, a city that celebrates diverse community, culture and creativity. In support of this vision, the Cultural Strategy articulates how the City of Adelaide takes a leading role in bringing people together, leveraging talent and nurturing opportunities to strengthen Adelaide's vibrant creative landscape.

Showcasing, enabling and connecting opportunities for creative expression through festivals is a central goal in the Cultural Strategy.

The City of Adelaide recognises that cultural festivals are an integral part of Adelaide's identity. They showcase our unique heritage, multicultural diversity and abundant creative talent. Cultural festivals are central to the experience of Adelaide. They provide delightful, moving, challenging moments and life affirming memories. Cultural festivals activate our venues, main streets, laneways and Park Lands, attracting audiences and artists from across Australia and around the globe. They are an essential stimulus for cultural tourism and economic growth in the city. Cultural festivals provide a platform for imagination, entrepreneurialism and innovation. They are vital incubators of ideas, underpinning Adelaide as a world renowned city that values healthy resilient communities, environmental leadership, strong economies and technological advancement.

This Cultural Festivals Action Plan outlines the City of Adelaide's commitment to harness, grow and amplify Adelaide's reputation as Australia's festival city.

As a UNESCO Creative City, Adelaide already has a successful, collaborative and multifaceted cultural festival sector. The breadth and depth of excellent

content is visible throughout the city across the year, day and night. This is supported by the dynamic range of expert, passionate and committed organisations who innovate to bring the city to life. The impact of the COVID-19 pandemic has and will continue to challenge our city and our cultural festival partners to reimagine, flex and contribute to the resilience, dynamism and evolution of the city.

Through this Cultural Festivals Action Plan, we will make the most of available resources and drivers to sustain and grow a healthy eco-system in which cultural festivals are visible, confident and thriving. Council is committed to supporting the effective and efficient delivery of cultural festivals across city spaces and places, to amplifying our brand, to growing our signature cultural festivals and to welcoming new bespoke cultural festival celebrations. We will work collaboratively to advocate for, invest in, connect, develop and promote the value of cultural festivals in the city.

This Cultural Festivals Action plan leverages ongoing consultation with the community, businesses, the arts, cultural and festivals sector, Festivals Adelaide, Adelaide Economic Development Agency, creative industries, City of Adelaide Councillors and Council staff. Consultation identified opportunities for improvements in how Council can facilitate the logistical and practical delivery of cultural festivals throughout the city. Actions related to programming, enabling infrastructure, Park Lands access and facilitation processes will be addressed in a companion document (in development), that will provide a road-map for activation of city-wide outdoor spaces, embracing and enabling all events and festivals in the city to thrive and enliven the dynamic city experience.

## What is a Cultural Festival?

City of Adelaide considers a cultural festival to be a program of events, clustered through a theme, that transforms its place and provides an opportunity for people to gather, connect and experience something extraordinary. At its heart, a cultural festival celebrates culture and creativity.





Image: Panpapanpalya Joint Dance Congress 2018. Photographer: Benjamin Warlungundu Ellis Baylis.



## International Context and Ambition

In 2015 Edinburgh invited the International Festival Cities of Adelaide, Barcelona, Krakow, Montreal and Singapore to come together to explore the multi-faceted role that a festival performs in its city's and region's cultural development, identity and economic success.

Each city faces individual challenges and opportunities of course but the International Network provides the ideal forum for listening and learning from each other, both arguably essential for innovative and creative problem solving. Together the Network cities are well placed to combine their knowledge and experience as they navigate a way forward through COVID-19. The Network could form a significant powerhouse to recovery post COVID-19.

More recently in 2020 the City of Adelaide and City of Edinburgh agreed a Memorandum of Understanding further building on the work of the Network.

Amply demonstrated in the performance of the Network cities, and beyond, major festival cities enjoy many cultural, social, economic and well-being benefits. Challenges emerge when such success increases visits by international tourists to the point where the infrastructure of the host city and region strains to cope. Venice, Barcelona and Amsterdam are examples where the levels of over-tourism have made government interventions necessary, such as curbing cruise liner access, and introducing tourist taxes.

The ambition here in Adelaide is to grow the festival city infrastructure to enable greater use of outdoor venues; build the Night-Time activation across the city; build on the success of the current cultural festivals, specifically supporting them through the many challenges that will arise post COVID-19; planning carefully with stakeholders new bespoke celebrations that are attractive to local and state-wide audiences as well as those further afield. Ideally this will be achieved through a balanced growth of local, national and international audiences.

The economic dependency on international visitors of many cities was brought into sharp relief in March 2020 when the world began to grapple with the outbreak of COVID-19. Cultural cities across the globe suffered from the massive shock of the pandemic with annual festivals cancelled, cultural venues closed

indefinitely and artists, suppliers, freelancers and supporting industries left with little or no income stream. Tourism collapsed as the world went into lockdown.

In Adelaide meanwhile, due to the very low numbers of COVID-19 cases in the community, the summer festivals bucked the trend and in 2020 delivered in line with previous years and worked successfully to innovate, adapt and improvise to stage an albeit smaller Festival City experience in 2021, one that local residents and fellow Australians flocked to support. This appetite to gather, to experience culture, to share and enjoy the diversity of offer that comes with being a cultural festival hub bodes well for Adelaide and South Australia as they plan and continue to innovate post COVID-19.

Recovery from the pandemic could take three to five years, perhaps longer. That recovery will be impossible without citizen and community engagement; improved cultural sector working; and above all, greater collaboration between the cultural sector and City, Government, Tourism and Business over the long term. The opportunity here is for Adelaide and strategic partners to plan the growth of the Festival City.

The City of Adelaide and those listed above can build on the platform of innovation demonstrated by her cultural festivals and partners during the COVID-19 period to date. An opportunity to build a stronger, even more ambitious and sustainable festival and events city through strategic collaboration for the next decade and beyond is possible despite a world pandemic.

The time to plan together is now, utilising the expertise within the City of Adelaide, the State stakeholders and partners, the International Network and their respective local and national agencies. A collaboration of this stature will surely build joint achievements and triumphs that competitors will look on with envy.

Now is not the time to let complacency impede greater success.

**Lynne Halfpenny, B&L Creatives Ltd**

(Formerly Director of Culture, City of Edinburgh Council)



Image: Adelaide Festival 2020, Lyon Opera Ballet. Photographer: Andrew Beveridge.

## Cultural Festivals Strategic Planning Context

### City of Adelaide Strategic Plan 2020–2024

Adelaide: The most liveable city in the world

### City of Adelaide Cultural Strategy 2017–2023

Adelaide has a dynamic city culture that celebrates its diverse community, culture and creativity

### City of Adelaide Cultural Festivals Action Plan 2022–2024

Adelaide, Australia's Festival City

### Aligned Policy Documents

City of Adelaide Christmas Festival Action Plan 2021–2024

City of Adelaide Disability Access and Inclusion Plan 2019–2022

City of Adelaide Stretch Reconciliation Action Plan 2021–2025

City of Adelaide Event Guidelines

Adelaide Economic Development Agency Charter

Adelaide UNESCO Creative City of Music Designation



Image: Adelaide Fringe Festival 2020, Blunderland.  
Photographer: Meaghan Coles. Image supplied by South Australian  
Tourism Commission (SATC).



Image: WOMADelaide 2020, Los Amigos Invisibles. Photographer: Grant Hancock.

## Council's role with Cultural Festivals

**Council plays the following roles in working with cultural festivals:**

### Advocate

As a UNESCO Creative City, the City of Adelaide has an important role in advocating the value that artists and cultural festivals bring to city vibrancy, visitation, economic growth, social wellbeing, sustainability and new technological advancements.

### Leader

As a Capital City, Adelaide is a location of choice for cultural festivals, with attractive and accessible spaces and Park Lands, brilliant weather, engaged audiences, dynamic cultural festivals sector and supportive businesses. City of Adelaide is a leader in collaborative curation and promotion of a year-round season of cultural festivals.

### Service Provider

The City of Adelaide provides services to the cultural festivals sector including funding, artist and industry support, land management, coordination and enabling delivery.

### Facilitator

The City of Adelaide provides funding and facilitation for artists, musicians and creative industries to develop delightful, moving and wondrous experiences that provide the foundations for cultural festivals content. And the City of Adelaide facilitates COVID-19 Safe cultural festivals in the public realm and its publicly accessible venues, in line with SA Health advice.

### Owner of Public Asset

Cultural festivals are delivered across Council buildings, Park Lands and public roads and Council has a responsibility to provide, maintain and upgrade these assets as enabling infrastructure for cultural festival delivery.



Image: WOMAdelaide 2018, Photographer: Grant Hancock.  
Image supplied by South Australian Tourism Commission (SATC).



Image: Adelaide Festival 2020, Tatzu Nishi's A Doll's House. Photographer: Jack Fenby.

## Pillar 1 - Governance and Advocacy

### What we want to achieve together:

Adelaide's CULTURAL IDENTITY is unique and our creative reputation is acclaimed.

Cultural festivals highlight our unique heritage, multicultural diversity and creative cultures and are an integral part of Adelaide's identity as a Festival City designed for life.

### How we will do it:

<p><b>High Level Strategic Planning Group</b></p>	<p>Advocate for a strategic collaboration that supports the growth of existing cultural festivals and developing a calendar of activity throughout the year aligned with shared goals.</p> <p>An on-going forum in which the long-term health of the cultural festival sector is monitored and invested in is required to minimise duplication of effort and maximise outcomes for the City.</p> <p>This high-level planning group, with an independent chair, will advance the ambition of the City in a collaborative manner. Key members may include the South Australian Tourism Commission (SATC), Events SA, Department of Premier and Cabinet (DPC), Adelaide Economic Development Agency (AEDA) and City of Adelaide (CoA).</p>	<p>Led by CoA City Culture</p>
<p><b>CoA cultural festivals and events group</b></p>	<p>Implement an internal cultural festivals and events group to provide strategy and implementation, information sharing and strategic support.</p> <p>Key staff from CoA and AEDA to share relevant information, build capacity and grow the cultural festivals and events calendar throughout the year.</p>	<p>Led by CoA City Culture and AEDA</p>
<p><b>Multi-year (3-5 year) funding partnerships with cultural festivals</b></p>	<p>Provide multi-year support for cultural festivals through transparent processes of contestable funding that will provide the sector with greater stability and growth opportunities.</p> <p>Quality and sustained growth will be prioritised over quantity.</p>	<p>Led by CoA City Culture and AEDA</p>
<p><b>New income streams</b></p>	<p>Advocate for the diversification of income streams to enable the sustainable growth and management of the Festival City.</p> <p>Encourage and promote philanthropic and private investment in the cultural festivals sector and explore new legislative models.</p>	<p>Led by CoA City Culture</p>
<p><b>Cultural festival recognition ceremonies</b></p>	<p>Provide Civic recognition events in partnership with the Office of the Lord Mayor (OLM) to welcome artists, thank contributors, board members and sponsors and publicly celebrate the value of the cultural festivals.</p> <p>Introduce a City of Adelaide award for recognition of best practice, entrepreneurship and leadership among the cultural festival sector.</p>	<p>Led by CoA OLM</p>
<p><b>Thriving cultural festival ecosystem</b></p>	<p>Support artists to develop work, build networks and innovate through the City of Adelaide Cultural Strategy actions and funding opportunities.</p>	<p>Led by CoA City Culture</p>



Image: City of Adelaide's Christmas Festival 2020, Christmas on Hutt St Makers Market. Photographer: Jack Turner.



## Pillar 2: Promotion and Audience Development

### What we want to achieve together:

Adelaide is famous for its authentic, vibrant and diverse CULTURAL EXPERIENCES.

Cultural Festivals attract audiences and artists from across Australia and around the globe to Adelaide, based on our reputation for excellence in delivering delightful, moving, challenging and life affirming experiences of wonder.

### How we will do it:

<p><b>National and international profile-raising campaign for 'Adelaide, Australia's Festival City'</b></p>	<p>Support the promotion of Adelaide's renowned cultural festivals through promotion and marketing within the state, interstate and internationally.</p> <p>Create and share targeted campaigns through the Adelaide, Designed For Life brand that stimulate interest in cultural festival attendance.</p> <p>Link communications about cultural festivals with Adelaide's complementary culinary, wine, weather and lifestyle offerings to add value to the festival experience.</p>	<p>Led by AEDA</p>
<p><b>Experience Adelaide - What's On Gig Guide</b></p>	<p>Support the development of digital City Gig Guides.</p> <p>Encourage cultural festivals be registered with the Australian Tourism Data Warehouse (ATDW).</p> <p>Engage with the future development of ATDW and support it to be relevant to the cultural festival, event and gig sector.</p> <p>Encourage entrepreneurial use of the ATDW content in the creation of new What's On gig guides.</p>	<p>Led by AEDA and CoA City Culture</p>
<p><b>Visibility of cultural festivals year 'round</b></p>	<p>Provide visibility for the cultural festivals year 'round, including through the City of Adelaide Visitor Information Centre, creative promotions, on-street banners and an annual calendar.</p>	<p>Led by AEDA</p>
<p><b>Deliver Christmas Festival</b></p>	<p>Deliver the Christmas Festival Action Plan 2021–2024, including New Year's Eve celebrations to activate City of Adelaide spaces and venues.</p> <p>Deliver City of Adelaide cultural festivals in line with benchmark standards of excellence.</p>	<p>Led by CoA City Culture</p>

'As Australia's Festival Capital, Adelaide delivers the world's best cultural festival experience. It is a festival city that is full of wonder, colour, expression and joy.'

Justyna Jochym, Chief Executive Officer, Festivals Adelaide



Image: Context Writers Festival 2021. Photographer: Nat Rogers.

## Pillar 3: City benefits from Cultural Festivals

### What we want to achieve together:

Adelaide's CULTURAL ECONOMY is robust and sustainable.

Cultural festivals grow cultural tourism and stimulate local economic growth. Venues, main streets, laneways and Park Lands are activated.

### How we will do it:

<b>Travel package growth</b>	Support the cultural festivals sector to develop long and short lead products that will enhance city stays and travel packaging opportunities.	Led by AEDA
<b>Connecting city businesses with cultural festival engagement opportunities</b>	Develop a program and processes that build capacity and capability for city businesses to leverage cultural festival opportunities including introductions, networking opportunities, toolkits, and permit and permission workshops.	Led by AEDA
<b>CoA commercial business growth</b>	Develop City of Adelaide commercial growth opportunities that provide customer and cultural festival benefit, such as UPark Plus packages.	Led by CoA
<b>Build synergy with conferences</b>	Maximise opportunities for visitation and growth through active connection of cultural festivals and conference offerings. Use cultural festivals as incentives for conference attendance.	Led by AEDA

'COVID-19 has taught us that our communities are hungry for the inspiration, wonder and human connection that only our cultural experiences can offer.

With this plan we aim to consolidate Adelaide's reputation as a year-round Festival City that hosts simply brilliant events.'

Clare Mockler, Chief Executive Officer, City of Adelaide

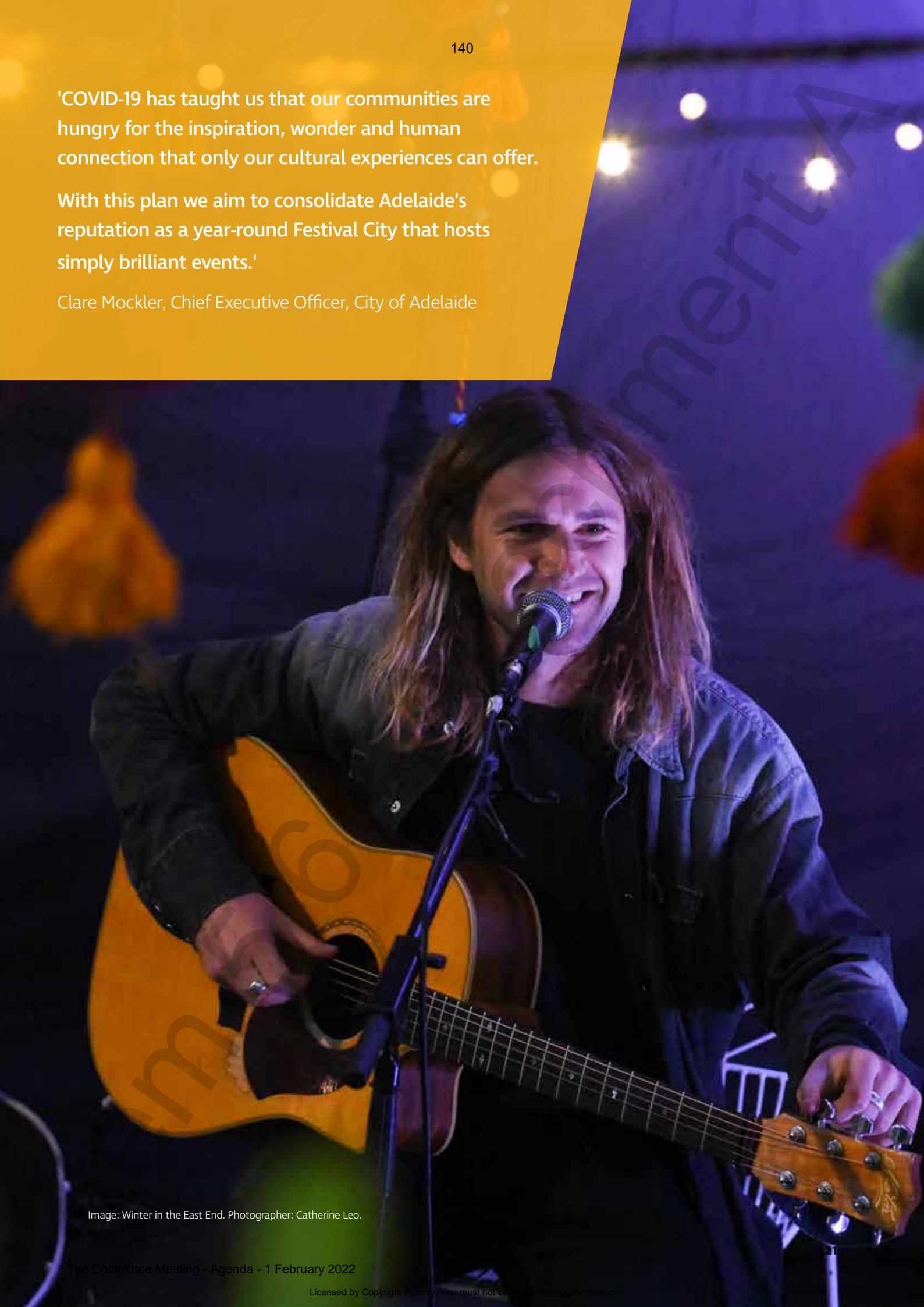


Image: Winter in the East End. Photographer: Catherine Leo.

## Pillar 4: Collaboration, shared knowledge and mutual problem solving

### What we want to achieve together:

Adelaide has an engaged, collaborative, knowledgeable and CONNECTED CULTURAL COMMUNITY.

Cultural festivals connect culture makers and audiences with creative opportunities, places, and spaces to foster community engagement and participation in the cultural life of the city.

### How we will do it:

<b>International collaboration</b>	Partner with international agencies, including government authorities to actively share knowledge and experience.	Led by CoA City Culture
<b>Research projects</b>	Partner with education institutions and cultural festival organisations to enable research projects in the interests of cultural festival development, Local Government recognition and social and economic growth.	Led by CoA City Culture
<b>Artists skills exchange</b>	Develop opportunities for local artists and cultural festival creators to maximise exposure and skill sharing with the national and international talent that comes to Adelaide through the cultural festivals.	Led by CoA City Culture
<b>Integrated reporting through the CoA Dashboards</b>	<p>Share the Dynamic City: Arts and Culture Dashboard and Wellbeing Indicators and support the cultural festivals sector to use these for measurement and review.</p> <p>Explore the development of new social, cultural and sustainable measures that capture the value of the cultural festivals culture to society.</p>	Led by CoA City Culture

**'Adelaide's festivals are a benchmark and a role model. I came back from Adelaide inspired and would like to develop similar models of collaboration in Europe.'**

Robert Piaskowski, Plenipotentiary for Culture of the Mayor of the City of Krakow



Image: Adelaide Fringe Festival, Blunderland. Photographer: Meaghan Cole.  
Image supplied by South Australian Tourism Commission (SATC).

## Pillar 5: Local artist and Cultural Festival development

### What we want to achieve together:

Adelaide is recognised as a CULTURAL INCUBATOR where people, enterprises and audiences flourish.

Cultural festivals are vital incubators of the creative arts in the city as platforms that enable cultural practitioners, businesses and artists to innovate and facilitate cultural engagement and audience development.

### How we will do it:

<b>New cultural festival development</b>	<p>Support the development of new bespoke cultural festivals to connect with City audiences through seed funding and grant programs.</p> <p>New cultural festivals that support the celebration of Adelaide's unique identity. Kaurua, diverse communities, heritage, creativity and sustainable practices will be prioritised.</p>	<p>Led by CoA City Culture</p>
<b>Emerging cultural festival leaders supported</b>	<p>Partner to create a mentoring program that supports new emerging cultural festival leaders and recognises experts, delivered through the Cultural Strategic Partnership Program</p>	<p>Led by CoA City Culture</p>
<b>COVID-19 recovery sector development</b>	<p>Develop and deliver a program that funds and supports new outdoor performance and experiential art companies.</p> <p>Explore opportunities with key stakeholders to advocate for direct support for artists to continue to work and recover from the COVID-19 sector downturn.</p>	<p>Led by CoA City Culture</p>



'Supporting the development of local artists and festivals is instrumental in contributing to the quality of life we are afforded here in South Australia, and the enjoyment this type of entertainment brings to our community cannot go underestimated.'

Nick Gencarelli, Director, Endless Grooves

Image: South Australian Living Artists (SALA) Festival 2019, Already Home exhibition at City Library. Photographer: Dave Court.



## Measuring Success

The success of the Cultural Festivals Action Plan will be communicated as a city-wide outcomes through the Dynamic City: Arts and Culture Dashboard and the Wellbeing Dashboard.

Both these tools highlight how arts, creativity and cultural festivals drive positive cultural, economic, environmental, social and wellbeing outcomes.

The Dashboards include Council led, facilitated and financially supported activity, alongside information drawn from published external sources.

Together these provide a comprehensive baseline for cultural vitality and wellbeing in the city and show progression over time.

Stories showcased highlight the importance of cultural festivals from the perspective of the participants, whether as makers, presenters or audience members.

Cultural festivals are vital for a dynamic city and the people who live and experience it.

**Living in Adelaide isn't about just loving one aspect of this beautiful city, it's about the whole package and the wonderful balance of health, wellbeing, practicality and festivity that this gorgeous town not only promotes, but actively supports.'**

Amy, resident





Image: New Year's Eve 2020. Photographer: Jack Turner.



Item 5.6 - Attachment A

Adelaide.  
Designed for Life.



CITY OF  
ADELAIDE

# Effects of Historic Asset Sales

ITEM 5.7 01/02/2022

The Committee

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Grace Pelle, Manager, Finance &  
Procurement 8203 7343

2021/00122

Public

**Approving Officer:**  
Amanda McIlroy, Chief Operating  
Officer

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## EXECUTIVE SUMMARY

At its meeting on 10 August 2021, Council resolved for a report to be prepared outlining the effect of historical assets sales on the financial position of Council.

The purpose of this report is to provide the information requested, noting that a number of assumptions were required in order to present proposed valuations and estimated impacts. The information presented is unaudited information, is based on audited financial statements and previous Council decisions.

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The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the report.

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	Strategic Alignment – Enabling Priorities
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
21/22 Budget Allocation	Not as a result of this report
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. At its meeting on 10 August 2021 Council resolved the following:
  1. Notes that over the last fifteen years over \$110 million in assets have been sold by the City of Adelaide, including:
    - a. Grenfell Street Car Park (\$33 million)
    - b. Wingfield Dump Compulsory Acquisition Settlement (\$20.6 million)
    - c. Sturt Street Apartments Stages 1 & 2 (\$19.4 million).
  2. Notes that only approximately \$1 million of those assets have been sold during this Council term.
  3. Notes the administration response to Question on Notice 15.11 on the Agenda of the Meeting of Council of 13 April 2021 reads, at 4: "Historically, proceeds from asset sales have been managed as a part of Council's overall cash position and not specifically aligned to purpose."
  4. Requests the Administration prepare a report outlining:
    - a. Any anticipated use/purpose of the funds generated by the asset sales at the time of the Council decision.
    - b. How much each sale, or group of sales, improved the Council's cash position.
    - c. Whether, in each instance, the surplus funds – in practicality – were:
      - i. Used to pay down borrowings
      - ii. Used to fund other projects, what those projects were and whether they generated a financial return
      - iii. Effectively avoided an operating deficit, or improved an operating surplus position.
    - d. The effects on Council's overall debt position if none of the assets were sold.
    - e. The cumulative operating deficits and borrowings position over the last fifteen years if no assets were sold and all other decisions remained the same.
    - f. The projected total of Council's current saleable assets if these sales did not go ahead.
2. From the sale of the assets referred to in the decision above, there was no direct evidence of decisions for the direct use of the funds generated by the asset sales and legal settlements. Therefore, by default funds were managed in accordance with Council's Treasury Policy.
3. Indirectly, for the sale of the Grenfell Street Car Park, Council was seeking to trigger a rejuvenation of Rundle Mall as well as specific upgrades to streets in the vicinity, through the redevelopment of the Harris Scarfe site.
4. Overall, all sales improved Council's cash position either through a reduction of borrowings or via an increase in deposits held depending on the position at the time, in accordance with the Treasury Policy.
5. The value of the improvement to Council's cash position at the time is commensurate to the net value of the sale of the property/business plus/minus the net operating position of the assets at the time of sale.
6. The effects on Council's overall debt position if none of the assets were sold is directly commensurate to the net value of the sale and would approximate that the balance of borrowings would currently be in excess of \$173m should all other decisions remained the same (see table below in 9).
7. The table below shows net operating impacts (additional loss of \$3.9m per annum) from the assets sold include the ongoing impacts from rates not received from the developments that occurred, offset by revenue gains from continuing to own the assets (eg operate carparks and own apartments).

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08	2006/07													
Operating Result	-	6,933	-	19,540	-	21,177	-	10,626	25,395	8,445	9,107	8,808	-	11,638	3,935	15,704	8,455											
Impact of Non-Sale																												
Net Revenue (Grenfell st Car Park)	-	901	1,462	1,426	1,392	1,358	1,325	1,292	1,261	1,230	1,200	-	-	-	-	-	-											
Net Revenue (Sturt Street Apartments)	-	112	450	495	468	372	416	347	94																			
Expenditure (depreciation)	-	1,098	1,085	1,085	1,075	1,075	864	842	784	550	528	516	120	89	-	-	-											
Expenditure (interest)	-	2,038	-	2,053	-	2,046	-	3,091	-	2,479	-	2,435	-	2,281	-	1,601	-	1,556	-	1,547	-	360	-	266	-	-	-	-
<b>Operating result position excl sale</b>	<b>-</b>	<b>10,858</b>	<b>-</b>	<b>20,766</b>	<b>-</b>	<b>22,387</b>	<b>-</b>	<b>12,932</b>	<b>23,570</b>	<b>6,887</b>	<b>7,623</b>	<b>7,778</b>	<b>-</b>	<b>12,514</b>	<b>3,060</b>													

8. Had asset sales during this period not occurred, the capital projects undertaken (to the value of \$108 million) during this period that would have been funded via borrowings. These projects include the purchase of land at 88 O'Connell Street (\$35 million), the upgrade of Victoria Square (\$28 million), the upgrade of Rundle Mall (\$27 million), and the redevelopment of Gawler Place (\$17.8 million).
9. The cumulative operating deficits and borrowings position over the last fifteen years if no assets were sold and all other decisions remained the same are as follows:

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08	2006/07
Cash/(Borrowing) position post sale	- 34,700	- 51,600	- 41,450	- 21,262	31,141	1,643	- 12,757	- 10,500	- 3,437	- 6,979	- 11,381	- 26,038			
impact of Non-Sale															
Net Revenue (Grenfell st Car Park) incl Rates	- 901	- 902	- 903	- 904	- 904	- 903	- 903	- 902	- 901	- 899	-	-	-	-	-
Net Revenue (Sturt Street Apartments)	112	114	115	116	117	118	119	120	121	68	-	-	-	-	-
Expenditure (Interest)	- 2,038	- 2,053	- 2,046	- 3,091	- 2,479	- 2,435	- 2,281	- 1,601	- 1,556	- 1,547	- 360	- 266	-	-	-
Sale of Assets	135,482	132,640	128,781	124,902	100,538	95,114	86,213	60,442	55,906	52,202	12,260	8,865	-	-	-
<b>Cash/(Borrowing) position excl sale</b>	<b>- 173,009</b>	<b>- 187,082</b>	<b>- 173,065</b>	<b>- 150,043</b>	<b>- 72,663</b>	<b>- 96,691</b>	<b>- 102,035</b>	<b>- 73,324</b>	<b>- 61,679</b>	<b>- 61,695</b>	<b>- 24,001</b>	<b>- 35,169</b>	-	-	-

10. The projected total of Council's current saleable assets if these sales did not go ahead would be \$470m, being \$126m greater than the \$344m held for 2021-22 budget. This would lift the asset test ratio to 32% which is still within prudential limits.

## ATTACHMENTS

Nil

- END OF REPORT -

# City Safety Laneway Audit

**ITEM 5.8** 01/02/2022  
**The Committee**

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Lisa Loveday, Acting Associate  
Director, Regulatory Services  
8203 7666

2021/00566  
Public

**Approving Officer:**  
Stephen Zaluski, Acting Director  
City Shaping

## EXECUTIVE SUMMARY

At its meeting on 14 September 2021, Council requested that we:

- conduct an audit of all City Laneways to identify locations where there are health or safety issues, including the potential for fire.
- Work proactively with business owners and any other parties identified who can assist in eradicating or ameliorating risks.
- Report back to Council on locations where risks were identified and whether those risks can or have been addressed and provide a proposal for a formal process for the periodic inspection of all at risk City of Adelaide Laneways.

The audit was undertaken on a sample of 25 laneways including private, public and laneways with deceased owners. The results, including specific laneway examples, are provided in this report.

Results of this investigation highlight some of the challenges between private and publicly owned laneways, while suggesting that our current risk-based approach is effective and can be achieved with existing resources.

.....

The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the report.
- .....



## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Enabling Priorities</b> Council will continue to work innovatively and collaboratively with partners and the community.
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
21/22 Budget Allocation	Not as a result of this report
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. At its meeting on 14 September 2021, Council requested that we:
  - 1.1. Conduct an audit of all City Laneways to identify locations where there are health or safety issues, including the potential for fire.
  - 1.2. Work proactively with business owners and any other parties identified who can assist in eradicating or ameliorating risks.
  - 1.3. Report back to Council on locations where risks were identified and whether those risks can or have been addressed and provide a proposal for a formal process for the periodic inspection of all at risk City of Adelaide Laneways.

### Sample Audit and Process

2. Due to the significant number of laneways in the City and North Adelaide, a sample audit was conducted.
3. A mixture of 25 private, public, and laneways with deceased owners were selected, covering each ward. Private lanes included those owned by the State Government, as well private entities/people.
4. The audit was conducted by Community Safety Officers, with specialist advice sought from other departments as required. A list of the laneways audited and a snapshot of the results can be found in [Link 1](#).
5. Where concerns were noted, initial desktop research was carried out and responsible parties were engaged with in person, over the phone, or via email.
6. Where more complex issues were noted, site meetings were conducted with all relevant parties invited to participate. This enabled various matters to be discussed and longer-term strategies and outcomes to be agreed upon.
7. The audit of 25 laneways and associated actions have taken approximately 70 hours of staff time to complete so far, with some matters ongoing.
8. Most laneways had very few risks identified and therefore the audit actions were quick and simple. Those with more complex risks have taken longer to resolve.
9. It is worth noting on occasions some of the more time-consuming aspects are sourcing owner details for private laneways, and successfully engaging with stakeholders to explain Council's approach and limitations. This is particularly challenging when dealing with privately owned laneways where Council's powers are not as commonly understood as they are when dealing with public laneways.

### Results

10. The laneway sample was audited for the presence of vermin, odour, waste storage, dumped rubbish, general litter, road seal quality, obstructions, vehicle parking, and fire safety concerns.
11. Pleasingly, no substantial evidence of vermin or fire safety concerns were observed.
12. There were odour concerns identified in two laneways: Vaughan Place and Charles Place. Both are privately owned and action has been taken by the owners and users of the laneways to clean up the area and reduce the odour following the audit.
13. Both areas will continue to be monitored as similar issues were also identified prior to the audit.
14. Approximately half of the laneways had waste bins stored on them at the time of inspection. In most private laneways, the bins were stored neatly and were not obstructing access to or from the laneway.
15. Bin storage is not permitted on public roads and each instance of bins stored on public laneways has been rectified following the audit, or the team are working closely with the people responsible for the bins to find sustainable alternative solutions. In some instances the bin storage has been in place for a number of years and sustainable solutions may take some time to be put in place.
16. A very small amount of dumped rubbish was observed at several locations, as well as large amounts found in two laneways (discussed in Example Laneways – in [Link 2](#)). On most occasions the rubbish consisted of one cardboard box.
17. All dumped rubbish was removed between first and second inspection without any action required CoA.
18. General litter was observed primarily on public laneways, which may be because they are more commonly used by pedestrians. Public roads are regularly cleaned through our street sweeping schedule. High traffic roads/laneways are swept 4/5 times per week, and all others are swept monthly, fortnightly, bi-monthly, or weekly.

19. Road seal quality ranged from excellent to poor, noting this was assessed via a visual overview by the Officer for the purposes of the audit, rather than a formal assessment from an asset management perspective. All road seals considered 'poor' were on privately owned laneways. Two public laneways, Clarence Place and Australian Lane, were damaged due to construction works being carried out on adjacent properties. This damage will be rectified at the completion of works as required in their City Works Permits.

### **Powers and Limitations**

20. Council's powers differ between private and public laneways. When managing private laneways, we are reliant on engagement from owners to take action. This does not always occur as some laneway owners are deceased, live elsewhere, or have other priorities.
21. Depending on the matter at hand, powers may be available for Council to require the owner to carry out works, however this is not always the case and can require legal avenues if we do not have proactive engagement from the owner.
22. Given the finite resources available, pursuing private laneway owners for matters that impact very few stakeholders or do not reflect significant safety concerns is not always in the public interest.
23. It is often noted that while private laneways can look 'run down', that in itself is not breaching any specific law.
24. Regardless of the matter at hand, utilising the enforcement options available relies on good engagement by property owners and stakeholders. Evidence provided by other parties is often required, and this evidence must identify who is responsible and there must be a remedy option available that is reasonable.
25. Community Safety Officers are guided by our City Safety Enforcement Guidelines ([Link 3](#)) which provides for a proportionate approach for all enforcement action.

### **Current and proposed approach for the inspection of laneways**

26. Council's Community Safety Team investigate all community safety matters using a risk-based approach.
27. Areas and issues demonstrating higher risk and/or impact to the community, for example dog attacks, noise from construction sites, and hazards on public footpaths, often do take precedence.
28. Noting the results of the audit and considerations above, it is proposed that we continue our current approach to monitoring laneways whilst carrying out our routine duties and responding to requests from our community.
29. Public laneways are monitored and addressed as part of our role as the asset custodian, using a priority based approach in how we deploy our resources. It is not considered our core role to manage private laneways, unless there are significant risks requiring mitigation.
30. As highlighted in the audit, the resources required to address issues identified within laneways varies considerably. Resources required to address issues in private laneways can increase significantly due to the complexities with engaging the required stakeholders, conflicting priorities of stakeholders, and the resources required to follow formal or legal avenues if no action is taken.
31. Should increased and periodic monitoring of all laneways be desired, including privately owned laneways, additional resources would be required, or the current service level and response times given to other customer requests be lowered.
32. Periodic inspection and action of all laneways is anticipated to require \$70-\$80k per annum in additional employee costs, with further costs related to any legal fees required in following up complex matters in private areas.

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## **DATA AND SUPPORTING INFORMATION**

**Link 1** – Laneway Sample Audit

**Link 2** – Example Laneways

**Link 3** – City Safety Enforcement Guidelines

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## **ATTACHMENTS**

Nil

# 2021-2022 Quarter 2 Finance Report

**ITEM 5.9** 01/02/2022  
**The Committee**

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Grace Pelle, Manager, Finance &  
Procurement 8203 7343

2021/00122  
Public

**Approving Officer:**  
Amanda McIlroy, Chief Operating  
Officer

## EXECUTIVE SUMMARY

In accordance with Regulation 9 of the *Local Government (Financial Management) Regulations 2011*, Council must reconsider its budget at least two times throughout the year, between 30 September and 31 May, restating the impact in the Uniform Presentation of Finances. In addition, between the 30 November and 15 March, Council must be provided with a revised forecast for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.

This is the second major budget reconsideration by Council for the 2021/22 financial year. The purpose of this review is to adjust the budget for any changes in circumstances and priorities since the adoption of the Budget in June 2021 and present the year-to-date financial performance for the six months ending 31 December 2021.

Following endorsement of this Budget Review all changes will be incorporated into the revised end of month reporting documents for 2021/22. The impacts of the proposed changes on the operating and capital budgets are presented in the revised Uniform Presentation of Finances Statement, **Attachment A**.

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The following recommendation will be presented to Council on 8 February 2022 for consideration

### That Council

1. Adopts the Second Budget Review for 2021-22 incorporating the Uniform Presentation of Finances as presented in Attachment A to Item # on the Agenda for the meeting of Council held on 8 February 2022, noting that the revised budget consists of:
    - 1.1. Total estimated operating income of \$204.269 million.
    - 1.2. Total estimated operating expenditure (including depreciation) of \$204.233 million.
    - 1.3. An operating surplus of \$37,000.
    - 1.4. Capital expenditure of \$65.9 million.
    - 1.5. Grant funding to support capital expenditure on new/upgraded assets of \$9.2 million.
    - 1.6. Council's borrowings (debt) ceiling of \$37.1 million.
    - 1.7. Offsets across both expenditure and revenue totalling \$3.226 million towards the \$4.75 million savings target.
  2. Notes additional operating expenditure for Budget reconsideration of \$348,000 in the 2021/22 budget for maintenance and refurbishment on underperforming property assets identified for sale from the Council meeting of the 9 November 2021, that has been included in the revised budget figures in Part 1 herein.
- .....

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	Strategic Alignment – Enabling Priorities
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	The financial indicators have been included in <b>Attachment A</b> to support Council's strategic decision making by comparing the financial sustainability, asset sustainability, liquidity and capacity to respond in the context of the Long-Term Financial Plan.
Opportunities	The mid-year review meets Council's obligations under the <i>Local Government Act 1999 (SA)</i> and <i>Local Government (Financial Management) Regulations 2011</i> .
21/22 Budget Allocation	Adjustments to the 2021-22 Budget and the year-to-date performance to end of December 2021, are detailed throughout the Report and <b>Attachment A</b> .
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Adjustments to the 2021-22 Budget and the year-to-date performance to end of December 2021, are detailed throughout the Report and Attachment A.
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

### 2021-22 Quarter 2 Financial Result

1. The year-to-date financial position as 31 December 2021 is an operating surplus of \$64.3m which is \$4.6m favourable compared to budget of \$59.7m. The \$4.6m variances consists of the following:
  - 1.1. Lower income of \$0.5m primarily due to the impact of COVID and the July lockdown.
  - 1.2. Also contributing to this favourable result is a reduction in spend in contractual services and other general expenditure of \$6.4m. This variance is caused by delay in spend across those areas directly impacted by the lockdown in July and reduced activities due to COVID. However, current operations are working to ensure these funds are spent as intended to ensure service levels and delivery to the community are maintained.
  - 1.3. Other favourable variances are due to vacancy management savings of \$2.5m. These are currently temporary in nature and not expected to be permanent to ensure service delivery is not adversely impacted.
  - 1.4. These favourable variances are offset by higher depreciation because of increased asset values following revaluations undertaken in 2020-21 by \$3.8m

### Proposed Budget Review 2

2. The proposed budget review retains an operating surplus of \$37k.
3. Council's borrowings (debt) at 30 June 2022 is forecasted to decrease by a further \$20.7 million from \$57.7m to \$37.1 million. This is due to the delay in the capital program as detailed in **Attachment A**.
4. The Revised Uniform Financial Statements are included as an Appendix to **Attachment A**
5. The nil variation to the operating result is due to the following offsets against the total of budget reconsiderations requested by Council of \$348,000:
  - 5.1. Inclusion of grant income received from the Supplementary Local Roads totalling \$128,000.
  - 5.2. Inclusion of additional income received from the E-Scooter program of \$50,000.
  - 5.3. Inclusion of income received from the Local Government Finance Authority for profit distributions of \$55,000.
  - 5.4. Transfer of funding from the Operating program to Capital program for works completed deemed to be capital in nature of \$90,000.
  - 5.5. Reductions in expenditure because of the cancellation of various Christmas events of \$25,000.
6. Risks and Opportunities for the rest of the financial year include:
  - 6.1. Ongoing risks of COVID-19 from possible lockdowns and reduced activity in the city continues to be a risk to the organisation's revenue targets and delivery of programs for the community.
  - 6.2. Opportunities exist through the sale of underperforming assets to enable the reduction of debt and improve long-term financial position.

### Savings targets - Update

7. During the development of the Business Plan and Budget for 2021-22, a budget repair item was introduced to ensure a balanced budget for 2021-22. This has been entered into the draft budget with an even split between revenue and expenses to the value of \$4.75 million.
8. During Budget Review 1, items to the value of \$1.45m of the \$4.75 million budget repair item were confirmed.
9. It can be reported that some further items to achieve this target can be confirmed, totalling \$1.776m and are detailed in **Attachment A** and included in the revised budget figures.
10. With the adoption of Budget Review 2, total offsets across both expenditure and revenue totalling \$3.226 million towards the \$4.75 million savings target.
11. Administration remains committed to achieving this budget repair item in the 2021-22 financial year and will continue to report to Council on the progress of this achievement.

## Cash flow from Operations

12. The current year's debt collection continues to be better than last year despite lockdown:
- 12.1. As at the 31 December 2021, 51.8% of payments have been received, an increase from 50.8% last year. There are 151 active accounts in financial hardship (1.7% of total rates outstanding). There are some delays in collecting prior year debts as we see the effect of deferrals put in place in the height of COVID now impact current cashflows.

## Capital Projects - Adjustments

13. As detailed in the Capital Projects update at Item 5.11 for this same meeting, adjustments of \$15.6 million for projects and infrastructure works from 2020-21 are included in the Revised Budget. The Capital Projects update provides the detail regarding delivery and progress of projects and the financial implications of any adjustments noted in that report are included in the budget revision for this quarter.

## Budget reconsiderations as requested by Council

14. The decision of Council on 9 November 2021 called for a budget reconsideration for maintenance and refurbishment on underperforming property assets identified for sale process considerations for an additional expenditure of \$348,000. This item is short-term in nature being for the sale of underperforming property assets. As such this item will not impact future years budgets.
15. Given the short-term nature of the operational items these have been able to be funded via other positive movements in the budget due to the receipt of grants and other income sources. For this reason, the ability to fund these items has been achieved without adversely impacting the overall operating result.

## Treasury Report

16. As per the requirements set out in the Treasury and Cash Investment Policy, the borrowing and cash investment performance at 31 December 2021 is reported in **Attachment A**.
17. Borrowings on 31 December 2021 were \$17.85 million.

Borrowings Facility	Available	Interest Type	Interest Rate	Borrowing(s) Amount as at 31 December 2021	Change since previous report	Maturity Date	CAD Interest Rate
LGFA CAD 554	\$30m	Variable	1.35%	\$17.85m	(\$4.15m)	16/12/2023	1.35%
LGFA CAD 555	\$70m	Variable	1.35%	-	-	15/06/2033	1.35%

\* Note CAD facilities are flexible and allows Council to convert all or part of it into a fixed rate interest only loan for a maximum of 5 years.

18. The Prudential Limits on 31 December 2021 based on borrowings of \$17.85 million are all within approved limits.

Prudential Limit Ratio	Comments	Limits	YTD Actual to December 2021
Interest Expense Ratio	Number of times annual General Rates Revenue (less Landscape Levy) can service the annual interest expense	Maximum 10%	0.16%
Leverage Test	Total borrowings relative to annual General Rates Revenue (Less Landscape Levy)	Max 1.5 years	0.17
Asset Test	The percentage of total borrowings to Council's saleable property assets.	Max 50%	5%

## Forecast Financial Statements and Long-Term Financial Plan

19. Council's Long Term Financial Plan has been updated to reflect the re-timing adjustments for projects and infrastructure works from 2021-22 financial year, along with revised estimates for interest expense and borrowings.

20. Financial statements and the Long-Term Financial Plan are provided in the appendices to **Attachment A**. These show the forecast operating surplus/(deficit), funding requirement and borrowings in 2021-22 and future years based on the proposed re-timing adjustments.
21. The Financial indicators have been included in **Attachment A** to support Council's strategic decision making by comparing the financial sustainability, asset sustainability, liquidity and capacity to respond in the context of the Long-Term Financial Plan.

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## DATA AND SUPPORTING INFORMATION

Nil

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## ATTACHMENTS

**Attachment A** – 2021-22 Budget Review 2 Finance Report

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- END OF REPORT -



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# City of Adelaide 2021-22 Quarter 2 Finance Report – Attachment A

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## December 2021

Prepared for the City of Adelaide  
by Finance

# Contents

**Uniform Presentation of Finances**

**Adjustments**

**Financial Dashboard**

**Long Term Financial Plan**

## Glossary

**Asset Sustainability Ratio:** Expenditure on asset renewals as a percentage of forecast required expenditure in the asset management plans

**Asset Test Ratio:** Borrowings as a percentage of total saleable property assets

**Debt Service Coverage:** Number of times the funding surplus from Operations can fund annual debt (principle and interest) repayments

**Leverage Test Ratio:** Total borrowings relative to rates revenue (less NRM levy)

**Interest Expense Ratio:** Proportion of Council's general rate income that is being used to service debt (interest)

**Liquidity:** Measure of the Council's ability to cover its immediate and short-term debts and obligations

**Net Financial Liabilities:** Financial liabilities as a percentage of operating surplus

**Operating Surplus Ratio:** Operating surplus as a percentage of operating revenue

**Uniform Presentation of Finances:** Annual funding requirement to cover spend on operations and capital

**Vacancy Management:** Centralisation of vacancies across operations against an annual target of \$2.1m

# Uniform Presentation of Finances

## Explanation

Uniform Presentation of Finances provides a breakdown of the key variances in operations, net outlays on existing assets and net outlays on new and upgraded assets between the year to date Actuals and Original Budget.

This summary is presented in a format consistent with the Uniform Presentation of Finances.

\$'000s	2021-22 YTD Actuals	2021-22 YTD Budget	Variance	Full Year 2021-22 Budget (Approved BR1)	2021-22 Budget Review 2	Variance
Income	161,477	161,989	(512)	203,689	204,269	581
less Expenses	97,124	102,268	5,145	(203,651)	(204,233)	(581)
<b>Operating Surplus / (Deficit) before Capital Amounts</b>	64,353	59,720	4,633	37	37	-
<b>less Net Outlays on Existing Assets</b>						
Net Capital Expenditure on Renewal & Replacement of Existing Assets	(8,963)	(12,338)	3,375	(34,670)	(39,135)	(4,465)
Add back Depreciation, Amortisation and Impairment	29,747	25,991	3,757	52,614	52,541	(73)
Add back Proceeds from Sale of Replaced Assets	648	245	403	650	650	-
<b>Net Outlays on Existing Assets</b>	21,432	13,898	7,535	18,594	14,056	(4,538)
<b>less Net Outlays on New and Upgraded Assets</b>						
Net Capital Expenditure on New and Upgraded Assets	(9,143)	(10,281)	1,138	(46,743)	(26,831)	19,912
less Amounts received specifically for New and Upgraded Assets	318	2,064	(1,746)	7,877	9,152	1,762
less Proceeds from Sale of Assets	1,384	1,384	-	1,384	5,360	3,975
<b>Net Outlays on New and Upgraded Assets</b>	(7,441)	(6,833)	(608)	(37,482)	(12,319)	25,650
<b>Net Lending / (Borrowing) for the Financial Year</b>	<b>78,344</b>	<b>66,785</b>	<b>11,559</b>	<b>(18,851)</b>	<b>1,773</b>	<b>21,111</b>

# Operating program

## Adjustments

Item Explanation	Current Approved Budget (BR1) \$'000	Budget Review 2 \$'000	Adjustment \$'000
<b>Property Maintenance</b> Maintenance and refurbishment on underperforming property assets identified for sale.	-	(348)	(348)
<b>Grants for Asset Renewals</b> Additional funding received from State Government and external parties for the renewal and replacement of assets from LG Supplementary Local Roads.	1,761	1,889	128
<b>Investment Income</b> Local Government Finance Authority fund performance distribution.	-	55	55
<b>E-Scooters Income</b> Additional income recognised.	85	135	50
<b>Funds Transferred to Capital</b> Operating projects delivered which are capital in nature, including Rymill Kiosk Sewer \$30k, and North Adelaide Golf Course 6 <sup>th</sup> hole \$60k	(90)	-	90
<b>Cancelled Events</b> Savings identified as a result of cancelled/reduced Christmas events held by the Lord Mayor.	(408)	(383)	25
<b>Total Adjustment</b>			-

### Summary of Adjustments

The adjustments on the left reflect changes since 2021-22 Budget Review 1 (BR1) to the existing funding allocated to the items listed in the operating program as a result of new funding received from external sources and decisions of Budget Reconsiderations required by Council.

# Operating program

## Adjustments – offsetting to \$4.75m savings target

Item Explanation	Adopted Budget	Current Approved Budget (BR1) \$'000	Budget Review 2 (BR2) \$'000	BR2 Adjustment \$'000
<b>Property</b> Additional net property income following the announcement of the delay in the Central Market Arcade Redevelopment commencement, as well as the operating impact on the sale of underperforming property assets.	(7,516)	(7,516)	(5,882)	1,634
<b>Building Compliance Fees</b> A new building development compliance fee applied to Class 1-9 Developments through the Development Approval process. This fee is introduced in 2021/22 net of additional resource requirements.	-	-	142	142
<b>Budget Repair</b> \$4.75m budget repair established in the development of the 2021/22 Business Plan and Budget and LTFP.	4,750	3,300	1,524	(1,776)
<b>Total Adjustment</b>				<b>0</b>

### Summary of Adjustments

The budget repair of \$4.75m was set by Council via the adopted budget. The achievement of \$1.78m in Q2 have materialised taking the total achievement to \$3.3m.

Further updates on the remaining \$1.52m will be provided in future budget reviews.

# Capital program

## Adjustments

Item Explanation	Current Approved Budget (BR1) \$'000	Budget Review 2 \$'000	Adjustment \$'000
<b>Renewals</b> Works of a capital nature that are replacing an existing asset like for like or like for modern equivalent.	32.4	34.0	1.6
<b>New and Upgrades</b> Works of a capital nature that are either introducing new assets or significantly upgrading existing assets. Usually by extending the footprint of an asset or increasing the level of service the asset provides.	9.4	6.7	(2.7)
<b>Major Projects</b> Significant works of a capital nature that are over the prudential limit, multi year or have significant grant funding being administered via a contractual deed.	33.5	19.1	(14.4)
<b>Capital Program Management</b>	7.7	7.7	-
<b>Total Capital Expenditure</b>	<b>83.0</b>	<b>67.5</b>	<b>(15.5)</b>
<b>Capital Write-Off</b>	(1.5)	(1.5)	-
<b>Total Net Capital (per Uniform Presentation of Finances)</b>	<b>81.5</b>	<b>66.0</b>	<b>(15.5)</b>

### Summary of Adjustments

The adjustments on the left reflect changes since 2021-22 BR1 to the existing funding allocated to projects.

# Financial Indicators

## Explanation

The table below provides information about the key indicators of the Council's financial performance and financial position. A range of financial indicators have been included to support Council's strategic decision making by comparing the financial sustainability, asset sustainability, liquidity and capacity to respond in the context of the Long Term Financial Plan.

Financial Indicator	Explanation	Target	2021-22 Adopted	2021-22 BR1	2021-22 BR2
<b>Operating Surplus Ratio</b>	Operating surplus as a percentage of operating revenue	0%-20%	0%	0%	0%
<b>Net Financial Liabilities</b>	Financial liabilities and a percentage of operating income	Less than 80%	48%	40%	30%
<b>Asset Sustainability Ratio</b>	Expenditure on asset renewals as a percentage of forecast required expenditure in the asset management plans	90%-110%	60%	71%	77%
<b>Asset Test Ratio</b>	Borrowings as a percentage of total saleable property assets	Maximum 50%	22%	17%	11%
<b>Interest Expense Ratio</b>	Number of times General Rates Revenue (less Landscape Levy) can service the annual interest expense	Maximum 10%	0.9%	0.3%	0.3%
<b>Leverage Test Ratio</b>	Total borrowings relative to General Rates Revenue (Less Landscape Levy)	Maximum 1.5 years	0.6	0.5	0.3
<b>Cash Flow fom Operations Ratio</b>	Operating income as a percentage of Operating Expenditure plus expenditure on renewal/replacement of assets	Greater than 100%	111%	110%	107%
<b>Borrowings</b>	Total borrowings	Within Prudential Limits	77.5	57.7	37.1
			45%	33%	22%
<b>Operating Position</b>	Operating Income less Expenditure	\$2m - \$10m	0.0	0.0	0.0
<b>Future Fund</b>	Proceeds from the sale of Council assets to fund new income generating assets or new strategic capital projects	N/A	2.2	2.7	6.6

# Long Term Financial Plan

## Statement of Comprehensive Income

\$'000s	2020-21 Actuals	2021-22 Budget	2021-22 Budget Review 2	2022-23 Plan	2023-24 Plan	2024-25 Plan	2025-26 Plan	2026-27 Plan	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan
<b>Income</b>												
Rates Revenues	118,510	121,190	122,140	125,127	128,548	132,008	137,346	141,686	145,731	149,857	154,065	158,357
Statutory Charges	10,709	11,601	11,653	12,171	12,371	12,574	12,781	13,029	13,282	13,539	13,802	14,078
User Charges	61,250	62,267	62,994	63,249	64,318	65,479	72,567	73,947	75,413	76,908	78,433	80,032
Grants, Subsidies and Contributions	5,432	3,274	6,283	3,579	3,388	3,442	3,498	3,563	3,424	3,436	3,505	3,575
Investment Income	276	20	75	26	26	27	27	28	28	29	29	30
Reimbursements	665	541	441	710	722	735	748	763	778	794	810	826
Other Income	540	3,029	684	1,721	1,751	1,782	1,813	1,849	1,886	1,924	1,963	2,002
<b>Total Income</b>	<b>197,382</b>	<b>201,923</b>	<b>204,269</b>	<b>206,583</b>	<b>211,124</b>	<b>216,048</b>	<b>228,780</b>	<b>234,865</b>	<b>240,543</b>	<b>246,488</b>	<b>252,607</b>	<b>258,900</b>
<b>Expenses</b>												
Employee Costs	74,410	73,950	72,633	74,874	76,437	78,032	79,660	81,285	82,943	84,635	86,361	88,133
Materials, Contracts & Other Expenses	71,353	73,501	77,732	77,450	77,908	78,955	82,694	83,764	86,165	91,352	90,594	97,732
Depreciation, Amortisation & Impairment	56,808	52,614	52,541	51,680	52,896	52,147	57,257	53,339	56,819	51,065	57,081	57,467
Finance Costs	1,740	1,826	1,326	1,521	1,399	910	460	131	(113)	(214)	(308)	(376)
Net loss - Equity Accounted Council Businesses	4	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>204,315</b>	<b>201,891</b>	<b>204,233</b>	<b>205,526</b>	<b>208,640</b>	<b>210,044</b>	<b>220,072</b>	<b>218,518</b>	<b>225,814</b>	<b>226,838</b>	<b>233,728</b>	<b>242,955</b>
<b>Operating Surplus / (Deficit)</b>	<b>(6,933)</b>	<b>31</b>	<b>37</b>	<b>1,057</b>	<b>2,485</b>	<b>6,004</b>	<b>8,708</b>	<b>16,347</b>	<b>14,729</b>	<b>19,650</b>	<b>18,879</b>	<b>15,945</b>
Physical Resources Received Free of Charge	450	-	-	-	-	-	-	-	-	-	-	-
Asset Disposal & Fair Value Adjustments	(6,527)	(861)	1,244	3,088	2,213	-	-	-	-	-	-	-
Amounts Received Specifically for New or Upgraded Assets	2,698	156	9,152	6,693	-	-	-	-	-	-	-	-
<b>Net Surplus / (Deficit)</b>	<b>(10,312)</b>	<b>(674)</b>	<b>10,432</b>	<b>10,838</b>	<b>4,698</b>	<b>6,004</b>	<b>8,708</b>	<b>16,347</b>	<b>14,729</b>	<b>19,650</b>	<b>18,879</b>	<b>15,945</b>
Changes in Revaluation Surplus - I, PP&E	48,206	-	-	-	-	46,144	-	-	-	-	-	-
Net Actuarial Gains/(Loss) on Defined Benefit Plan	203	-	-	-	-	-	-	-	-	-	-	-
<b>Total Other Comprehensive Income</b>	<b>48,409</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>46,144</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Comprehensive Income</b>	<b>38,097</b>	<b>(674)</b>	<b>10,432</b>	<b>10,838</b>	<b>4,698</b>	<b>52,148</b>	<b>8,708</b>	<b>16,347</b>	<b>14,729</b>	<b>19,650</b>	<b>18,879</b>	<b>15,945</b>



# Long Term Financial Plan

## Statement of Financial Position

\$'000s	2020-21 Actuals	2021-22 Budget	2021-22 Budget Review 2	2022-23 Plan	2023-24 Plan	2024-25 Plan	2025-26 Plan	2026-27 Plan	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan
<b>ASSETS</b>												
<b>Current Assets</b>												
Cash and Cash Equivalents	1,912	800	800	800	800	6,017	21,390	40,638	61,730	51,759	75,669	57,332
Trade & Other Receivables	16,299	13,489	16,488	16,352	16,623	16,977	17,974	18,451	18,896	19,363	19,843	20,337
Other Financial Assets	-	41	-	-	-	-	-	-	-	-	-	-
Inventories	506	576	506	506	506	506	506	506	506	506	506	506
Non-Current Assets Held for Sale	958	-	-	-	-	-	-	-	-	-	-	-
<b>Total Current Assets</b>	<b>19,675</b>	<b>14,907</b>	<b>17,794</b>	<b>17,658</b>	<b>17,929</b>	<b>23,500</b>	<b>39,870</b>	<b>59,595</b>	<b>81,132</b>	<b>71,627</b>	<b>96,017</b>	<b>78,176</b>
<b>Non-Current Assets</b>												
Financial Assets	376	249	338	305	274	247	222	200	180	162	146	131
Equity Accounted Investments in Council Businesses	1,119	605	1,439	1,439	1,439	1,439	1,439	1,439	1,439	1,439	1,439	1,439
Investment Property	2,870	2,600	2,899	2,928	2,957	2,987	3,016	3,047	3,077	3,108	3,139	3,170
Infrastructure, Property, Plant & Equipment	1,897,255	1,882,879	1,906,564	1,916,684	1,903,480	1,916,852	1,905,093	1,896,970	1,886,088	1,911,192	1,902,174	1,933,193
Other Non-Current Assets	2,107	2,161	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107
<b>Total Non-Current Assets</b>	<b>1,903,727</b>	<b>1,888,494</b>	<b>1,913,347</b>	<b>1,923,462</b>	<b>1,910,257</b>	<b>1,923,631</b>	<b>1,911,878</b>	<b>1,903,763</b>	<b>1,892,891</b>	<b>1,918,008</b>	<b>1,909,004</b>	<b>1,940,040</b>
<b>TOTAL ASSETS</b>	<b>1,923,402</b>	<b>1,903,400</b>	<b>1,931,141</b>	<b>1,941,120</b>	<b>1,928,185</b>	<b>1,947,132</b>	<b>1,951,748</b>	<b>1,963,358</b>	<b>1,974,023</b>	<b>1,989,635</b>	<b>2,005,022</b>	<b>2,018,216</b>
<b>LIABILITIES</b>												
<b>Current Liabilities</b>												
Trade & Other Payables	24,843	18,837	24,134	24,013	31,132	24,233	24,916	25,068	25,272	25,322	25,463	25,612
Provisions	13,320	12,305	13,586	13,858	14,135	14,418	14,706	15,000	15,300	15,607	15,919	16,237
Borrowings (Lease Liability)	4,690	5,093	4,771	4,877	4,989	5,102	5,224	4,525	4,518	3,989	3,262	3,344
<b>Total Current Liabilities</b>	<b>42,853</b>	<b>36,236</b>	<b>42,491</b>	<b>42,748</b>	<b>50,256</b>	<b>43,753</b>	<b>44,846</b>	<b>44,594</b>	<b>45,090</b>	<b>44,917</b>	<b>44,643</b>	<b>45,194</b>
<b>Non-Current Liabilities</b>												
Trade & Other Payables	1,293	1,293	1,293	7,293	293	293	293	293	293	293	293	293
Borrowings	34,700	77,483	37,103	34,839	21,636	-	-	-	-	-	-	-
Provisions	1,816	1,616	1,852	1,889	1,927	1,966	2,005	2,045	2,086	2,128	2,170	2,214
Borrowings (Lease Liability)	50,463	46,782	45,693	40,803	35,828	30,726	25,502	20,977	16,377	12,470	9,209	5,865
<b>Total Non-Current Liabilities</b>	<b>88,272</b>	<b>127,174</b>	<b>85,941</b>	<b>84,825</b>	<b>59,684</b>	<b>32,985</b>	<b>27,801</b>	<b>23,315</b>	<b>18,756</b>	<b>14,891</b>	<b>11,672</b>	<b>8,371</b>
<b>TOTAL LIABILITIES</b>	<b>131,125</b>	<b>163,410</b>	<b>128,432</b>	<b>127,573</b>	<b>109,940</b>	<b>76,738</b>	<b>72,646</b>	<b>67,909</b>	<b>63,846</b>	<b>59,808</b>	<b>56,315</b>	<b>53,565</b>
<b>Net Assets</b>	<b>1,792,277</b>	<b>1,739,990</b>	<b>1,802,709</b>	<b>1,813,547</b>	<b>1,818,245</b>	<b>1,870,394</b>	<b>1,879,102</b>	<b>1,895,448</b>	<b>1,910,177</b>	<b>1,929,827</b>	<b>1,948,706</b>	<b>1,964,651</b>
<b>EQUITY</b>												
Accumulated Surplus	806,973	802,195	812,046	812,575	792,273	772,777	781,485	797,832	812,560	832,210	851,090	867,034
Asset Revaluation Reserves	982,216	934,010	982,216	982,216	982,216	1,028,360	1,028,360	1,028,360	1,028,360	1,028,360	1,028,360	1,028,360
Other Reserves	1,815	1,612	1,815	1,815	1,815	1,815	1,815	1,815	1,815	1,815	1,815	1,815
Future Reserve Fund	1,273	2,173	6,633	16,941	41,941	67,441	67,441	67,441	67,441	67,441	67,441	67,441
<b>Total Council Equity</b>	<b>1,792,277</b>	<b>1,739,990</b>	<b>1,802,709</b>	<b>1,813,547</b>	<b>1,818,245</b>	<b>1,870,394</b>	<b>1,879,102</b>	<b>1,895,448</b>	<b>1,910,177</b>	<b>1,929,827</b>	<b>1,948,706</b>	<b>1,964,651</b>

# Long Term Financial Plan

## Statement of Changes in Equity

\$'000s	2020-21 Actuals	2021-22 Budget	2021-22 Budget Review 2	2022-23 Plan	2023-24 Plan	2024-25 Plan	2025-26 Plan	2026-27 Plan	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan
<b>Balance at the end of previous reporting period</b>	1,754,180	1,740,664	1,792,277	1,802,709	1,813,547	1,818,245	1,870,394	1,879,102	1,895,448	1,910,177	1,929,827	1,948,706
a. Net Surplus / (Deficit) for Year	(10,312)	(674)	10,432	10,838	4,698	6,004	8,708	16,347	14,729	19,650	18,879	15,945
b. Other Comprehensive Income	48,409				-	46,144						
Total Comprehensive Income	38,097	(674)	10,432	10,838	4,698	52,148	8,708	16,347	14,729	19,650	18,879	15,945
<b>Balance at the end of period</b>	<b>1,792,277</b>	<b>1,739,990</b>	<b>1,802,709</b>	<b>1,813,547</b>	<b>1,818,245</b>	<b>1,870,394</b>	<b>1,879,102</b>	<b>1,895,448</b>	<b>1,910,177</b>	<b>1,929,827</b>	<b>1,948,706</b>	<b>1,964,651</b>

# Long Term Financial Plan

## Statement of Cash flows

\$'000s	2020-21 Actuals	2021-22 Budget	2021-22 Budget Review 2	2022-23 Plan	2023-24 Plan	2024-25 Plan	2025-26 Plan	2026-27 Plan	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan
<b>Cash Flows from Operating Activities</b>												
<b>Receipts</b>												
Operating Receipts	198,848	202,230	204,080	206,719	210,854	215,693	227,784	234,388	240,097	246,021	252,127	258,406
<b>Payments</b>												
Operating Payments to Suppliers and Employees	(145,970)	(149,070)	(152,100)	(153,666)	(155,295)	(157,477)	(161,811)	(164,701)	(168,548)	(175,305)	(176,166)	(184,994)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>52,878</b>	<b>53,160</b>	<b>51,980</b>	<b>53,053</b>	<b>55,558</b>	<b>58,216</b>	<b>65,973</b>	<b>69,687</b>	<b>71,549</b>	<b>70,717</b>	<b>75,961</b>	<b>73,411</b>
<b>Cash Flows from Investing Activities</b>												
<b>Receipts</b>												
Amounts Received Specifically for New/Upgraded Assets	2,698	156	9,152	6,693	-	-	-	-	-	-	-	-
Proceeds from Surplus Assets	1,405	3,100	5,360	16,308	25,000	18,500	-	-	-	-	-	-
Sale of Replaced Assets	815	650	650	-	-	-	-	-	-	-	-	-
<b>Payments</b>												
Expenditure on Renewal/Replacement of Assets	(23,205)	(34,231)	(39,135)	(44,853)	(51,618)	(44,875)	(45,498)	(45,216)	(45,937)	(76,170)	(48,062)	(88,486)
Expenditure on New/Upgraded Assets	(12,425)	(33,451)	(26,831)	(24,167)	(10,861)	-	-	-	-	-	-	-
Net Purchase of Investment Securities	(17)											
Capital Contributed to Equity Accounted Council Businesses	(451)											
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(31,180)</b>	<b>(63,776)</b>	<b>(50,804)</b>	<b>(46,019)</b>	<b>(37,479)</b>	<b>(26,375)</b>	<b>(45,498)</b>	<b>(45,216)</b>	<b>(45,937)</b>	<b>(76,170)</b>	<b>(48,062)</b>	<b>(88,486)</b>
<b>Cash Flows from Financing Activities</b>												
<b>Receipts</b>												
Proceeds from Borrowings	87,900	15,671	2,403	-	-	-	-	-	-	-	-	-
Proceeds from Bonds and Deposits	1,007											
<b>Payments</b>												
Repayment from Borrowings	(104,800)			(2,263)	(13,203)	(21,636)	-	-	-	-	-	-
Repayment of Lease Liabilities	(4,838)	(5,055)	(4,690)	(4,771)	(4,877)	(4,989)	(5,102)	(5,224)	(4,521)	(4,518)	(3,989)	(3,262)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(20,731)</b>	<b>10,616</b>	<b>(2,288)</b>	<b>(7,034)</b>	<b>(18,080)</b>	<b>(26,625)</b>	<b>(5,102)</b>	<b>(5,224)</b>	<b>(4,521)</b>	<b>(4,518)</b>	<b>(3,989)</b>	<b>(3,262)</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>967</b>	<b>(0)</b>	<b>(1,112)</b>	<b>0</b>	<b>(0)</b>	<b>5,217</b>	<b>15,373</b>	<b>19,248</b>	<b>21,092</b>	<b>(9,971)</b>	<b>23,910</b>	<b>(18,336)</b>
plus: Cash & Cash Equivalents at beginning of period	945	800	1,912	800	800	800	6,017	21,390	40,638	61,730	51,759	75,669
<b>Cash &amp; Cash Equivalents at end of period</b>	<b>1,912</b>	<b>800</b>	<b>800</b>	<b>800</b>	<b>800</b>	<b>6,017</b>	<b>21,390</b>	<b>40,638</b>	<b>61,730</b>	<b>51,759</b>	<b>75,669</b>	<b>57,332</b>

# Long Term Financial Plan

## Uniform Presentation of Finances

\$'000s	2020-21 Actuals	2021-22 Budget	2021-22 Budget Review 2	2022-23 Plan	2023-24 Plan	2024-25 Plan	2025-26 Plan	2026-27 Plan	2027-28 Plan	2028-29 Plan	2029-30 Plan	2030-31 Plan
Income	197,382	201,923	204,269	206,583	211,124	216,048	228,780	234,865	240,543	246,488	252,607	258,900
less Expenses	(204,315)	(201,891)	(204,233)	(205,526)	(208,640)	(210,044)	(220,072)	(218,518)	(225,814)	(226,838)	(233,728)	(242,955)
<b>Operating Surplus / (Deficit) before Capital Amounts</b>	(6,933)	31	37	1,057	2,485	6,004	8,708	16,347	14,729	19,650	18,879	15,945
<b>Net Outlays on Existing Assets</b>												
Capital Expenditure on Renewal & Replacement of Existing Assets	(23,205)	(34,231)	(39,135)	(44,853)	(51,618)	(44,875)	(45,498)	(45,216)	(45,937)	(76,170)	(48,062)	(88,486)
add back Depreciation, Amortisation and Impairment	56,808	52,614	52,541	51,680	52,896	52,147	57,257	53,339	56,819	51,065	57,081	57,467
add back Proceeds from Sale of Replaced Assets	815	650	650	-	-	-	-	-	-	-	-	-
<b>Net Outlays on Existing Assets</b>	34,418	19,033	14,056	6,827	1,278	7,272	11,759	8,123	10,883	(25,104)	9,019	(31,019)
<b>Net Outlays on New and Upgraded Assets</b>												
Capital Expenditure on New and Upgraded Assets	(12,425)	(33,451)	(26,831)	(24,167)	(10,861)	-	-	-	-	-	-	-
add back Amounts received specifically for New and Upgraded Assets	2,698	156	9,152	6,693	-	-	-	-	-	-	-	-
add back Proceeds from Sale of Surplus Assets	1,405	2,100	5,360	10,308	25,000	25,500	-	-	-	-	-	-
<b>Net Outlays on New and Upgraded Assets</b>	(8,322)	(31,195)	(12,319)	(7,166)	14,139	25,500	-	-	-	-	-	-
<b>Net Lending / (Borrowing) for Financial Year</b>	19,163	(12,130)	1,773	718	17,902	38,776	20,467	24,469	25,611	(5,454)	27,898	(15,074)

# Long Term Financial Plan

Financial Indicator	Explanation	Target	2021-22 Adopted	2021-22 BR2	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
<b>Operating Surplus Ratio</b>	Operating surplus as a percentage of operating revenue	0%-20%	0%	0%	1%	1%	3%	4%	7%	6%	8%	7%	6%
<b>Net Financial Liabilities</b>	Financial liabilities and a percentage of operating income	Less than 80%	48%	30%	31%	24%	8%	1%	-7%	-16%	-11%	-21%	-13%
<b>Asset Sustainability Ratio</b>	Expenditure on asset renewals as a percentage of forecast required expenditure in the asset management plans	90%-110%	60%	77%	90%	90%	90%	90%	90%	90%	90%	90%	90%
<b>Asset Test Ratio</b>	Borrowings as a percentage of total saleable property assets	Maximum 50%	23%	11%	10%	6%	0%	0%	0%	0%	0%	0%	0%
<b>Interest Expense Ratio</b>	Number of times General Rates Revenue (less Landscape Levy) can service the annual interest expense	Maximum 10%	0.9%	0.3%	0.5%	0.5%	0.1%	-0.1%	-0.3%	-0.4%	-0.4%	-0.4%	-0.4%
<b>Leverage Test Ratio</b>	Total borrowings relative to General Rates Revenue (Less Landscape Levy)	Maximum 1.5 years	0.7	0.3	0.3	0.2	-	-	-	-	-	-	-
<b>Cash Flow fom Operations Ratio</b>	Operating income as a percentage of Operating Expenditure plus expenditure on renewal/replacement of assets	Greater than 100%	111%	107%	104%	102%	107%	110%	112%	112%	98%	112%	94%
<b>Borrowings</b>	Total borrowings	Within Prudential Limits	78.5	37.1	34.8	21.6	-	-	-	-	-	-	-
			46%	22%	20%	11%	0%	0%	0%	0%	0%	0%	0%
<b>Operating Position</b>	Operating Income less Expenditure	\$2m - \$10m	0.0	0.0	1.1	2.5	6.0	8.7	16.3	14.7	19.7	18.9	15.9
<b>Future Fund</b>	Proceeds from the sale of Council assets to fund new income generating assets or new strategic capital projects	N/A	2.2	6.6	16.9	41.9	67.4	67.4	67.4	67.4	67.4	67.4	67.4

# 2021-22 Quarter 2 Commercial Operations Report

**ITEM 5.10** 01/02/2022  
**The Committee**

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Shaun Coulls, Acting AD  
Strategic Property & Commercial

2021/00850  
Public

**Approving Officer:**  
Tom McCready, Director City  
Services

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## EXECUTIVE SUMMARY

Council's commercial operations up to the end of the second quarter of 2021/22 generated an operating surplus of \$14.9m which was \$1.1m favourable to budget. The \$1.1m variance comprised of favourable results in Parking (includes On-Street and UPark) of \$0.3m, Property \$0.5m, Aquatic Centre \$0.4m and Golf \$0.1m partially offset by unfavourable variance in Town Hall of (\$0.1m).

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The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the 2021-22 Quarter 2 commercial operations report as detailed in Attachment A to Item # on the Agenda for the meeting of Council held on 8 February 2022.
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## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Enabling Priorities</b> Council has the financial capacity to meet its long-term commitments
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
21/22 Budget Allocation	Not as a result of this report
Proposed 22/23 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. This report is prepared quarterly and provides a summary of the year to date financial and operating performance for Council's commercial operations as detailed in **Attachment A**.

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## ATTACHMENTS

**Attachment A** - 2021-2022 - Quarter 2 Commercial Operations Report

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- END OF REPORT -



# 2021-22 Quarter 2 Commercial Operations Report

Item 5.10 - Attachment A

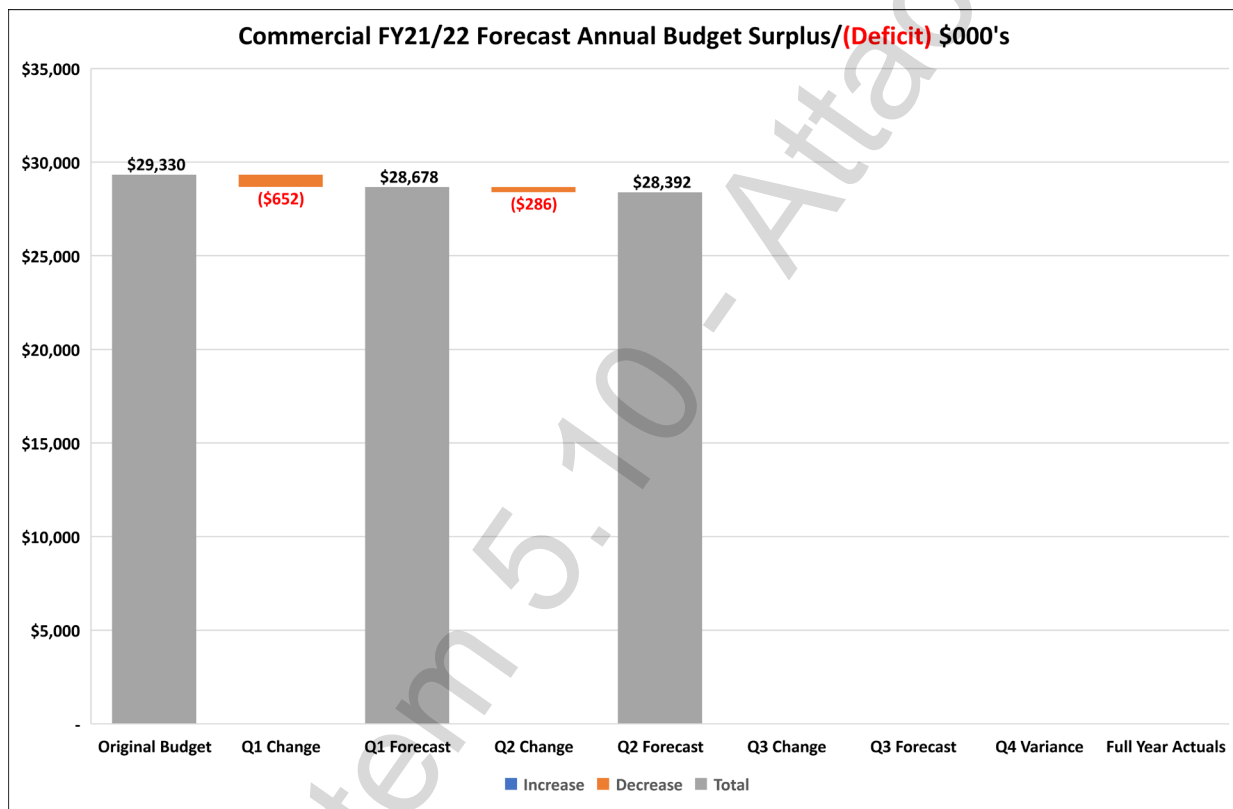


# Commercial Operations Overview 178

\$'000	Year To Date			Prior YTD Actuals		Adopted Budget	Full Year Forecast
	Actual	Budget	Variance	2019/20	2020/21		
Parking	13,915	13,665	250	13,994	11,841	27,199	26,103
Aquatic Centre	(264)	(634)	370	(306)	(827)	(928)	(806)
North Adelaide Golf Course	(33)	(161)	128	(252)	127	(333)	(148)
Adelaide Town Hall	(63)	19	(82)	269	(165)	(259)	(409)
Property Services	1,378	908	470	2,979	2,787	3,651	3,651
<b>Program Teams Net Position</b>	<b>14,932</b>	<b>13,797</b>	<b>1,135</b>	<b>16,684</b>	<b>13,763</b>	<b>29,330</b>	<b>28,392</b>

**YTD \$14.9m Surplus, \$1.1m favourable to budget.**

- Parking revenue during Q2 improved however end of Q2 and beginning of Q3 impacted by State Government work from home recommendation.
- Adelaide Town Hall still impacted by COVID restrictions.
- All other businesses performing better than budget.
- Due to the uncertain outlook full year forecast is (\$0.9m) mainly due to not achieving the on-street parking revenue target.



*Note: All figures in this report exclude depreciation.*

## Parking Highlights

- Customer acquisition, retention and recovery promotions have continued using UPark Plus functionality released in June 2021. Promotions have been directed at lesser performing carparks. Analysis of the first acquisition campaign shows we have maintained around 3% of customers at the conclusion of the special offer pricing, equating to approximately \$100,000 per annum revenue.
- Transitioning of existing monthly account customers to UPark Plus has been finalised , with the last car park cutover on 1 November 2021
- UPark won the award for Outstanding Customer Service for UPark Plus at the Parking Industry Awards at its virtual event in November. This follows winning the award for the same category in the Local Government Excellence Awards in May 2021.
- Recent Park Land events including Not the Royal Adelaide Show have generated \$110,000 in revenue, partly offsetting the revenue impact of cancellation of the Royal Adelaide Show.
- Patronage and associated revenue at the new UPark Andrew has steadily increased through targeted marketing and communication campaign.

## Parking Upcoming

- Ongoing refresh and rebrand of internal car park painting and signage.
- An acquisition campaign for UPark Plus for parking during January, a quiet month, forecast to attract additional customers.
- Leverage of UParks Adelaide Fringe Sponsorship to attract additional patronage and revenue.
- Installation of Electric Vehicle Chargers as part of State Government's Electric Vehicle Smart Charging Trial in UPark Wyatt and UPark Topham.

## North Adelaide Golf Course Highlights

- North Course has seen continued strong growth and the new irrigation has been important in improving the efficiency of watering. This course also had the 11th green replaced to improve hole safety.
- 6th Tee and Green on South Course reconstructed to improve safety, speed of play and course quality. Will come back into play early January.
- Par 3 mats replaced, and tee areas landscaped.
- 1st Tee on South Course and entrance landscaping updated to provide quality image on first impressions.
- Busy corporate functions for Xmas with December contributing to highest total income on record for one month. Corporate income particularly at improved Par 3 options as a result of improvements outside and to kitchen there.
- Weekly competition has continued to grow month on month with YTD weekly competition rounds up over 300% on prior year.
- Continued strong growth in non-Club (NAGC) Season Pass sale and rounds with non-Club (NAGC) rounds, YTD, now almost 2/3 of total Season Pass rounds where previously Club (NAGC) accounted for 60% to 70% of Season Pass rounds.

## North Adelaide Golf Course Upcoming

- Improved range of events being introduced for new year which will benefit Season Pass holders and attract new people to the course including Blitz Golf, Hole in One jackpot and VIP evenings.
- Focus on increasing non-club (NAGC) Season Pass holder opportunities including dedicated competition tee times.
- Focus on improving paths and directional signage, particularly on the North Course.
- New Bent grass nursery being developed on North Course which will allow more efficient green replacement and repairs in the future.
- Remaining holes on North Course to be irrigated from March.

## Aquatic Centre Highlights

- Swim School demand has seen numbers reach 2900 participants through the second quarter. On average this represents approximately a 11% increase on actual enrolments during the same period in FY19/20.
- Membership numbers have decreased during the quarter, representing an approximate 17% downturn on budget. Attributable factors may include COVID restrictions currently in place and economic impacts on discretionary spending.
- Casual patronage remains down month on month compared to prior years, this can be attributed to current COVID restrictions still in place. Density restrictions are now reduced to 1 person per 7sqm. The effects of the restrictions are also being felt in secondary spend through the Kiosk.

## Aquatic Centre Upcoming

- Online Swim School enrolment has been introduced, enabling a simpler and more efficient experience for customers.
- A new Swim School wait list is further supporting the drive to streamline processes and improve customer experience.
- Scheduled capital expenditure - lane rope renewal for 50m pool and pin loaded gym equipment in transit.
- Upgrade to Point of Sale system is in progress and is due to be completed in the new year.

## Town Hall Achievements

- Adelaide Symphony Orchestra contract for 2022 season has been signed with more than 30 bookings.
- Encouragingly the venue experienced an increase in short lead bookings. November was a busy month with the Auditorium utilisation at 53 per cent compared with only 20 per cent for November 2020. However, the recent capacity restrictions announced after Christmas has resulted in uncertainty for future events, particularly events in Quarter 3.
- An independent pricing review is in progress and recommendations will be considered in coming months.

## Town Hall Upcoming

- The State Government has opened borders, eased restrictions and increased density caps, enabling greater certainty for the venue and its customers. Both the general population and politicians appear committed to living alongside the virus rather than in fear of it, and therefore it is hoped there will be a full return to pre-covid conditions in the near future, strengthening the Town Hall offering and revenues.
- In addition, it is possible that the soon to be dominant Omicron variant, with its milder symptoms, may avert increased restrictions or lockdowns that had been considered a risk for the colder months in the second half of the financial year.
- If a vaccine mandate is implemented at the Adelaide Town Hall, there will likely be an increase to expenses to manage this including additional Security and Front of House staff.

## Property Highlights

- Continuing close monitoring of business activity within the commercial property portfolios. Working with tenants to ensure regular payments and action maintenance requests.
- Vacancy management is a challenge as there are competition in the market with large incentives. Two new tenants in Rundle Street with fit outs started.
- 4 vacancies in the commercial portfolio (excluding Central Market Arcade (CMA)).
- Commercial debtors (excluding CMA) nothing over 60 days, \$16K over 30 days.
- Central Market Arcade ongoing revenue beyond pre-development forecast closure of the property.
- Redevelopment notice provided in Dec 2021 to CMA traders.
- Individual meetings with CMA traders in Jan/Feb 2022 to discuss make good expectations.

# Quarter 2 Capital Works Status Report

ITEM 5.11 01/02/2022  
The Committee

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Grace Pelle, Manager, Finance &  
Procurement 8203 7343

2022/00122  
Public

**Approving Officer:**  
Amanda McIlroy, Chief Operating  
Officer

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## EXECUTIVE SUMMARY

This report provides Council with an update with regards to the status of delivery of the approved capital program of works. Historically Council has received this information via the quarterly finance reporting. Feedback from Council Members via various workshops regarding the preparation of the 2021-22 Business Plan & Budget, showed support for future capital reporting into Council to provide more information in regard to the delivery of capital program in addition to the financial implications to ensure Council received a more holistic view of the capital program.

The report in **Attachment A** has been prepared to provide more detailed information on the reasons for the financial movement within the program and the status of the projects being delivered. Financial considerations will not be presented in the report as they will continue to be addressed within the Quarter 2 Finance Report.

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The following recommendation will be presented to Council on 8 February 2022 for consideration

That Council

1. Notes the Capital Works Status Report as presented in Attachment A to Item # on the Agenda for the meeting of Council held on 8 February 2022.
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## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Enabling Priorities</b> The delivery of the Capital Program is vital to ensuring the ongoing sustainable delivery of services to our community.
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
21/22 Budget Allocation	Not as a result of this report. Financial implications will be addressed within the Quarter 2 Finance Report.
Proposed 22/23 Budget Allocation	Not as a result of this report. Financial implications will be addressed within the Quarter 2 Finance Report.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
21/22 Budget Reconsideration (if applicable)	Not as a result of this report. Financial implications will be addressed within the Quarter 2 Finance Report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. Historically Council has received updates on delivery of the capital program via quarterly financial reporting.
2. During the budget process various feedback was received regarding the receipt of more detailed reporting regarding the delivery of the capital program that considered delivery in broader terms that then financial implications.
3. As a result, the preparation of the Capital Works Status Report (**Attachment A**) was undertaken in order to provide further qualitative and quantitative information to Council with regards to delivery.
4. The report is broken up into the three categories by which capital delivery is managed, being:
  - 4.1. Major Projects – Significant works of a capital nature that are over the prudential limit, multi-year or have significant grant funding being administered via a contractual deed.
  - 4.2. New and Upgrade Projects - Works of a capital nature that are either introducing new assets or significantly upgrading existing assets. Usually by extending the footprint of an asset or increasing the level of service the asset provides.
  - 4.3. Renewals - Works of a capital nature that are replacing an existing asset like for like or like for modern equivalent.
5. Each category commences with detail with regards to the financial movement are shown at each section of the report to understand the budget impact and summary of funds received, expended and committed.
6. Secondary to the financial movement, each section includes a status update on delivery of the works which is detailed by project for Major Projects, by service for New and Upgrade and by asset category for Renewals.
7. Subject to any feedback from Council regarding variations to this report, it will be brought to Council each quarter to ensure transparency of financial movement and delivery of the capital works program with Council and the community.

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## ATTACHMENTS

**Attachment A** – Q2 2021-22 Capital Works Status Report

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- END OF REPORT -



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# City of Adelaide Capital Works Status Report Q2 2021-22

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## December 2021

Prepared by the Program Management Office

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## Major Projects Status Update

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2021/22 Funding and Expenditure Summary

Status Update

## Glossary

**Contracted:** The amount of money that is allocated under a legal commitment between CoA and the supplier to acquire goods or services in the completion of the works

**Expenditure Summary:** An indicator to the financial status of a program of works. The total budget is split between actuals, contracted and not yet committed funds. This section has been included as a comparison to graphically represent the financial progress of the program from one quarter to the next.

**Major Projects:** Significant works of a capital nature that are over the prudential limit, multi year or have significant grant funding being administered via a contractual deed. They usually result in an increased level of service for the community.

**New and Upgrade Projects:** Works of a capital nature that are either introducing new assets or significantly upgrading existing assets. Usually by extending the footprint of an asset or increasing the level of service the asset provides.

**Not yet committed:** Represents the amount of approved budget that has yet to be committed in the procurement of goods and services.

**PC:** Practical Completion (PC) is when a project is 'practically complete', in the sense of the works being capable of being used, as distinct from when they are completely finished (with all defects rectified).

**Renewals:** Works of a capital nature that are replacing an existing asset like for like or like for modern equivalent.

**Spent:** Works have occurred and invoice has been processed in the financial system.

**Whole of Project Budget:** The capital expenditure required to deliver the scope of the project over multiple financial years.

# Major Projects Update

## Whole of Project Financial Summary

To provide a true financial representation of the project financials, the table below outlines the budget information for the whole life of the project. The variance section outlines the movement compared to the Business Plan and Budget for both funds that have moved across financial years as well as any changes to the overall whole of life budget for the projects.

City of Adelaide (CoA) has recently been successful in securing \$2.5M of grant funding for the next stage of the Rymill Park/Murlawirrapurka (Park 14) Masterplan, the Rymill Lake Upgrade. CoA often align Major Projects with planned renewals, utilising the renewals budget to fulfill co - contribution requirements. This principle was successfully applied in the Rymill Lake upgrade and City Deal, that are formally being recognised by Council in the Budget Review 2 (BR2) Finance report.

## Major Projects Whole of Project Budget

Project Name	previous years	2021-2022	future years	Whole of Project
City Skate Park	1.0	2.6	-	3.6
Central Market Arcade Redevelopment	-	0.0	22.6	22.6
Cycling Infrastructure	0.4	5.6	-	6.0
Events Infrastructure Rymill Park	-	1.1	-	1.1
Market to Riverbank - Bentham and Pitt St	1.2	2.0	4.4	7.6
Moonta Street Reinvigoration	2.3	1.7	-	4.0
North-South Bikeways	3.2	2.9	-	6.0
Paxton's Walk Revitalisation	-	0.6	1.6	2.2
Quentin Kenihan Inclusive Playspace Additional Works	0.0	0.3	-	0.3
Reviving Laneways to Adelaide's West End - Stage 1 Solomon Street	-	0.4	-	0.4
Whitmore Square Greening	0.0	0.9	-	0.9
City Deal - City Safe Network Upgrade		0.5	5.3	5.8
Rymill Lake/Murlawirrapurka (Park 14) Upgrade	0.0	0.4	4.6	5.0
<b>Total QF2 position</b>	<b>8.1</b>	<b>19.1</b>	<b>38.5</b>	<b>65.6</b>
<b>Total QF1 position</b>	<b>8.1</b>	<b>33.5</b>	<b>12.8</b>	<b>54.3</b>
<b>Variance</b>	<b>0.0</b>	<b>-14.4</b>	<b>25.7</b>	<b>11.3</b>

The project whole of life budget for Major Projects has increased by \$11.3M since the adoption of BR1 as a result of:

- \$5M for Rymill Lake /Murlawirrapurka (Park 14) Project - \$2.5M Grant finding and \$2.5M co-contribution for planned renewals
- \$5.8M capital component of the City Deal - \$3M grant funding and \$2.8M co-contribution of planned Renewals
- \$0.5m grant interest accrual

# Major Projects Update

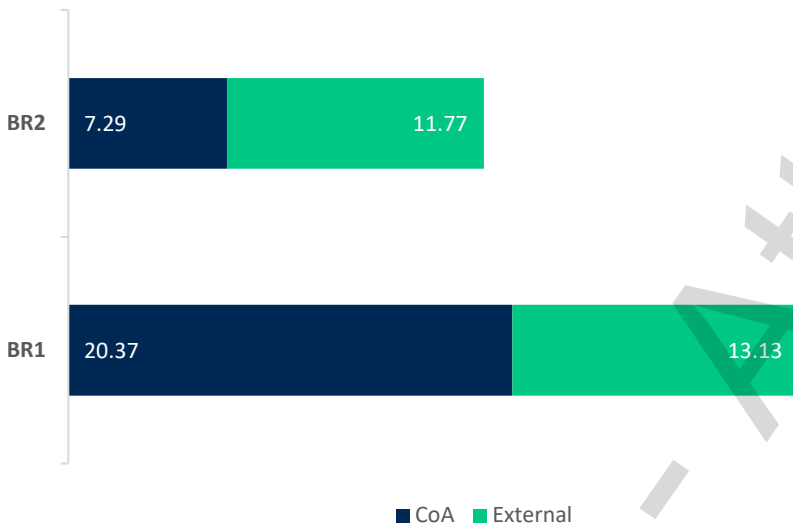
The second quarter has seen significant progress in the delivery of Major Projects, with design and procurement well underway for Cycling Infrastructure, Moonta Street Reinvigoration and Whitmore Square Greening Projects completed.

The new Rymill Lake/Murlawirrapurka (Park 14) Project planning is now underway with design commencing this financial year in preparation for construction in future years.

More detailed status updates are available in the status update section.

## Major Projects - Funding and Expenditure Summary

2021/22 Funding Source ('000,000)



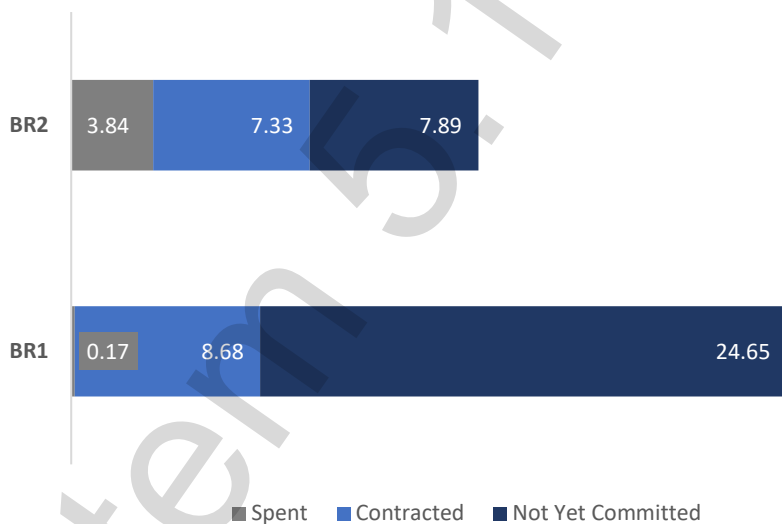
### Funding and Expenditure Summary

This section provides information on the financial progress of the Major Projects for the current financial year. Representing the financial movement across the program since the BR1 was adopted.

**Funding Source Graph:** Outlines the breakdown of external funding and City of Adelaide contribution to Major Projects in 2021/22.

The decrease of (\$1.4M) of grant funding since BR1 is due to, (\$2.3M) of works being re-timed into future years and \$0.4M new grant funding being recognised in 2021/22 for Rymill Park/Murlawirrapurka (Park 14). There is also \$0.5M of grant interest accrued.

2021/22 Expenditure Summary ('000,000)



**Expenditure Summary Graph:** The annual forecast expenditure has decreased by (\$14.4M) from the approved BR1 budget of \$33.5M to a revised budget of \$19.1 This is due to retiming of CMA Development and Market to RiverBank (\$15.8M) into a future year, offset by grant interest of \$0.5M, a contribution to the City Deal grant of \$0.5M transfer from renewals and the 21/22 allocation of the Rymill Lake Park/Murlawirrapurka (Park 14) Renewal grant \$0.4m.

A total \$3.84M has been spent to date with a further \$7.33M contracted resulting in 58% of the 2021/22 program committed. This equates to an additional \$2.3M being committed in the last quarter.

## Major Projects – Status Update

This section provides a status update for each Major Project, including a brief description of works, an estimated completion date and a current status comment.

Overall projects are tracking well with 77% of our projects on time and 100% of the projects are on budget. This quarter we have added a risk status, showing red projects that are no longer on track or budget, amber where a project has risks that are being managed and may exceed budget or time and green where everything is tracking well.



### City of Adelaide Bikeways – North-South

Stage	Est Completion	Budget	On Time	On Budget
Plan/ Design/ Construct	Mid 2022	6.0M	N	Y

**Description of Works:** The North-South Bikeway will build on the existing Frome Bikeway and will connect the existing Rugby/Porter Bikeway in Unley to the Braund Road Bike Boulevard in Prospect.

**Status Update:**

- Brougham Gardens and Wombat crossing projects have reached practical completion.
- Frome Rd (Victoria Drive to North Terrace) – Construction tendering to commence in January
- Frome Rd (Victoria Drive to Albert Bridge) Lighting and Traffic Signals upgrade delayed – Construction tendering to commence in January.
- Albert Bridge – The heritage sensitive design is progressing in collaboration with State Heritage, including associated Development Application, noting multiple party approvals required prior to design completion to allow procurement and construction.
- North Terrace to Rundle – Works had been on hold while construction of adjacent developments were undertaken. This is now approaching Practical Completion, Design for this section can now be finalised and tendered.

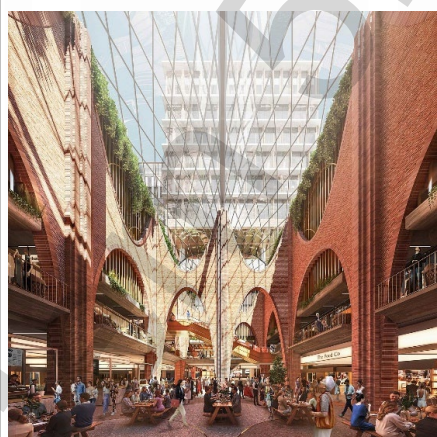


### City Skate Park

Stage	Est Completion	Budget	On Time	On Budget
Build/ Construct	Early 2022	3.6M	Y	Y

**Description of Works:** New City Skate Park in Gladys Elphick Park / Nurnungga (Park 25) in the west Park Lands. The project is expected to deliver a regional facility drawing users from across the metropolitan area and State with the ability to hold competition events and be a main attraction for skate park users.

**Status Update:** The selected site in Narnungga / Gladys Elphick Park (Park 25) has presented some groundworks complexities that have delayed both the design and construction phases of the project. To achieve the best possible outcome for this we re-engaged the construction market to establish a contracting partner that can resolve and deliver on this project within budget and to an agreed program. This process has been successful and has also enabled us to consider an additional scope item to be included in the delivery. We were successful in receiving federal funding to add an additional Skate Bowl (mini bowl), immediately to the south of the main footprint. This mini bowl will be of great benefit to the public and junior skaters and will enhance the overall standard of the Skate Park to what could be considered an Olympic standard sports facility. Convic have mobilised onsite and have commenced works. Completion expected for early 2022.



### Central Market Arcade Redevelopment

Stage	Est Completion	Budget	On Time	On Budget
Plan/ Design	June 2024	22.6M	N	Y

**Description of Works:** The Central Market Arcade Redevelopment will be a catalyst for enriching the city. The redeveloped arcade will be a flagship mixed-use development of national significance and elevate the precinct as a major destination embracing culture, art, retail, and tourism. The arcade will promote the market district as the premier precinct showcasing the very best of South Australian food, wine and produce.

**Status Update:** Development of the concept design, including Council's returnable works, has significantly progressed with ICD engaging with building contractors. ICD Property is actively leasing its office component and is preparing for its formal launch of the residential apartments. ICD Property has issued Notification to the City of Adelaide requiring Possession of site from June 2022 to commence the Works.



## Major Projects – Status Update



### Cycling Infrastructure

Stage	Est Completion	Budget	On Time	On Budget
Plan/ Design/Construct	June 2022	6.0M	Y	Y

**Description of Works:** Design and construction of 11 cycling infrastructure projects to improve access, safety and connectivity for bicycle riders within the Council area, prioritised to improve cycling connections to and around Lot 14.

**Status Update:** - North Terrace / George Street Cyclist Safety Measures – Contractor engaged, construction to commence in April.

- Port Rd Shared Use Path – ongoing discussions are occurring with the New Women’s and Children Hospital and DIT to integrate the Cycling Infrastructure with the new hospital designs
- Lighting and path upgrade - Linear Trail in Bonython Park – Design on track for completion, construction tendering to occur on completion of design.
- Safety improvements at car park entry on Port Road - ongoing discussions are occurring with the New Women’s and Children Hospital and DIT to integrate the Cycling Infrastructure with the new hospital designs.
- Port Road Zebra/Wombat crossing – South side of crossing construction tendering to commence in January, North side of crossing design on track for completion, construction tendering to occur on completion of design.
- New shared used path (Rundle Park) – Contractor engaged, construction to commence in January.
- New shared used path (South Terrace) - Contractor engaged, construction to commence in January.
- New lighting on shared path in Park 15 (to the north of Wakefield St) - Contractor engaged, construction to commence in January.
- New shared use path – Rymill Park - Design on track for completion, construction tendering to occur on completion of design.
- New shared use path adjacent Fitzroy Terrace/Robe Tce (Parks 3&5) - Construction tendering to commence in January.
- New Pedestrian / Bike Crossing – North Terrace/ East Tce) - Construction tendering to commence in January.



### Events Infrastructure Upgrade - Rymill Park

Stage	Est Completion	Budget	On Time	On Budget
Plan/ Design	August 2022	1.1M	Y	Y

**Description of Works:** The Events Infrastructure Project will provide improved and upgraded services that will support the ongoing and continued use of the area as a major event and entertainment hub in the eastern parklands

**Status Update:** Through ongoing engagement with key park users, design is being amended to optimise and reflect the adjusted footprints required by event organisers to mitigate the capacity limits imposed in response to Covid-19. Project construction delivery has been split over two phases, construction tendering of phase one to commence in January, second phase of the construction tendering is to enable construction works to be timed around event bookings in the park.



### Market to Riverbank Laneways Upgrade

Stage	Est Completion	Budget	On Time	On Budget
Build/ Construct	June 2023	7.6M	N	Y

**Description of Works:** The Market to Riverbank link project is a joint investment project between the City of Adelaide and the State Government (through Renewal SA) to upgrade Bank Street, Leigh Street, Topham Mall, Bentham Street and Pitt Street. 2021 scope: Bentham Street upgrade to kerbless environment with feature decorative concrete, continuation of Market to Riverbank public art outcomes and improvements to greening and lighting. Pitt Street design works.

**Status Update:** Bentham Street: Delivery has been significantly delayed due to COVID, agreement has now been reached with SA Health to re-commence works in early 2022 and continue well into next financial year. Pitt Street: Concept designs are being developed for construction to commence in future years. Budget retiming due to the rescheduled works has been reflected in the project whole of life table.

## Major Projects – Status Update



### Moonta Street

Stage	Est Completion	Budget	On Time	On Budget
Practical Completion	November 2021	4.0M	Y	Y

**Description of Works:** Street upgrade including supply and install of new granite paving, stormwater improvements, and greening.

**Status Update:** Works complete except for minor omissions and minor defects which are being worked through. Temporary event lighting was also installed to mark completion of the project and coincide with OzAsia festival. This has now been removed.



### Paxton's Walk and Vaughan Place

Stage	Est Completion	Budget	On Time	On Budget
Plan/ Design	October 2022	2.2M	Y	Y

**Description of Works:** The Paxton's Walk Revitalisation project will bring new life to a popular East End pedestrian link, transforming it from a tired and constrained walkway into a vibrant, welcoming, green and accessible place. It will also provide a key link between Adelaide's East End Precinct to the Lot Fourteen site currently under rejuvenation by Renewal SA.

**Status Update:** Detailed Design is on schedule for completion to enable construction tendering to occur in January. Land tenure arrangements and discussions are ongoing with adjacent property owners including Ayres House and Paxton Apartments, to enable a greater interface and community outcome. These negotiations are not currently projected to delay the project.



### Quentin Kenihan Inclusive Playspace (QKIP)

Stage	Est Completion	Budget	On Time	On Budget
Build/ Construct	February 2022	0.3M	Y	Y

**Description of Works:** Following completion of the Quentin Kenihan Inclusive playspace last year. Additional scope items are progressing in consultation with key stakeholders.

**Status Update:** Additional funding for works has been sourced through the Federal Government Local Roads and Community Infrastructure Grant. Stage one of these works has been complete with the space reopened to the public., there was a COVID related lead time for the "We-Go Swing" which will delay installation of that item, only delaying it until early 2022.

## Major Projects – Status Update

	<h3>Reviving Laneways to Adelaide’s West End - Stage 1</h3> <table border="1"> <thead> <tr> <th>Stage</th> <th>Est Completion</th> <th>Budget</th> <th>On Time</th> <th>On Budget</th> </tr> </thead> <tbody> <tr> <td>Build/ Construct</td> <td>January 2022</td> <td>0.4M</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> <p><b>Description of Works:</b> This project is being undertaken in partnership with Palumbo (Sofitel Hotel Developer) and the State Government. Streetscape upgrades will be constructed along the Currie, Solomon, Rosina and Burnett Street frontages of the Sofitel Development. The Public Realm upgrades include creating a new shared use space on Solomon Street to enhance activation as well as replacement of footpath and kerbing along the Currie Street, Rosina Street and Burnett Street frontages</p> <p><b>Status Update:</b> Construction progressing well and on schedule for completion in early 2022, with progress on Currie St 95% complete, Rosina St 70% complete, Burnett St 90% complete, Solomon St 70% complete.</p>	Stage	Est Completion	Budget	On Time	On Budget	Build/ Construct	January 2022	0.4M	Y	Y
Stage	Est Completion	Budget	On Time	On Budget							
Build/ Construct	January 2022	0.4M	Y	Y							
	<h3>Whitmore Square Greening</h3> <table border="1"> <thead> <tr> <th>Stage</th> <th>Est Completion</th> <th>Budget</th> <th>On Time</th> <th>On Budget</th> </tr> </thead> <tbody> <tr> <td>Practical Completion</td> <td>December 2021</td> <td>0.9M</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> <p><b>Description of Works:</b> Following the safety improvement project, the greening of the perimeter of Whitmore Square was the second project to be delivered in terms of the approved master plan. The scope consists of trees, walking path and garden beds around the perimeter of the eastern, western (north of Sturt Street) and the northern section.</p> <p><b>Status Update:</b> Practical Completion reached 3 December 2021</p>	Stage	Est Completion	Budget	On Time	On Budget	Practical Completion	December 2021	0.9M	Y	Y
Stage	Est Completion	Budget	On Time	On Budget							
Practical Completion	December 2021	0.9M	Y	Y							
	<h3>City Safe CCTV Network Upgrade (City Deal)</h3> <table border="1"> <thead> <tr> <th>Stage</th> <th>Est Completion</th> <th>Budget</th> <th>On Time</th> <th>On Budget</th> </tr> </thead> <tbody> <tr> <td>Plan/ Design</td> <td>Oct 2025</td> <td>5.8M</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> <p><b>Description of Works:</b> CCTV Network Upgrade including purchase of new platform video management system and replacement or upgrade of cameras where required. Project is funded by the Australian Government via the Adelaide City Deals (\$3M) and \$200K from CoA for design specification in 20/21. The South Australian Police / Police Security Services Branch provide ongoing 24/7 monitoring of the City Safe CCTV Network through a Memorandum of Understanding with the City of Adelaide. The City of Adelaide is committed to delivering upgrades to our internal CCTV cameras in parallel to this project and have committed \$1.1 million in the 2021/22 Business Plan and Budget to the Buildings CCTV Network Renewal and Compliance Program.</p> <p><b>Status Update:</b> In tender process. Tender responses show that proposed technologies fit needs and budget. In contract negotiations with preferred vendor.</p>	Stage	Est Completion	Budget	On Time	On Budget	Plan/ Design	Oct 2025	5.8M	Y	Y
Stage	Est Completion	Budget	On Time	On Budget							
Plan/ Design	Oct 2025	5.8M	Y	Y							

## Major Projects – Status Update

	<h3>Rymill Park/Murlawirrapurka Lake Renewal</h3>												
	<table border="1"> <thead> <tr> <th>Stage</th> <th>Est Completion</th> <th>Budget</th> <th>On Time</th> <th>On Budget</th> </tr> </thead> <tbody> <tr> <td>Plan/ Design</td> <td>June 2024</td> <td>5.0M</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table>	Stage	Est Completion	Budget	On Time	On Budget	Plan/ Design	June 2024	5.0M	Y	Y	<p><b>Description of Works:</b> This project is the next stage of the Rymill Park Masterplan, seeking to upgrade the Rymill Park Lake and surrounding infrastructure and amenities, including updated access improvements lighting, greening and tree planting. Considering the existing appearance and qualities of the lake, and reinforcing the cultural, historic and social importance of the lake as a place of gathering of families and water-based recreation.</p> <p><b>Status Update:</b> This is a complex and phased project to be delivered over multiple years. With the project ultimately exploring opportunities to:</p> <ul style="list-style-type: none"> <li>- Access sustainable alternate water sources to mains water, such as harvested stormwater through the catchment area in adjacent park lands</li> <li>- Upgrade the water filtration system</li> <li>- Improve the water quality of the lake by incorporating natural systems</li> <li>- Alternate opportunities to contribute to greater water conservation and quality initiatives for the city</li> <li>- Renew the existing lake form to enable the community benefit experienced since the 1970's to continue into the future</li> </ul> <p>Tender requests for the design have been issued, with the provision of options and associated concepts to be presented to Council, in mid-2022.</p>	
Stage	Est Completion	Budget	On Time	On Budget									
Plan/ Design	June 2024	5.0M	Y	Y									

# New & Upgrade Projects Update

There has been significant movement in the New and Upgrade program in the second quarter with Whitmore Square Safety Improvements, Hindley Street Footpath Extensions and Decorative lighting in Melbourne Street, Hutt Street and O'Connell Streets having reached practical completion.

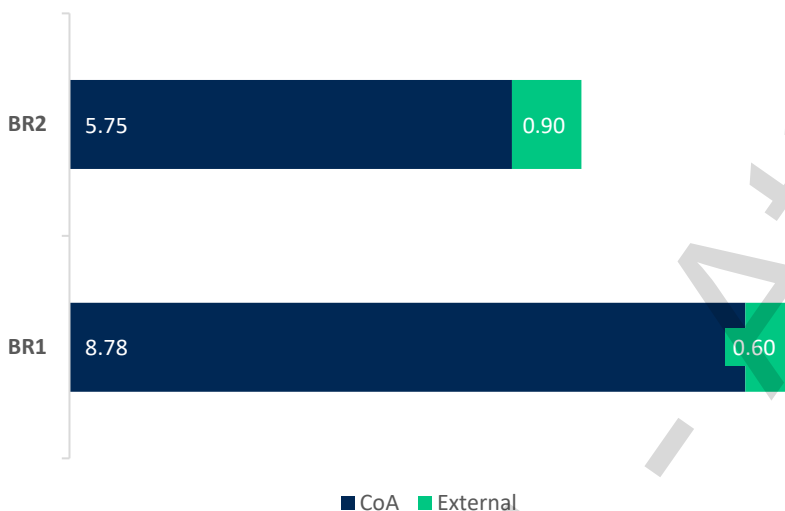
City of Adelaide has been successful in receiving \$300k grant funding for Reignite Adelaide - East End Festival and Event Place Retractable Bollards and the project is well underway for delivery in early 2022.

Two new projects commenced, Golf Course Cart have been purchased to meet increased demand and maximise revenue potential and Smart City Compliance Technology for On Street Parking to improve our community services and prioritise the health, safety and wellbeing of our people.

The purchase of the South West Community centre has been delayed due to the unfavourable property market. More detailed status updates are available in the status update section.

## New & Upgrade - Income and Expenditure Summary

2021/22 Funding Source ('000,000)



### Income and Expenditure Summary

This section provides information on the financial progress of the New & Upgrade Projects. Representing the financial movement across the program since the Budget Review 1 (BR1) was adopted.

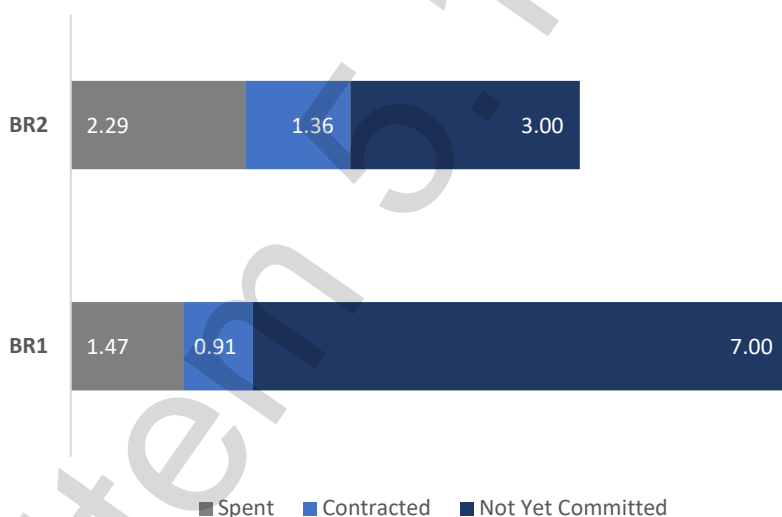
**Funding Source:** \$0.3M in grant funding for East End Festival and Event Place Retractable Bollards is being formally recognised by Council in the Budget Review 2 (BR2) finance report.

**Expenditure Summary:** The annual forecast expenditure has decreased by (\$2.7M) from the BR1 budget of \$9.4M to a revised budget of \$6.7M. This is due to (\$1.8M) reclassification of the Gawler UPark Sealant project from New/Upgrade to Renewal due to the changed nature of the works. (\$1.5M) for the delays to the purchase of the South West Community centre. (\$0.1M) delay of our contribution to the Spirit of Women's Place of Courage project due to outstanding scope decisions.

Offset by the above mentioned grant of \$0.3M as well as the inclusion of an additional \$0.1M as a CoA contribution to the above grant requested in the BR2 finance report, a Decorative Lighting project and a Golf Course improvement project totalling \$0.3M that are being reclassified from operational to capital spend.

\$2.3M has been spent to date and \$1.4M has been contracted across the new and upgrade projects, resulting in 55% of the 2021/22 program currently committed. This equates to an additional \$1.3M being committed in the last quarter.

2021/22 Expenditure Summary ('000,000)



## New and Upgrade Projects – Status Update

This section outlines the new and upgrade projects currently in progress grouped by Service Delivery Category.

Adelaide Central Market Authority (ACMA)			
Project	Description	Status Update	Stage
ACMA New and Upgrade Projects	Upgrade program including the installation of new grease arrestor, additional heating to the dining areas, a new customer toilet block, enhancements along the Grote Street frontage, a new cool room and construction of a pop-up stall to allow casual leasing within ACMA, WiFi project and reinforcement of Federal Hall Grote St & Gouger St mezzanines	ACMA New and Upgrade Projects currently on track for delivery by EFY. Projects completed: N/W Trade Waste Install, Heating for Dining Areas and Main Switchboard. In Design/Delivery: Fed Hall & Gouger Level 1 Structural, Toilet Facility, Grote St Entrances, Pop Up Stall.	Plan/ Design/ Construct
Adelaide Economic Development Agency			
Project	Description	Status Update	Stage
Visitor Info Centre	Hardware to support the Visitor Information Centre	On hold to ensure hardware is compatible with new booking platform currently under investigation.	On Hold
Arts, Culture and Events			
Project	Description	Status Update	Stage
Christmas in the City	Christmas in the City Funding Allocation	Atelier Sisu's bauble canopy light display at Peel St and Vaughan Pl currently in place. No further updates for 2022 Christmas display. Noting \$65k of overspend from 2021 Christmas (X001) will be carried across to 2022 Christmas budget.	Plan/ Design/ Construct
Public Art 21-22	Deliver a range of public art capital projects that will surprise, delight and attract people and contribute to the development of Adelaide as the premier international arts market.	This project delivers 2 City of Music Light installations, the Art Journeys exhibition and procures an artwork to commemorate Women in the Chamber. All are on track for delivery by the end of the year.	Build/ Construct
Decorative Lighting	Decorative Lighting Melbourne, O'Connell and Hutt St.	Melbourne Street, Hutt Street and O'Connell Streets works completed in December.	Build/ Construct
Illuminate	Three-year partnership project between CoA and Illuminate Adelaide and a commitment in the 2021-22 CoA Budget and Business Plan to commission a permanent light-based public artwork with the budget of \$300k per year.	Illuminate 2021 - Grote St artwork works completed July 2021. Illuminate 2022 - Consultation with Illuminate Festival on location of works being undertaken. Illuminate 2023 – Planning works have commenced.	Build/ Construct
Reignite Adelaide - East End Festival and Event Place Retractable Bollards	The installation of strategically placed automated street bollards (Ebenezer Place, Vardon Avenue and Rundle Street) to enable local businesses, events and festivals to temporarily close-off and activate key locations in the East End.	Contract executed mid-December. Site works to commence early Jan to complete mid-Feb.	Build/ Construct

## New and Upgrade Projects – Status Update

Community Development			
Project	Description	Status Update	Stage
Southwest Community Centre	To purchase a new property for the Adelaide South West Community Centre based on the Gross Floor Area (GFA) of the previous premises at Sturt Street and establish this as a staffed facility run by Council.	Locating a property that meets the criteria and is within budget constraints is proving challenging. Due to unfavourable market conditions the project is being retimed into next financial year.	Plan/ Design
Community Safety			
Project	Description	Status Update	Stage
E-Planning Hardware	Devices supporting new E-Planning system	Project Completed.	Practical Completion
Environmental Sustainability			
Project	Description	Status Update	Stage
Turning Gray St Green - Arbour	Installation of arbour to accommodate greening along Gray Street in two locations where conventional tree planting could not be achieved. Two installation locations are between Currie Street and Hindley Street and between Franklin Street and Waymouth Street.	The project has started. A contractor has been engaged to undertake the works and ground has been broken on site	Build/ Construct
Information Management			
Project	Description	Status Update	Stage
Infrastructure Computers and Peripherals	Specialised IT hardware required for technical and design work now completed inhouse	Project Completed.	Practical Completion
Park Lands and Open Space			
Project	Description	Status Update	Stage
Wattle Grove Tree Planting	Concept design to explore the opportunity to enhance Golden Wattle Park / Mirnu Wirra (Park 21W). Construction subject to future funding endorsement by Council.	Designs are progressing, including the reinstatement of tree planting in the Wattle Grove.	Plan/ Design
City Dirt Masterplan	Following the endorsed Master Plan and detailed design works undertaken in 2020/21 and 2021/22, deliver key safety, accessibility and amenity improvements to the BMX facility in Park 20.	Preparing scoping and framework drawings taking into consideration the Brownhill/ Keswick Creek design.	Design Only
Brownhill Keswick Creek	Funding contribution to facilitate the implementation of the Brown Hill & Keswick Creeks Stormwater Management Plan. The Stormwater Project is an initiative of the Cities of Unley, Adelaide, Burnside, Mitcham and West Torrens to progress stormwater projects set out in the Brown Hill Keswick Creek Stormwater Management Plan 2016. Works in City of Adelaide area includes Creek remediation, wetland and creek realignment in Park 16 & 20.	Funding contribution only - to facilitate the implementation of the Brown Hill & Keswick Creeks Stormwater Management Plan 2016 across 5 Council areas. [Works in City of Adelaide area include wetlands and other works in Parks 16 and 20] Project being managed by a dedicated Project Management team engaged by the Brown Hill and Keswick Creeks Stormwater Management Board.	Build/ Construct

## New and Upgrade Projects – Status Update

### Park Lands and Open Space

Project	Description	Status Update	Stage
Bank St Granite Plinth	Additional granite plinth in Bank Street to protect the trees from reversing cars.	Awaiting delivery of plinth to enable construction to commence, ongoing engagement with key stakeholders occurring.	Build/ Construct

### Parking

Project	Description	Status Update	Stage
Old Bus Station - Temp Car Park	Installation of a new temporary car park at the location of the old bus station.	Works completed in August 2021.	Practical Completion
Smart City Compliance Technology for On Street Parking	Procurement of compliance technology to improve our community services and which also prioritises the health, safety and wellbeing of our people.	Project and tender specification scope completed and procurement activities well underway.	Build/ Construct

### Property Management and Development

Project	Description	Status Update	Stage
Central Market Arcade Options	Progress the Central Market Arcade Redevelopment with project development partner, ICD Property.	Development of the concept design, including Council's returnable works, has significantly progressed with ICD Property engaging with building contractors. ICD Property is actively leasing its office component and is preparing for its formal launch of the residential apartments. ICD Property has issued notification to the City of Adelaide requiring possession of site in June 2022 to commence the Works.	Build/ Construct

### Social and Economic Planning

Project	Description	Status Update	Stage
Place of Reflection	The creation of a Place of Reflection in Rymill Park/Murlawirrapurka honouring the Aboriginal Stolen Generation. Co-funded through the Stolen Generation Reparations Fund and supported by Arts SA	Contract for detailed design and fabrication has been executed.	Build/ Construct
Place of Courage	The Place of Courage commemorative artwork set into an integrated landscape intended to raise awareness about the impact of domestic and family violence.	Ongoing engagement with the Spirit of Women, Premier and other stakeholders are occurring, with construction unlikely to occur this financial year.	Plan/ Design

### Sports and Recreation

Project	Description	Status Update	Stage
North Adelaide Golf Course - Course Improvements	Improvements on hole no.6 of the North Adelaide Golf Course	Planning underway.	Plan/ Design
Golf Course North Irrigation (grant)	The North Adelaide Golf Course consists of three courses across 82 hectares of parklands. This project is Co-funded and will automate the irrigation system on the North Golf Course to improve the quality of the facility.	Installation of an automated irrigation system on the Northern Golf course is 50% completed with the remaining works scheduled for delivery in the autumn months.	Build/ Construct



## New and Upgrade Projects – Status Update

### Sports and Recreation

Project	Description	Status Update	Stage
Golf Cart Renewal	Purchase 3 electric golf carts	Two golf carts have been received with the final cart to be delivered in January.	Build/ Construct

### Streets and Transportation

Project	Description	Status Update	Stage
Hindley St	Continuation of the Hindley Street Project, to include parklets and planter boxes.	Footpath Extensions completed. Greening to occur in 2022.	Design/ Construct
Whitmore Square Safety Improvements	Upgrades and improvements to Whitmore Square including new signalised intersection and pedestrian activated crossing on the northern intersection, new DDA compliant pedestrian paths and ramps, mature tree plantings, understory plantings and irrigation.	Practical completion has been reached.	Practical Completion
City Greening Design	Project to increase greening and the tree canopy cover to 20% in the City's south west and north west	Design works are in progress and ongoing to compliment other projects being undertaken across the City.	Plan/ Design
Field St	Streetscape upgrade of Field Street to increase overall amenity through increasing footpath widths , improving pedestrian facilities, calming vehicular traffic, installing new street trees and providing increased outdoor dining opportunities.	With a number of new developments having occurred within Field Street, including the installation of substantial conduit infrastructure by SAPN to support the New Market Arcade, the design needs to be reconfigured to achieve the scope sought.	Design Only
Tavistock Lane	Continuation of Co-funded upgrades to Tavistock Lane to facilitate a taxi drop-off area and the lane being upgraded and operating as a public road	Practical Completion has been reached.	Practical Completion
Halifax Street Footpath Project	Footpath and Kerb Renewal between Hallet Street & Stephens Street, incorporating new protuberance buildout and greening (WSUD) and DDA compliant crossing points.	All works has now been completed on the Halifax Street upgrade. The work has delivered asphalt and paving upgrades to footpath, road and kerb, as well as amenity improvements including landscaping and installation of a bench seat.	Practical Completion
Greening in the City's North West and South West	Undertake new street tree planting in Byron Pace and Young Street (Waymouth St to Franklin St).	Practical Completion has been reached.	Practical Completion
Flinders Street Pedestrian Crossing Improvements	Improved pedestrian crossing facilities on Flinders Street at the Pilgrim Lane crossing through installing kerb protuberances and increasing the pedestrian refuge size (Council decision ID 19708 – 8 Oct 2019)	Project was dependant on decisions regarding the East West Bikeway, concept design now underway to inform construction budget within the 2022/23 draft Business Plan and Budget.	Plan/ Design
MacKinnon Parade Pedestrian Refuge	Install a pedestrian refuge on MacKinnon Parade adjacent the child care centre	Design is progressing as scheduled, with construction to occur early in 2022.	Plan/ Design
Blackspot Projects	Improvements to various intersections to improve safety and reduce vehicular crashes	Hindley Street/Gray Street intersection – Practical Completion has been reached. Angas/Pulteney St intersection – Construction is progressing as scheduled and will return to site in the new year to complete the exposed aggregate concrete, finish re-paving and green line marking. Jeffcott Street/Montefiore Hill Intersection – Construction Tendering process in progress.	Build/ Construct

# Renewals Update

## Renewals Program

Renewal is the replacement or refurbishment of an existing asset (or component) with a new asset (or component) capable of delivering the same level of service as the existing asset. The renewals program ensures that our assets get renewed according to their condition status and in alignment to the Asset Management Plans.

There has been significant progress across all asset classes in the second quarter, with 25 projects achieving practical completion and a significant number of projects now committed and scheduled for completion in the coming months having progressed through planning, design and procurement.

More detailed status updates are available in the status update section.

## 2021/22 Funding Source ('000,000)



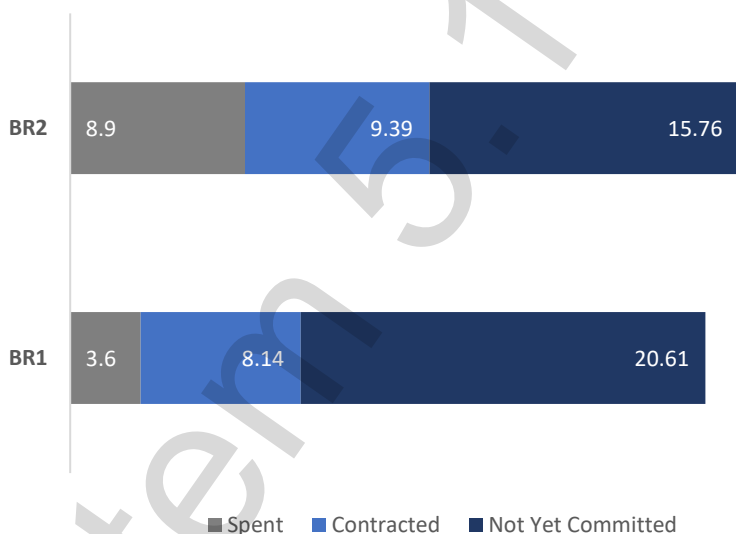
## Income and Expenditure Summary

This section provides information on the financial progress of the Renewals Program. Representing the financial movement across the program since the Budget Review 1 (BR1) was adopted.

**Funding Source:** CoA has been successful in securing an additional \$0.4M in grant funding and contributions since the adoption of the BR1 budget.

Supplementary Local Road Grant	\$0.13M
Library grant	\$0.26M

## 2021/22 Expenditure Summary ('000,000)








**Expenditure Summary:** The forecast expenditure has increased by \$1.6M from BR1 budget of \$32.4M to a revised budget of \$34.0M. This is due to the above grants and a transfer of funds from Sustainability operating budget to a Renewals project \$0.4M as well as the reclassification of the Gawler UPark Sealant project from New/Upgrade to Renewal due to the changed nature of the works of \$1.8M offset by a reclassification of the LED replacement project and the Rymill Lake Design project from Renewals to Major projects as contribution to the new grants (total of \$0.6M).






\$8.90M has been spent to date and \$9.39M has been contracted across asset renewal projects, resulting in 54% of the 2021/22 program currently committed. This equates to an additional \$6.6M being committed in the last quarter.

## Renewals – Status Update

Renewals are managed as a number of individual projects within programs of work relating to asset class. The following report outlines the number of individual projects within each program, the key projects in each category and the individual works that have reached practical Completion in the last quarter.

<p><b>Bridges</b></p> 	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>6</td> <td>4</td> <td>2</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	6	4	2			
On Track	Total Projects	Projects In Progress	Projects Reached PC									
Y	6	4	2									
<p>Investment in the Council's bridge infrastructure to ensure accessible and safe movement throughout the City for residents, visitors and the public including Bridge Design - 2022/23 Projects, Adelaide Bridge - Minor Works, Footbridge Renewal Program, Footbridge Renewal Program</p> <p><b>Works Delivered in the last Quarter:</b> University Footbridge Minor Works</p>												
<p><b>Buildings</b></p> 	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>27</td> <td>23</td> <td>4</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	27	23	4			
On Track	Total Projects	Projects In Progress	Projects Reached PC									
Y	27	23	4									
<p>General building renewals of ACC Corporation facilities including Gawler UPark Sealing, Wyatt Street Lift, ACMA 2201 - Stall Structural Renewal Works, ACMA -2104 - Escalator Replacement, Accelerated Works Town Hall Boiler Renewal</p> <p><b>Works Delivered in the last Quarter:</b> ACMA -2104 - Escalator Replacement ACMA -2106 - Stall Structural Renewal Works</p>												
<p><b>Information Management</b></p> 	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>8</td> <td>7</td> <td>1</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	8	7	1			
On Track	Total Projects	Projects In Progress	Projects Reached PC									
Y	8	7	1									
<p>Renewal of computer systems, communication systems, software and hardware owned, used or licensed by the Council for the purposes of information management including PC Replacement, Network Connectivity, Corporate System Replacement, Network Connectivity &amp; Security 20-21, Server Replacement</p> <p><b>Works Delivered in the last Quarter:</b> PC replacement 20-21 -</p>												
<p><b>Light'g &amp; Electrical</b></p> 	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>25</td> <td>22</td> <td>3</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	25	22	3			
On Track	Total Projects	Projects In Progress	Projects Reached PC									
Y	25	22	3									
<p>Lighting and Electrical renewals to support a safe, secure and continuous service including CCTV Network Renewal and Compliance Program, Street Lighting City Safety Renewals, Lighting and Electrical Renewals, Underground Electrical Conduit and Switchboard Renewals, Newlands Lane Lighting Upgrade</p> <p><b>Works Delivered in the last Quarter:</b> Underground Cabling and Switchgear</p>												
<p><b>Park Lands Assets</b></p> 	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>13</td> <td>12</td> <td>1</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	13	12	1			
On Track	Total Projects	Projects In Progress	Projects Reached PC									
Y	13	12	1									
<p>Ensures that landscape features and green infrastructure located within our Park Lands are actively managed giving consideration to legislative requirements, environmental performance, community expectation and safety including Park Lands Renewal Program, Public Art Refurbishments, Water Feature Renewals (Veale Gardens and Pinky Flat), Rymill Park Lake Renewal</p> <p><b>Works Delivered in the last Quarter:</b> Park Lands Renewals -</p>												

## Renewals – Status Update

<b>Plant and Fleet</b> 	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>9</td> <td>6</td> <td>3</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	9	6	3	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>9</td> <td>6</td> <td>3</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	9	6	3	<table border="1"> <thead> <tr> <th>On Track</th> <th>Total Projects</th> <th>Projects In Progress</th> <th>Projects Reached PC</th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>9</td> <td>6</td> <td>3</td> </tr> </tbody> </table>	On Track	Total Projects	Projects In Progress	Projects Reached PC	Y	9	6	3	<p>Replacement of major plants and fleet assets to ensure safe and sustainable services by optimising the use of our plant and fleet assets including Plant &amp; Fleet 21/22, Commercial Asset Renewals, Library Grant 21/22, Aquatic Centre, Golf Links Renewals</p> <p><b>Works Delivered in the last Quarter:</b>            Golf Course Fuel tank renewals            Library Grant 21/22</p>
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On Track	Total Projects	Projects In Progress	Projects Reached PC																									
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On Track	Total Projects	Projects In Progress	Projects Reached PC																									
Y	20	18	2																									
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Y	20	18	2																									

# Exclusion of the Public

**ITEM 6.1** 01/02/2022  
**The Committee**

**Program Contact:**  
Mick Petrovski, Manager  
Governance 8203 7119

2018/04291  
Public

**Approving Officer:**  
Clare Mockler, Chief  
Executive Officer

## EXECUTIVE SUMMARY

Section 90(2) of the *Local Government Act 1999 (SA)* (the Act), states that a Council Committee may order that the public be excluded from attendance at a meeting if the Council Committee considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.

It is the recommendation of the Chief Executive Officer that the public be excluded from this Committee meeting for the consideration of information and matters contained in the Agenda.

7.1 2021-22 Quarter 2 Commercial Operations Report [s 90(3) (b)]

The Order to Exclude for Item 7.1:

1. Identifies the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
2. Identifies the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
3. In addition, identifies for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.

## ORDER TO EXCLUDE FOR ITEM 7.1

### THAT THE COMMITTEE

1. Having taken into account the relevant consideration contained in section 90(3) (b) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 1 February 2022 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 7.1 [2021-22 Quarter 2 Commercial Operations Report] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

#### Grounds and Basis

This Item is confidential as it includes commercial information of a confidential nature where confidence consideration is sought to protect the commercial position of the council and the operating position of Council's business entities operating in a competitive market place prior to the effective date of 31 December 2021.

The disclosure of information in this report to competitors in advance may be to Council's commercial detriment.

Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information to competitors in advance may be to Council's commercial detriment.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of The Committee dated 1 February 2022 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 7.1 [2021-22 Quarter 2 Commercial Operations Report] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (b) of the Act.
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## DISCUSSION

1. Section 90(1) of the *Local Government Act 1999 (SA)* (the Act), directs that a meeting of a Council Committee must be conducted in a place open to the public.
2. Section 90(2) of the Act, states that a Council Committee may order that the public be excluded from attendance at a meeting if the Council Committee considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.
3. Section 90(3) of the Act prescribes the information and matters that a Council may order that the public be excluded from.
4. Section 90(4) of the Act, advises that in considering whether an order should be made to exclude the public under section 90(2) of the Act, it is irrelevant that discussion of a matter in public may -
  - (a) *cause embarrassment to the council or council committee concerned, or to members or employees of the council; or*
  - (b) *cause a loss of confidence in the council or council committee; or*
  - (c) *involve discussion of a matter that is controversial within the council area; or*
  - (d) *make the council susceptible to adverse criticism.'*
5. Section 90(7) of the Act requires that an order to exclude the public:
  - 5.1 Identify the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
  - 5.2 Identify the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
  - 5.3 In addition identify for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.
6. Section 87(10) of the Act has been utilised to identify in the Agenda and on the Report for the meeting, that the following matters are submitted seeking consideration in confidence.
  - 6.1 Information contained in Item 7.1 – 2021-22 Quarter 2 Commercial Operations Report
    - 6.1.1 Is not subject to an Existing Confidentiality Order.
    - 6.1.2 The grounds utilised to request consideration in confidence is section 90(3) (b) of the Act
      - (b) information the disclosure of which
        - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
        - (ii) would, on balance, be contrary to the public interest;

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## ATTACHMENTS

Nil

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- END OF REPORT -

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## Confidential Item 7.1

2021-2022 Quarter 2 Commercial Operations Report  
Section 90 (3) (b) of the *Local Government Act 1999 (SA)*  
Pages 208 to 229

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